



Government of Odisha
Forest, Environment & Climate Change Department

Office of the Divisional Forest Officer,
Satkosia Wildlife Division, Angul
Phone No-(06764) 236219,
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**EXPRESSION OF INTEREST (EOI) FOR SELECTION OF CONSULTANT FOR
PREPARATION DETAIL PROJECT REPORT (DPR) FOR INTEGRATED ECO-
TOURISM DEVELOPMENT OF SATKOSIA**

DISCLAIMER

The information contained in this EOI document or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.

This bid document for selection of Consultant for **PREPARATION OF DETAIL PROJECT REPORT (DPR) FOR INTEGRATED ECO-TOURISM DEVELOPMENT OF SATKOSIA** contains brief information on the scope of work, eligibility requirements and details of the selection process amongst others for the successful bidder.

Intimation of discrepancies in the bid document, if any, may be given, by the Bidders, to the office of the Divisional Forest Officer, Satkosia Wildlife Division, Angul, 759143 herein after called as 'Authority' within 48 hours from the time of publishing of bid. If the 'Authority' receives no written communication, it shall be deemed that the Bidders are satisfied with the information provided in the bid document.

This bid document is not an agreement. The scope of work and other information as well as the right and obligations of the successful Bidder shall be set out in a separate agreement to be executed between 'Authority' and the successful Bidder.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this EOI. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement and relax or waive out the conditions, assessment or assumption contained in this EOI without assigning any reasons thereof.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation for submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

The 'Authority' may include any other item in the Scope of work at any time after consultation with applicants or otherwise.

The issue of this EOI does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Firm and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever and cancel the entire bidding process.



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NOTICE INVITING EXPRESSION OF INTEREST (EOI)

The Divisional Forest Officer, Satkosia Wildlife Division, Angul hereinafter called as 'Authority' invites bids from Consultants for **PREPARATION OF DETAIL PROJECT REPORT (DPR) FOR INTEGRATED ECO-TOURISM DEVELOPMENT OF SATKOSIA**. Interested Consultants with experience in DPR preparation in similar nature of Works in different State / Central Govt. Departments / P.S.U.s with sound financial condition may download the E-EOI document/ Form from Principal Chief Conservator of Forests & HoFF, Odisha official website (www.odishaforest.in).

The tender document, along with duly filled Annexure should be submitted as EOI as per following schedule:

Schedule of Application Process

Important Dates and Information

Particulars	Details
Name of the Client	DFO, Satkosia Wildlife Division, Angul, Odisha
Bid Validity	15 Days
Date of Download of EOI from website www.odishaforest.in	From 04.11.2025 onwards
Last date for submission of written / online queries for clarification	Sri Ashok Kumar Bhutia, Sr. Assistant, O/o the DFO, Satkosia Wildlife Division, Angul Mob: 8637263278 E-mail: dfo.satkosiawd@odisha.gov.in 09.11.2025 till 5 PM
Pre-bid meeting	10.11.2025 at 11.00 AM (At Conference hall of O/o the RCCF, Angul)
Last date and time of submission of Proposal	17.11.2025 till 12.00 Noon
Date and time of opening of Technical Proposal	17.11.2025 At 3.30PM
Date, time and venue of Technical Presentation	To be intimated later
Opening of Financial Proposal	



1. INTRODUCTION

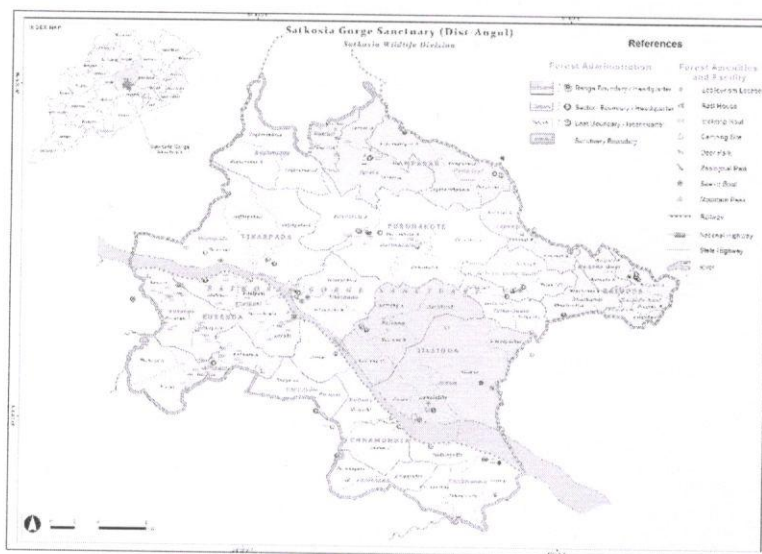
The Divisional Forest Officer, Satkosia Wildlife Division, Angul herein after called as “Authority” is a part of Government of Odisha under Forest, Environment & Climate Change Department.

The authority intended for integrated development of Eco-Tourism in different five locations of Satkosia Tiger Reserve for enhancing visitor experience while preserving its ecological and cultural integrity as well the Project provides alternative livelihood to the local communities.

2. DESCRIPTION OF SATAKOSIA

The Satkosia Gorge Sanctuary, established in the Year 1976, spreads across Angul, Boudh, Cuttack and Nayagarh Districts of Odisha covering an area of 963.87 sq. kms.

The Satkosia Tiger Reserve comprises of the Satkosia Gorge Sanctuary & Baisipalli Sanctuary. The total area is



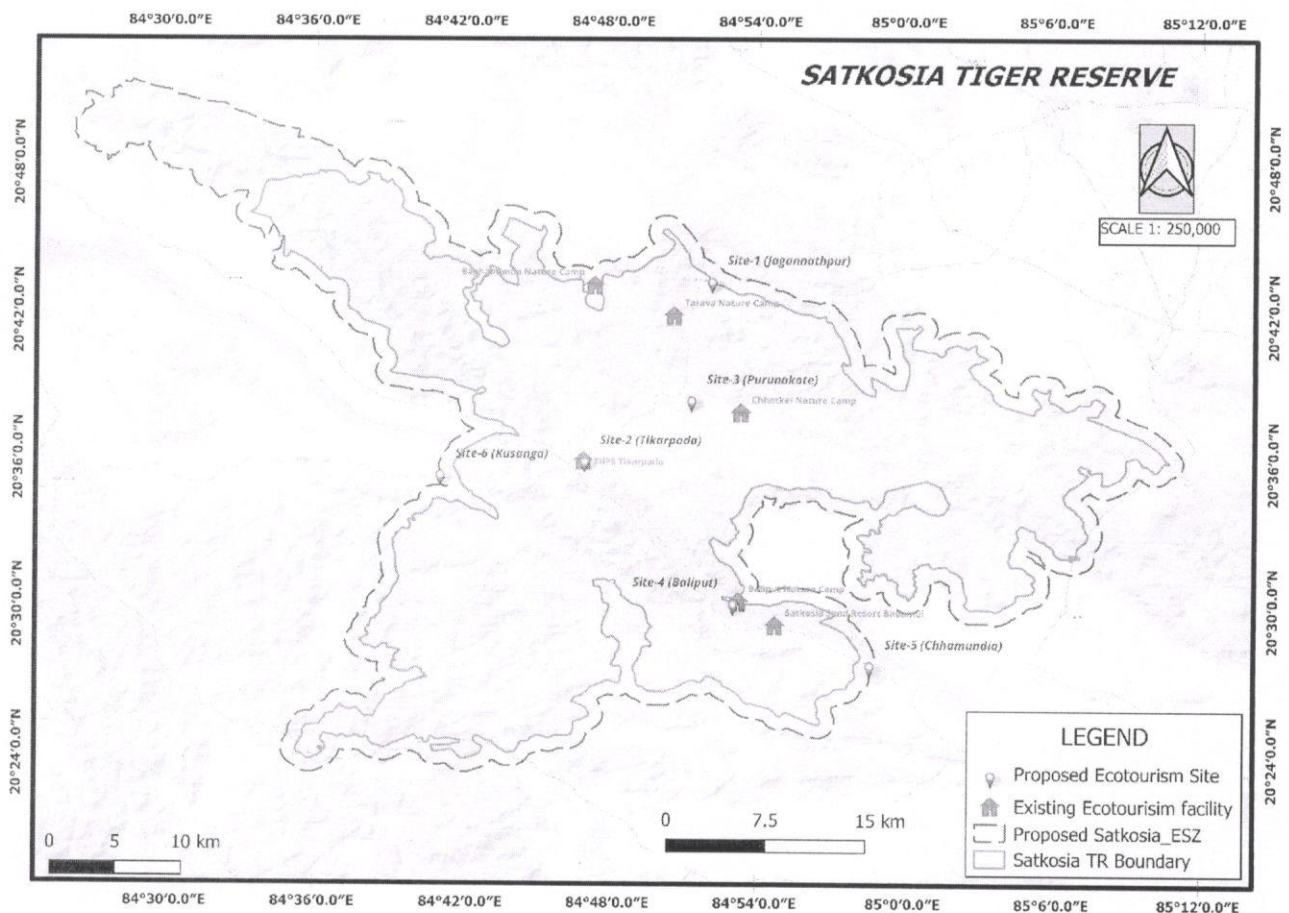
inclusive of the Core area or critical Tiger Habitat of 523.61 sq. Km. and is declared as "Satkosia Tiger Reserve' during 2007. Satkosia Gorge has an exclusive geomorphology feature as Mahanadi cuts it through the Eastern Ghats thus forming a wonderful gorge. High range of hills on the southern portion of Mahanadi river and the northern sides are covered with different range of mountains.

Satkosia Gorge Sanctuary owes its name to the narrow stretch of River Mahanadi that is "sat-kosh" or seven miles long near Tikarpada, 60 km south of Angul. Here Mahanadi has cut across the Eastern Ghats and is known for the gharials, mugger crocodile and rare freshwater turtles. The Gorge is famous for the scenic beauty and boating experiences in Mahanadi.

Satkosia can be reached by road via Athagarh. The nearest railway station is the Angul and is about 113 kms away. The nearest airport is Bhubaneswar Airport in Odisha, which is located at around 125 km.

Various existing facilities around Satkosia include interpretation center at Tikarpada and accommodation facilities at Chhotkei, Purunakote, Tikarpada, Baghmunda Tarava & Baliput. The accommodation facilities are in the form of eco-cottages which offer scope to get close to natural surroundings.

The area of Satkosia Tiger Reserve along with the proposed Eco Sensitive Zone shall be considered as the master plan area. The existing ecotourism facilities and the proposed site-1 to site- 6 for integrated development of ecotourism in Satkosia have been shown in the map below.



Link for high resolution map -

https://drive.google.com/file/d/1FmL-k77cX6rFPDQdDcWA0mzxIYeziMn/view?usp=drive_link

3. SCOPE OF WORK

The "Authority" intends to appoint Consultant having proven experience in preparation of Detailed Project Report for Eco-Tourism related projects with Ecofriendly Infrastructural Facilities with use of local and ecofriendly materials Landscaping / Interior Decoration Work / Sanitary & Plumbing Works/ Sewage & Effluent Treatment / Surveying and Levelling with Contour Map / Pavement Design/ Nature trail etc. at different six locations like, Tikarpada, Purunakote, Jagannathpur, Baliput, Kusanga & Chhamundia. The DPR shall include technical suggestions, design /design layouts, detailed estimates for civil, mechanical & electrical works, technical specification for civil structures, machineries, electrical items and all other components included in it, waste management solutions etc. there by ensuring safe, better and hygienic surrounding for development of ecofriendly structures.

The consultants have to prepare the Detailed Project Report for the activities permissible as per the provisions of relevant acts / rules of Wildlife (Protection) Act, 1972 / Eco Sensitive Zone / NTCA guidelines and the judgements thereof with the following points:

3.1 Stage-I Preliminary Assessment

- Preliminary analysis of the existing situation such as site analysis including-
- Infrastructure gap assessment
- Disaster vulnerability
- Carrying capacity
- Assessment of existing tourism infrastructure
- Study of existing rules/ regulations and laws applicable to Satkosia Tiger Reserve/ Sanctuary.
- Stakeholder consultation
- Collection of all relevant secondary data/ reports available and study of applicable laws, rules and regulations for Satkosia
- Benchmarking of case studies
- SWOT Analysis

3.2 Stage II Concept Plan

- Preparation of zoning plan with detailed list individual components and sub-components
- Proposed infrastructure for proposed components
- Block estimates

3.3 Stage III Detailed master plan

- Preparation of the draft detailed master plan
- Detailed drawings, walkthroughs and 3D views
- Preparation of detailed estimates
- Preparation of design guidelines and development control regulations

- 3.3.1 To conduct feasibility study as to establishment of Eco-Tourism related and other civil or interior work projects and submit a draft report for approval of the authority to finalize the work plan.
- 3.3.2 To submit the final feasibility study report after obtaining approval of the authority to draft feasibility report.
- 3.3.4 To draw and submit a draft plan on the basis of feasibility study report so approval.
- 3.3.5 To submit the final plan after obtaining approval of the draft plan.
- 3.3.6 To submit the draft DPR containing BOQ and Drawing (excel and Auto Cad format and also in Online BOQ format) along with general arrangement drawing for approval of the authority.
- 3.3.7 To submit the final DPR containing BOQ and Drawing (excel and Auto Cad format and also in Online BOQ format) duly vetted after obtaining approval of the authority.

3.4 Indicative Components.

Key Features:

Site- 1 (Jagannathpur)

- Entry Gate
- Ticket Counter
- Bio-Toilets
- Drinking water facilities
- Souvenir shop
- Parking area
- Landscaping

Site- 2 Tikarpada (GRACU)

- Interpretation Centre
- Development of existing office Building
- Public amenity center
- Development of existing Children's Park
- Floating jetty
- Development of existing Mini Zoo
- Bio-Toilets
- Drinking water facilities
- Ticket counter
- Souvenir shop

- River view point
- Landscaping

Site- 3 Purunakote

- Canopy walk
- Development of existing structures
- Watch Tower
- Toilet facilities
- Drinking water facilities
- Landscaping

Site- 4 Baliput

- Entrance Gate
- Interpretation Centre
- Parking area
- Souvenir shop
- Floating jetty
- River view point
- Toilet facilities
- Drinking water facilities
- Landscaping

▪ Site- 5 Chhamundia

- Entrance Gate

- Interpretation Centre
- Parking area
- Souvenir shop
- Bio-Toilets
- Drinking water facilities
- Landscaping

Site- 6 Kusanga

- Entrance Gate
- Parking area
- Souvenir shop
- Bio-Toilets
- Drinking water facilities
- Floating jetty
- Landscaping

4. Design Guidelines:

- All structures to be designed with a **minimal environmental footprint**.
- Use of **local, eco-friendly materials** such as bamboo, reclaimed timber, laterite stone, locally available granite boulders and Chepili Stone, and lime plaster.
- Architectural language to blend with the forest, using muted tones, tribal arts and organic forms.

5. Deliverables

Stage1:

- A. To interact with the concerned Official of the office of the DFO and collect all available work detail, database plans etc. for survey work.
- B. Detailed site survey and to prepare survey-based plan.
- C. To examine legislation, code and standards that affect the project.
- D. To prepare preliminary draft sketches and notes sufficient to explain the consultant's general understanding of the requirements and outline of the Scheme for the best way of fulfilling them including a rough cost estimate.
- E. To prepare & submit the submission drawings, Preliminary Project Reports (PPR) or Detailed Project Reports (DPR) etc. from approved draft sketches and assist for obtaining of approval of the project wherever required like vetting of DPR and Technical sanction etc.
- F. To prepare & submit the working drawings, specifications and schedule of quantities and to prepare detailed estimates of cost on the Schedule of Rates (SOR) as well as to prepare as-built drawing after the construction work over.

Stage 2:

- A. To set out layout by site, and incorporate any changes necessitated by site parameters.
- B. To prepare, submit and obtain approval on architectural working drawings including full size details.
- C. To prepare, submit and obtain approval on design drawings and specifications of internal and external services e.g., roads, culverts, electrification, water supply, sanitary waste disposal including sewage etc.
- D. To prepare, submit and obtain approval on detail landscaping design scheme and solid waste disposal management.

Stage 3:

- A. To provide supervision during executions of the work whenever needed by the office of the DFO.
- B. To prepare and submit detailed estimate of the works to the DFO after final approval of plans.

Special Conditions:

- A. All drawings to be delivered in hard (3-Sets) and soft copies (CAD &PDF)
- B. All renderings to be submitted in Hard and Soft (JPG &PSD)
- C. All final stage wise presentation/meetings/workshops to be attended by the project director who would issue a certificate at the end of each stage stating that the original design intent is being maintained.
- D. All variations/additions/alterations etc. beyond the current scope and listed deliverables should be incorporated after written communication from the office of the DFO.
- E. Any detailed model & walkthroughs if required during the assignment would be paid on mutually agreed terms however the Architectural firm shall need to coordinate and provide all necessary inputs and details as may be required.
- F. Co-ordinating with all sub-consultants and specialist (in those areas) would be the prime responsibility of the Consultant. Any points of conflicts or disagreements in such coordination should be communicated to the office of the DFO in writing to ensure an early resolution.
- G. Any other requirement beyond the current scope of work that may arise during this assignment needs to be communicated in writing to the office of the DFO well in advance to preserve the agreed timelines of the project.
- H. Consultant is expected to maintain a timeline / schedule of the project deliverable pertaining to the current scope in any compatible scheduling/Project management

software. Any ensuing delays / deviations in the agreed timelines would be brought to the notice of the office of the DFO.

I. 04 (Four) sets of the Draft detailed project report hard copy including drawing, design, calculation sheet and presentation as per direction of the Divisional Forest Officer, Satkosia Wildlife Division.

J. 06 (Six) sets of the final detailed project report including drawing, design and calculation sheet duly vetted by the competent authority.

K. Bill of Quantities & Cost Estimates (As per Current PWD SOR -6 (Six) sets of hard copy + 1(One) soft copy (in excel format and also in online BOQ Format).

L. Working Drawings-6 (Six) sets of hard copies + 1 (One) Soft Copy (Architectural, Structural and Electrical also).

M. Original copies of sanctioned plan both Architectural and Structural along with photocopies of 10 (Ten) Sets. Completion certificate from the appropriate Authority

6. Eligibility criteria for selection

i. Technical eligibility:

- a) Bidder must be a registered firm (Pvt. Ltd., LLP, Proprietorship, Partnership) with minimum 5 years of experience. Certificate of incorporation to be furnished. Bidder must have valid Council of Architecture (COA) Registration Certificate.
- b) The firm must have either on its payroll/ on contract, inter-alia, profiles such as Architects with a minimum experience of 8 years, civil engineers with a minimum experience of 2 years, Urban planners with a minimum experience of 2 years, horticulture expert, structural expert etc. Details of minimum one employee for each of the above-mentioned profiles shall be furnished in the given format.
- c) The firm should be a reputed consulting firm with multiple specializations, experience and expertise in Interior, and Landscape Architect Consultancy Services for Municipalities/ Township & Big Corporate office projects in India.
- d) No JV firm can participate for the empanelment.



- e) The firm should have an experience of completed projects showcasing planning and development of eco-tourism infrastructures and heritage/ cultural /public infrastructures that produce credential for preparation of Final accepted DPR of at least One (1) Project of minimum value of Rs.30 Crores or Two (2) Projects each of minimum value of Rs.20 Crores or Three (3) Projects each of minimum value of Rs.15 Crores, at any State/Central Government Organizations of State/Central Govt. Undertakings or Statutory Bodies or Local Bodies within the last five financial years i.e. F.Y.2020-21, 2021-22, 2022-23, 2023-24 & 2024-25 prior to the date of issue of the tender notice.
- f) The prospective Bidder must have valid documents as per Clause 7A of this Tender Document.
- g) The Bidder must have the copy of the Payment Certificate or Work Completion Certificate, as the case may be, issued under the signature of the Competent Authority. The said Certificate should contain the particulars of the work completed, period of work and the total value of work.

7. MANDATORY DOCUMENTS REQUIREMENT:

A. *For Technical Proposal*

The technical proposal shall contain the signed and scanned copies of the following:

- i. Filled in form as given in Annexure – II
- ii. Income Tax Return with Computation Certificate (For last three consecutive financial years)
- iii. PAN Card
- iv. Latest P. Tax Paid Challan
- v. Valid 15 Digit GSTN under GST Act 2017 & Registration Certificate
- vi. Trade License valid as on submission of bid.
- vii. Technical Credentials
- viii. Completion certificate for the work in technical or credentials Payment certificate of the said work

- ix. Partnership Deed in case of partnership firm
- x. Declaration in the agency's letterhead as to correctness of the copies of all documents submitted including Undertaking to the effect that the agency has not been blacklisted / debarred by any Govt. / Non Govt. Concern.
- xi. Document in support of payment of Bid processing fees and Earnest Money Deposit (EMD).
- xii. Bidders shall submit Bid Security Declaration with Bid Security Deposit. The declaration is to be furnished by the bidding agency along with the proposal

The requisite documents are to be submitted in the respective folder of the technical bid. Failure in submission of any of the above documents may render the Bidder liable to be rejected

B. Financial eligibility

- a) Average Annual Turnover of INR 25 lakhs in last 3 financial years. Auditor certificate and audited financials to be furnished
- b) Must have positive Net worth as on 31st March 2022. Auditor/ CA certificate to be furnished
- c) Must be registered with GSTIN. GST registration certificate to be furnished
- d) The Financial proposal should contain the consultancy fees (in percentage of Project Cost) including GST as per the following table:

Value of Project	Consultancy Fees (in percentage of Project Cost)	
	including GST	
	In case of preparation of DPR excluding Day to Day Supervision, Quality Control, Checking of Measurement, Certification of Bills etc.	In case of preparation of DPR including Day to Day Supervision, Quality Control, Checking of Measurement, Certification of Bills etc.
Rs. 2.00 Crore to Rs. 5.00 Crore		
Rs. 5.00 Crore to Rs. 10.00 Crore		



Rs. 10.00 Crore to Rs. 20.00 Crore		
Rs. 20.00 Crore to Rs. 50.00 Crore		
More than Rs. 50.00 Crore		

8. BRIEF DESCRIPTION OF THE SELECTION PROCESS

All the applications received in response to the notice for tender will be scrutinized by the Evaluation Committee to be formed by the "Authority" in a two phase evaluation process:

Phase-I:

Proposals received will be scrutinized to assess their eligibility based on the qualifying criteria. Those proposals which do not meet the qualifying criteria will be rejected, forthwith, or at any stage of detection.

8.1 Technical Evaluation Scoring Matrix

The technical score of all the bidders would be calculated as per the criteria mentioned below. All the bidders who achieve more than **70 marks** in the Technical Evaluation would be eligible for the next stage, i.e. Financial Bid opening.

Table: Technical Evaluation Criteria

SL No	Evaluation Criterion	Maximum Score	Document required
1	<u>Experience</u> 08 Years =15 mark 1 mark for additional 1 years each subject to maximum 20 Marks	20	Certificate of experience to be submitted.
2	Work Contract Value with State/Central Govt./PSU- 10 mark for 20 Crore 2 mark for additional 10 Crore work such contract each subject to maximum 20 Marks	20	Purchase/Supply Order if any to be submitted.

3	<u>Turnover/Income</u> 25 lakhs- 5marks 1 marks for each additional 5 Lakh maximum upto 10 marks	10	IT return or Audit certificate from any listed Chartered Account firm.
4	<u>No of such project Handled in Last 5 Year</u> 2 project=5 marks 1 marks for additional 1 such project maximum upto 10 Marks	10	Certificate to this effect to be produced.
5	Presentation by Bidder	40	A power point presentation from the bidder about the DPR

Phase II:

- i. Before opening of financial bids the technically qualified bidders will have to present about their detail plan proposed in the DPR through PPT based presentation before the Technical Evaluation Committee. Based on the merit and site specific feasibility of the plan, the presentation will be evaluated by the committee.
- ii. The financial Bids of technically qualified bidders (i.e. Bidders with more than 70 marks in Technical Evaluation) will be eligible for opening of financial bid.
- iii. The Financial proposals of technically eligible bidders whose DPR is awarded with highest marks by the evaluating committee will be opened on the prescribed date.
- iv. Negligence on the part of the bidder confers no right for corrections and withdrawals of the proposal after it has been submitted.
- v. The Tender Inviting Authority does not bind itself to accept any or all bids and reserves the right to reject any or all bids without assigning any reason whatsoever.

9. SUBMISSION OF BID – PACKING, SEALING AND MARKING.

- a. The proposal shall be submitted in 2 parts i.e. Technical Bid (Part A) and Financial Bid (Part B) must be inserted in separate sealed envelopes, along with bidder's name and address in the left-hand bottom corner of the envelope and super scribed in the following manner.

- b. **Part-A:** Technical bid for **"PREPARATION OF DETAIL PROJECT REPORT (DPR) FOR INTEGRATED ECO-TOURISM DEVELOPMENT OF SATKOSIA"**
- c. **Part-B:** Financial bid for **"PREPARATION OF DETAIL PROJECT REPORT (DPR) FOR INTEGRATED ECO-TOURISM DEVELOPMENT OF SATKOSIA"**
- d. Both the envelopes i.e. envelope for Part-A and Envelope for Part-B must be packed in separate sealed outer covers and clearly super scribed with the following:
- e. Bid for **"PREPARATION OF DETAIL PROJECT REPORT (DPR) FOR INTEGRATED ECO-TOURISM DEVELOPMENT OF SATKOSIA"**
- f. The Bidder's name & address shall be mentioned in the left-hand corner of the outer envelope. The inner and outer envelopes shall be addressed to the Divisional Forest Officer, Satkosia Wildlife Division at the following address:

At/Po-Hakimpada, PS-Angul Town, Dist.-Angul, Odisha-759143.
- g. If the outer envelope and the financial bid envelope is not sealed and marked as mentioned above, then Divisional Forest Officer, Satkosia Wildlife Division will assume no responsibility for the bid's misplacement or premature opening. Telex, cable or facsimile bids will be rejected.
- h. The interested bidder can collect the detail document of the EOI, visiting in person at the office of the *Divisional Forest Officer, Satkosia Wildlife Division* located at Hakimpada, Angul, Odisha in any of the working days between 01.11.2025 to 15.11.2025 up to 12.00 Noon or can download the same in the official website of Principal Chief Conservator of Forests & HoFF, Odisha www.odishaforest.in between these date.
- i. The bidder can submit the proposal in person visiting the office as mentioned above between the aforementioned working days or can submit the same in Post/Courier in the above address.

Note:

- The proposals shall be typed or written in indelible ink and shall be signed by the authorized signatory of the empanelled agency



- Any interlineations, erasures or overwriting shall be valid only if they are initiated by the person signing the Proposal prior to submission of the Proposal
- j. The Last date of receiving the tender is 15.11.2025 up to 12.00 Noon & Earnest Money Deposit (EMD).

9.1 Detailed procedure for submission of Earnest Money Deposit (EMD)

Procedure to be followed for submission of EMD is as below;

- a. An EMD of the value must be paid through Demand Draft/Cheque in favour of the *Divisional Forest Officer, Satkosia Wildlife Division* located at Hakimpada, Angul, Odisha in any nationalized Bank payable at Angul.
- b. The EMD should be submitted in the Technical Bid.
- c. The EMD of the unsuccessful bidders would be returned on the same day of the final selection of bidder.
- d. The EMD of successful bidder would be returned after expiry of Warranty Period.
- e. The bid / proposal submitted without EMD, mentioned above, will be summarily rejected.
- f. The EMD shall be forfeited:
 - If Bid is withdrawn during the validity period or any extension agreed by the Bidder thereof.
 - If the Bid is varied or modified in a manner not acceptable to the Purchaser after opening of Bid during the validity period or any extension thereof.
 - If the Bidder tries to influence the evaluation process.
 - If the successful bidder fails to sign the contract or the performance guarantee is not submitted within the time specified
- g. The local MSE bidders are exempted from submission of EMD. However, they must furnish documentary evidence against the same.



9.2 Clarification of Bidding Document

- a. If there be any discrepancy or obscurity in the meaning of any clause of the bid document or if there be any query of the intending bidder, the bidder shall set forth in writing such discrepancies, doubt, obscurity or queries and submit the same to the *Divisional Forest Officer, Satkosia Wildlife Division* located at Hakimpada, Angul, Odisha prior to the date fixed for pre-bid meeting.
- b. The queries may be sent by email also to **dfo.satkosia@odisha.gov.in** up to one day before the date fixed for pre-bid meeting.
- c. The queries received by email up to one day before the date fixed for pre-bid meeting only shall be considered for response.
- d. Verbal queries will be accepted on the day of the pre-bid meeting. After the pre-bid meeting no query shall be entertained.
- e. The clarification given in response to the queries and issues raised in the pre-bid meeting shall be final and binding on the bidder.

9.2.1 Amendment of Bidding Document

- a. At any time, prior to the deadline for submission of bids the "Authority" may, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing amendments. Any such amendment shall form the part of the bidding document. **Such amendments and clarifications in response to pre-bid meeting will be published on the same website. Prospective bidders are requested to visit the mentioned websites on a regular basis to keep abreast of any news. The "Authority" will bear no responsibility or liability for bidders failing to do so.**
- b. In order to afford the prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the "Authority" may extend the deadline for submission of bids. Such amendments, clarifications etc. shall be binding on the bidders and will be given due consideration by the bidders while they submit their bids and invariably enclose such documents as a part of the bid.

9.2.2 Penalty for suppression / distortion of fact

- a. If any bidder fails to produce the original hard copies of the documents (especially Credential Certificates and audited balance sheets), or any other documents on demand of the Tender Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the bidder will be suspended/ debarred/ blacklisted / disqualified from participating in the tenders of the "Authority" for a period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited. Besides, the "Authority" may take appropriate legal action against such defaulting bidder.
- b. Conditional and incomplete bids will be summarily rejected.
- c. Any type of canvassing by the Bidder in furtherance of a bid is strictly prohibited. Such canvassing may lead to cancellation of its bid.
- d. The Tender Committee reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of bidding.
- e. The Bidder shall bear all costs associated with the preparation and submission of the Bid and the purchaser will no case be responsible and liable for those cost.

10 INSTRUCTIONS TO BIDDERS

- a. The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. The "Authority" shall not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.
- b. It shall be deemed that by offering a Bid, the Bidder has:
 - i. Made a complete and careful examination of the bidding documents of the proposed work, received all relevant information from the "Authority".
 - ii. Satisfied itself about all matters, things and information hereinabove necessary and required for bidding, execution of the agreement in accordance with the bidding documents and performance of all of its obligations there under;

- c. Acknowledged and agreed that ignorance of any of the matters hereinabove shall not be a basis for any claim for compensation, damages, claim for performance of its obligations, loss of profits, etc. from the "Authority".
- d. Agreed to be bound by the undertakings submitted by it under and in terms hereof.
- e. Any corrigendum including extension of date or change of date for submission of the tender shall be published on the website and that shall be deemed to have been seen by the bidders.
- f. Final selection of Agency/Handling Agent from the bid received will be done at the discretion of the "Authority" and the decision of the "Authority" shall be final and binding on all the participating parties.
- g. Details submitted by the parties shall be examined in line with criteria mentioned at Clause No.6 & 7A. All the terms and conditions shall be considered in totality and applications received without documents complying with the above conditions shall be summarily rejected.
- h. Applicants can also be asked to furnish additional information/confirmation in connection with verification of the documents submitted by them, if deemed necessary.
- i. If at any stage, it is found that the documents submitted by the applicant or their claims are false, then the offer of the bid will be rejected and/ or the agreement/contract will be terminated.

11 FEES PAYABLE

The following fees are payable at various stages of the bidding process:

a. EOI Process Fee/ Bid processing fees:

The participating bidders shall submit a non-refundable bid processing fees or EOI Process Fee of ₹10,000/- (Ten Thousand only) though Demand Draft/Cheque in favour of Divisional Forest Officer, Satkosia Wildlife Division, Hakimpada, Angul in any nationalized Bank payable at Angul.

b. **Earnest Money Deposit (EMD):**

EMD of Rs.1,00,000/- (Rupees one lakhs) only shall be paid for every bid as per the procedure mentioned in the clause 9.1 of the EOI document.

BID SECURITY

Bidders shall submit Bid Security Declaration In lieu of Bid Security Deposit. The declaration is to be furnished by the bidding agency along with the proposal.

Without the requisite Bid Security Declaration, the bid shall be treated as non-responsive and rejected. The format for Bid Security Declaration has been provided in **Annexure-IV**.

12 SUBMISSION OF BIDS:-

The bidder shall submit the bid in two separate parts:

Part-I shall be named "Technical Bid" and shall comprise of as below:

- i. Annexure - I (Tender Form)
- ii. Annexure - II (General Information)
- iii. Annexure - III (Undertaking)
- iv. Annexure - IV (bid security declaration)

Part-II shall be named "Financial Bid"

Annexure - V (format for financial proposal)

The Financial proposal should be as per Clause 7B.

13 TERMINATION

The "Authority" reserves the right to terminate the Agreement proposed to be executed with the successful party with 15days written notice to successful bidder in the event of:

- a. The successful bidder violates any clauses applicable to this EOI;
- b. Unsatisfactory performance by the successful bidder at any time during the contract period.
- c. Misrepresentation with regard to any information at any time during the contract period;
- d. The EMD/Security Deposits will be forfeited in case of condition (a & b) mentioned above and if the selected Agency show unwillingness to execute the contract after agreement is signed.

14 **DISPUTE RESOLUTION**

- i. In the event, any dispute arises between the successful bidder and the "Authority" in connection with this tender, the interpretation of any provision of this tender or the rights, duties or liabilities of the successful bidder/ Authority under this tender, same shall be referred to a sole Arbitrator to be jointly appointed by the "Authority" and the agency.
- ii. In the event disputes are not resolved even after appointment of Arbitrator either of the Parties shall be free to approach appropriate court of law. The Courts in Angul alone have the exclusive jurisdiction in respect of all disputes in relation to this tender.

15 **PAYMENT**

- i. After approval of the final DPR by the competent authority, the Selected Bidder will submit bill in duplicate to the "Authority" duly certified by the appropriate authority.
- ii. The payment only for preparation of DPR will be paid within 15 days of receipt of the final DPR approved the competent authority and the bill from the selected bidder. No interest can be claimed by the Agency for any delay of receiving payment from Indenting Authority.

iii. **GENERAL CONDITIONS: FACTOR EFFECTING PAYMENT TO THE CONSULTANT**

- A. The payment made to the Consultants during various stages would be on account payment and will get adjusted in the final payment.
- B. Progressive payment at all stages of mode of payments may be made to the consultants in any of the above stages based on the quantum of Work done in the stage as may be mutually agreed to by the parties.
- C. The office of the DFO reserves the right to make deduction from the Professional fee of the consultants on account of penalty.
- D. In case only part of the Scheme is continued (before actual Commencement of work at site) then the consultancy fee would be paid Up to the stage for which drawings have been received and approved by The Competent Authority and if the scheme is discontinued after the Commencement of work at site then the consultancy fee would be paid Up to 50% of the total fee payable as at this stage as all the preliminary

Drawings, working drawings, structural and services drawings, Estimates and tender documents etc. have been prepared and received By the office of the DFO. Further payment shall be released to the consultant in Consistent to the value of work done at site.

- E. The Consultant shall be obliged to notify any discrepancy noticed by it or any modification if it finds appropriate to improve the functionality of the building scheme. The Consultant is also required to issue such Improvement/ modification free of cost.
- F. The Consultant may be required to make minor changes in the plan, and other details, if needed during the execution of the works without any Additional fee. If any additional work is required during the validity of Contract, the consultant shall have to provide drawings for such work on Mutually agreed rates.



Divisional Forest Officer,
Satkosia WL Division,
Angul

TENDER FORM**ANNEXURE-I****To**

**The Divisional Forest Officer,
Satkosia WL Division,
Angul**

Sub: Selection of Consultant for **PREPARATION OF DETAIL PROJECT REPORT (DPR)
FOR INTEGRATED ECO-TOURISM DEVELOPMENT OF SATKOSIA.**

Sir,

The undersigned having read and examined in detail all the tender documents pertaining to your assignment, do hereby express the interest to do the work as specified in the scope of work.

Sl.No	Description	Response
1.	Name of the Organization	
2.	Address	
3.	Name, designation & address of the person to whom all references shall be made	
4.	Telephone (with STD code)	
5.	Mobile No. of the contact Person	
6.	E-mail of the contact person	
7.	Fax No. (with STD code)	

We have enclosed the following documents:

1. Annexure-V should be submitted on the company's letter head duly seal and signed by the authorized person.
2. EOI Process Fee of Rs.10,000/- (Non-refundable) in favor of the Divisional Forest Officer, Satkosia Wildlife Division, Angul.
3. EMD
4. General Information of the Bidder in Annexure-II
5. Undertaking in Annexure-III
6. Self attested copies of all supporting Documents

I/ We hereby declare that my/ our Tender is made in good faith and the information contained is true and correct to the best of my/ our knowledge and belief.

Thanking you,
Yours faithfully,

(Signature)

Name: _____
Designation: _____
Mobile No.: _____
e-mail: _____

ANNEXURE - II:

Sl. No.	Particulars	Details thereof
1	Name of the Bidder	
2	a) Full Office address	
	b) E-Mail I.D.	
	c) Mobile No.	
3	Name of the contact person with Mobile Number	
4	Documents to be submitted by the Bidder	Whether submitted (Yes / No)
	a. NIT documents including corrigendum, if any	
	b. E.M.D.	
	c. Income Tax Return with Computation Certificate (For Last 3 financial years i.e. 2021-22, 2022-23 & 2023-24)	
	d. PAN Card	
	e. Latest P. Tax Paid Challan & P. Tax Enrolment Certificate	
	f. Valid 15 Digit GSTN under GST Act 2017 & Registration Certificate	
	g. Trade License valid as on submission of bid	
	h. Technical Credentials (Completion certificate for the work in technical credentials Or Payment certificate of the said work)	
	i. Partnership Deed in case of partnership firm	
5	Any other points considered to furnish	

UNDERTAKING

(To be printed in agency Letterhead)

- i. I undertake that all of the above information and documents furnished against the prescribed columns are true to the best of my knowledge and belief.
- ii. I have also gone through all the terms & conditions meticulously and I undertake to comply with same sacrosanctly.
- iii. The Earnest Money and all other documents required for qualifying the technical bid have been submitted online.
- iv. The rate quoted by me will be valid and binding upon me for the entire period as stipulated in the NIT.
- v. If I fail to complete the work within the period stipulated in the work order due to my own fault/ inconvenience, the Corporation shall reserve the right to forfeit the Earnest Money deposited by me in this regard and also debar me from participation in the Tender process of the Corporation for the following 3(three) consecutive years.
- vi. I shall maintain the specifications of the materials as per NIT and shall replace the sub- standard materials at my own cost.
- vii. I undertake that I have not been debarred/ delisted by any State/Central Government Organization or State/Central Govt. Undertakings or Statutory Bodies or Local Bodies during the last three consecutive years up to the last date of submission of Tender.

Date:

Signature of the Applicant

Place:

BID SECURITY DECLARATION

(To be submitted on letter head of the applicant duly signed by authorized signatory)

To

Date:

The Divisional Forest Officer,
Satkosia WL Division,
Angul

Sub: Bid Security Declaration for Selection of Consultant for PREPARATION OF
DETAIL PROJECT REPORT (DPR) FOR INTEGRATED ECO-TOURISM
DEVELOPMENT OF SATKOSIA

Sir,

I/We, the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be **blacklisted from bidding for any contract with Department of Tourism, Government of Odisha for a period of 5 years** from the date of notification if I am/ we are in breach of any obligation under the bid conditions, I/We

- a. have withdrawn/ modified/ amended, impairs or derogates from the tender, my/ our Bid during the period of validity specified in the form of Bid; or
- b. having been notified of the acceptance of our Bid by Department of Tourism, Government of Odisha during the period of bid validity (i) fail or refuse to execute the contract/ agreement, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the subject RFP conditions.

The bid security declaration shall be valid for a minimum period of 180 days from the proposal submission due date or till the date of selection of the preferred bidder, whichever is later. On request from DoT, the Bidders would be required to extend the validity of the Bid Security Declaration on the same terms and conditions.

I/We understand that this Bid Security Declaration shall cease to be valid if I am/ we are not the successful bidder, upon the earlier of (i) the receipt of your notification of the name of the successful bidder; or (ii) thirty days after the expiration of the validity of my/ our Bid Proposal.

Yours Faithfully

Signature of Authorized Person and seal

Name & designation:

Name of the Bidding Entity/ Firm

FORMAT FOR FINANCIAL PROPOSAL

To (To be submitted and signed by the Bidder's authorized signatory)

The Divisional Forest Officer,
Satkosia WL Division,
Angul

Sub: Expression of interest (EOI) for selection of consultant for preparation detail project report (DPR) for integrated eco-tourism development of satkosia

Sl. No.	Item	Rate in Percentage of Total Project Cost Excluding of all Taxes and duties	
1.	Consultancy Services for complete architectural and engineering designing of the project- concept planning preliminary drawings. All working drawings, structural designing and design of external and internal development and other services for tender documents	In case of preparation of DPR excluding Day to Day Supervision, Quality Control, Checking of Measurement, Certification of Bills etc.	In case of preparation of DPR including Day to Day Supervision, Quality Control, Checking of Measurement, Certification of Bills etc.

Note: I/ we shall have no objection to the decision and selection of any empaneled consultant for work order as finalized by the office of the DFO.

Place:
Date:

Signature of the Applicant with seal
Name & Designation