



**OFFICE OF THE DIVISIONAL FOREST OFFICER: BARGARH FOREST DIVISION**

AT / PO / DIST :- Bargarh- ODISHA / Email – [dfo.bargarh@odisha.gov.in](mailto:dfo.bargarh@odisha.gov.in)

**Letter No. 2409 /1F**

**Dated, Bargarh the 16<sup>th</sup> June, 2023**

To

The Deputy Director,  
Information and Public Relation Department (Adv)  
& Deputy Secretary to Govt. of Odisha  
Bhubaneswar, e-MAIL – ipr.advt@gmail.com

Sub

Publication of Advertisement for Tender Call Notice for supply of different planting materials by Bargarh Forest Division during the year 2022-2023

Sir,

Enclosed, please find herewith a copy of advertisement for Tender Call Notice for supply of different planting materials during the year 2023-2024 in respect of Bargarh Forest Division both in Hard and Soft Copy (Through email). I would request you to kindly make the necessary arrangement for publication of the same at least in three leading Odia Daily Newspapers as early as possible.

The Concerned Advertisement Manager may kindly be instructed to send complimentary copies of the same newspapers containing the Advertisement to the undersigned immediately after its publication for records in this office.

An early action in this matter is requested.

**Encls: As above**

Yours faithfully,

  
Divisional Forest Officer  
Bargarh Forest Division

**Memo No. 2410 / 1F, Date.16.06 .2023**

Copy along with its enclosure submitted to the Additional Principal Chief Conservator of Forests, (IT & GIS), O/o the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for information and necessary action. He is requested to upload the above Short Tender Notice in the Website of PCCF, Odisha at an early Date.

  
Divisional Forest Officer  
Bargarh Forest Division

**Memo No. 2411/ 1F, Date.16.06.2023**

Copy along with its enclosure submitted to the Officer-in-Charge, NIC, Bargarh for his information and necessary action. He is requested to upload the above Short Tender Notice in the Website of District Portal, Bargarh.

  
Divisional Forest Officer  
Bargarh Forest Division

**Memo No. 2412/ 1F, Date.16.06.2023**

Copy along with its enclosure submitted to the Regional Chief Conservator of Forests, Sambalpur for favour of his kind information and necessary action.

  
Divisional Forest Officer  
Bargarh Forest Division

**Memo No. 2413/ 1F, Date.16.06.2023**

Copy along with its enclosure forwarded to all Divisional Forest Officer (T & NT) Odisha for information and necessary action. It is requested to display the above-mentioned Short Tender Notice in their office Notice Board.

  
Divisional Forest Officer  
Bargarh Forest Division

**Memo No. 2414/ 1F, Date.16.06.2023**

Copy along with its enclosure forwarded to all Range Officers, Bargarh Forest Division for information and necessary action. They are instructed to display the above said Short Tender Notice in their Office Notice Board.

  
Divisional Forest Officer  
Bargarh Forest Division



**OFFICE OF THE DIVISIONAL FOREST OFFICER: BARGARH FOREST DIVISION**  
AT / PO / DIST: - Bargarh – ODISHA / Email – [dfo.bargarh@odisha.gov.in](mailto:dfo.bargarh@odisha.gov.in)

**Notification No. 2415/1F-Accounts**  
**Dated, Bargarh the 16<sup>th</sup> June - 2023**

## **NOTICE INVITING TENDER FOR PROCUREMENT OF PLANTING MATERIALS**

Sealed Tender are invited from intending Manufacturer / Supply Firm / Reseller / VSS / Co-operative Society / having valid Supply License and Registration from the competent authority for Trade and supply of planting materials and all pre-requisite as specified in the Tender document used in the plantation and having experience of supply, GSTIN and PAN for supply of different planting materials to be procured by Bargarh Forest Division during the planting season 2023-2024. The process of tender is open from the date of publication of the Tender in the District Web site and will last upto **28.06.2023 till 5.00 PM.**

The application form of tender containing General Bid information and terms and conditions for supplying materials will be available in the website [www.bargarh.nic.in](http://www.bargarh.nic.in) and can also be obtained from the Section Officer, Office of the Divisional Forest Officer, Bargarh Forest Division on transaction details showing payment of Rs. 1000/- (Rupees one thousand) only through online. The Amount of Rs.1000/- towards Tender Cost/ Participation cost in the process is non-refundable.

The Tender will be received through offline in the Drop Box placed in the office of the undersigned / Registered Post / Speed Post only till **5.00 PM of 28.06.2023** and will be opened by the Tender committee of the Office of the Divisional Forest Officer, Bargarh Forest Division on **29.06.2023 at 11.00 AM in presence of the tenderer who wish to participate. If two or more valid Tenderers are in equal quoted rate for same quality materials, then transparent lottery will be held on dated. 29.06.2023 at 12.00 Noon in the office of the Divisional Forest Officer, Bargarh Forest Division in presence of the Tenderer or their authorized agents.**

In case any bidder is not able to get tender documents online due to any sort of unforeseen technical fault he/she may obtain the same from Head Clerk of the office, Bargarh Forest Division and submit the same in the Drop Box, Post / Regd. Post / Courier Service etc. to reach the undersigned on or before **5.00 PM of 28.06.2023.**

FOR MORE DETAILS, PLEASE GO TO [www.Bargarh.nic.in](http://www.Bargarh.nic.in)

  
Divisional Forest Officer  
Bargarh Forest Division

## **PRE-REQUISITE FOR PARTICIPATING IN TENDER FOR SUPPLY OF PLANTING MATERIALS**

01. Manufacturing / supply License from Director of Agriculture, Odisha for at least three years back in case of Individual Firm / Manufacturer / Supplier.
02. Marketing License from Director of Agriculture, Odisha for at least two years back in case of Individual Firm / Manufacturer / Supplier.
03. One year old EPM / DGS and D rate contract Certificate in case of Individual Firm/ Manufacturer / Supplier.
04. At least two testing report from OUAT of Govt of Odisha testing laboratory in case of Individual Firm/ Manufacturer/ Supplier.
05. ISO Certificate in case of Individual Firm/ Manufacturer/ Supplier.
06. Consent order from Pollution control Board, Odisha in case of Individual Firm/ Manufacturer/ Supplier.
07. Production Certificate from DIC, Odisha in case of Individual Firm/ Manufacturer/ Supplier.
08. Latest GST clearance document in case of Individual Firm/ Manufacturer/ Supplier.
09. License/ permission from Directorate of Factories/ Boilers, Odisha to run the Factory in case of Individual Firm/ Manufacturer/ Supplier.
10. The Industry/ Production Unit must have registered with Central Inspection Co-ordination Group (CICG) Frame Work.
11. TIN Registration with valid manufacturer relating Organic Fertilizer
12. 100 % organic certification from any reputed organization in case of Individual Firm/ Manufacturer/ Supplier.
13. Must have past experience in supplying different planting materials to different Forest Divisions/ Agriculture Offices other Agricultural sector.
14. Co-operative Societies involved in supply must have experience in supplying planting materials and legal sources of procurement from the Parties having Valid License/ GSTIN Registration and clearance for last three years / Income Tax Clearance for last three years.

### **Planting materials to be procured.**

- 1. Bio-Fertilizer**
- 2. Organic Manure**
- 3. Vermicompost**
- 4. Neem Organic Manure / Neem Oil**
- 5. NPK, NPK Base Bio-fertilizer**
- 6. Urea**
- 7. Pesticides, Like Thimet, Chlorpyrifos dust / Liquid etc.**

## **8. Fencing materials like**

### **(i) specification**

**Agro Net Gabion:** - Quality 90 GSM – 75 % UV Protection of size 5 Ft Height x 1.5 ft diameter Breadth from wall to wall (6 Ft circumference length) both in Circular or in Square shape as the case may be

### **(ii) Bamboo Stalk Gabion: - to be fixed with 4 Round Bamboo re-enforced and rounded by bamboo cut blade. Size 5 Ft Height x 1.5 ft diameter Breadth from wall to wall (6 Ft circumference length) both in Circular or in Square shape as the case may be.**

### **Terms and Conditions: -**

01. Offering of best price by firms / suppliers / supply house / manufacturers should be submitted in the Prescribed Form provided in the Tender documents.
02. Sample of the Product should be deposited in the Range Offices with proper acknowledgement. The sample should be completely one Unit as to be supplied i.e., if the Packet of 50 KG is to be supplied a complete 50 KG sample of one Unit to be deposited. Sample in small quantity in poly pack or other pack will not be entertained.
03. The selected tenderer should supply the planting materials in good condition before **05.07.2023** from the date of placing order.
04. Delivery of the materials should be made in Range headquarters of this Division.
05. Damaged, expired materials should be replaced by the tenderer at their own cost.
06. All materials should be supplied as per the sample given and selection thereof, failing which the supply orders will be cancelled automatically.
07. The rate of materials should be quoted including all taxes.
08. Copy of GST clearance and Income Tax should be accompanied along with the tender.
09. Payment will be made through RTGS / MGNREGS Soft after receipt of all the materials ordered with checking of quality and quantity of the materials.
10. The tenderer should clearly mention the Bank A/c Number, Bank Address and IFSC Code in which the payment will be made.
11. A Firm is allowed to bid for more than one product, if is dealing with the same.
12. The Tender Documents incomplete in any aspect is liable for rejection.
13. The Tenders received after the scheduled date and time is also liable for rejection.
14. The Price quoted is inclusive of all taxes with site delivery at different Ranges of Bargarh Forest Division including transportation.
15. The rate of successful bidder may be valid till next tender.
16. The undersigned reserve the right to reject / cancel any or all the tenders without assigning any reasons thereof and terminate the order in case of changes in the Government procedure of policy of instruction / direction and exigencies.
17. The payment will be made through FTO in PFMS / IFMS Module or through NEFT / RTGS after receipt of delivery challan and verification physical quantity and quality of the article by the purchase Committee.
18. All legal disputes shall be subject to the jurisdiction of the Civil Court, Bargarh.
19. The undersigned reserve the right to accept or reject the tender without assigning any reason thereof.
20. The Tender will be finalized by the Tender Committee of the Division taking into consideration the price quoted and quality of the Product and due comparison in the GeM Portal of Government of India, if ever available. Mere quoting the lowest price for the product does not entitle a bidder for selection compromising the quality as decided by the Tender committee.
21. The decision of the Tender committee will be final and binding in any stage of the Tender Process

## **LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE TENDER PAPERS**

1. Detailed address of the Re-seller / Firm / Traders with Mobile No for contact.
2. Certificate of Registration with the competent authority to carry out the business of item for which Tender is call for along with Certification of Provisional Registration from GST REG-25.
3. Valid Account Number with details of Bank of the Firm / Trader.
4. GST Clearance Certificate of the Firm / Trader upto Last Quarters / Year.
5. Income Tax Return of Last three years of the Firm / Individuals
6. Undertaking regarding supply of the article for which selected on or before 05.07.2023 positively, failing which the bid will be cancelled automatically.

### **How to submit Tender Documents**

1. Download the Tender Document from [www.Bargarh.nic.in](http://www.Bargarh.nic.in) or obtain from Section Officer showing transaction details for deposit of Rs.1000/- (Rupees one thousand) in DDO **Account No. 11042669992 of State Bank of India, Main Branch, Bargarh with IFSC - SBIN0000025**
2. In case the Tender Documents is downloaded from [www.Bargarh.nic.in](http://www.Bargarh.nic.in) deposit an amount of Rs.1000/- (Rupees One thousand) only in DDO **Account No. 11042669992 of State Bank of India, Main Branch, Bargarh with IFSC - SBIN0000025** in favour of Divisional Forest Officer, Bargarh Forest Division towards Tender Paper Cost / Participation Cost and submit the transaction details along with Tender Documents duly scanned in email ID provided for the purpose.
3. Submit the Annexure-I (Technical Bid) and Annexure-II (Financial Bid duly filled in and signed along with all other pre-requisite as specified in the Tender Document may be submitted in the Drop Box placed in the office of the undersigned for the purpose on or before **28.06.2023 upto 5.00 PM.**
4. Deposit the Sample of the product as specified in the Tender Notice in the Division Office, Bargarh on or before **28.06.2023** with proper acknowledgement.

  
Divisional Forest Officer  
Bargarh Forest Division

**TECHNICAL BID****(Last Date: - 28.06.2023 – Time: - 5.00 PM)**

01	Name of the Tenderer (Individual / Firm / Dealer / Suppliers / Trader / VSS)	
02	Name of the Owner / Lease / Sister Concern	
03	Name of the authorized representative	
04	Present address for communication	
05	Contact Mobile No	
06	E-Mail ID	
07	Aadhar Card No. (A copy to be submitted)	
08	PAN Card No. (A copy to be submitted)	
09	Trade License for carrying out the trade of the article to be supplied from the competent authority with GST Registration No. (A copy to be submitted)	
10	Whether Income Tax Return filed for last three years, if yes please attached the document	

**DECLARATION**

**I declare that the particulars furnished above are true to the best of my knowledge and I shall accept all the terms and conditions of this tender without any objections. I have also submitted all the required documents as asked for in the tender process.**

**Full Signature of the Tenderer****Place: -****Date: -**

**(FINANCIAL BID)**  
**FOR SUPPLY OF PLANTING MATERIALS OF TO BARGARH FOREST DIVISION**  
**DURING THE YEAR 2023-2024**  
**(Last Date: - 28.06.2023 – Time: - 5.00 PM)**

Sl. No.	Name of the Planting Material	Technical Specification	Rate quoted by the Firm inclusive of all taxes and transportation to point (in Rs)
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**Full Signature of the Tenderer**

**Place: -**

**Date: -**



**UNDERTAKING**

I ....., S/o / D/o / W/o .....  
....., At ..... PO..... PS  
..... Dist- ..... do hereby undertake that I have read all the  
terms and conditions of the Tender Paper and agrees to it and submitted the tender for  
supply of planting materials to Bargarh Forest Division for the financial Year 2023-24. Further, I  
undertake that, I do not have any criminal proceedings pending against me and I never  
defaulted in supply of planting materials / items of any other works in previous occasion.

I/ We also note that, non-sub mission of this certificate will render my/ our tender liable  
for rejection.

Place: -

Date: -

Signature with seal of the  
Proprietor/ Vendor/ Supplier