



## OFFICE OF THE DIVISIONAL FOREST OFFICER, KALAHANDI NORTH DIVISION

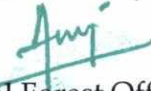
NEAR OLD GOVT. BUS STAND, BHAWANIPATNA, KALAHANDI, ODISHA - 766001  
E-mail ID: [north\\_kalahandi@yahoo.co.in](mailto:north_kalahandi@yahoo.co.in), [dfo.kalahandinorth@odisha.gov.in](mailto:dfo.kalahandinorth@odisha.gov.in), Phone No. 06670-230526

**Bid Identification No. DFO, KLD 08/2024-2025 dated. 28.02.2025**

### NOTICE INVITING SHORT TENDER

Sl. No.	Name of the Work	Details
1	Purpose of the Tender	Procurement of Various items for the Kalahandi North Forest Division
2	Estimated Cost	Based on fund allocation
3	Date & time of availability of the bid document	01.03.2025 to 10.03.2025
4	Last date/Time for receipt of bids in the portal	Up to 5.00 PM of 10.03.2025
5	Date & Time of bid opening	11.00 AM on Dated. 11.03.2025
6	Name & Address of the officer inviting Bid	Divisional Forest Officer, Kalahandi North Forest Division, Pin-766001

Further details can be found in the Detailed Notice Inviting Tenders, available on the district website.- <https://kalahandi.odisha.gov.in>. Corrigendum if any, shall only be published on the above website.

  
Divisional Forest Officer,  
Kalahandi North Division

Memo No. 1605 /Date: 28/02/2025

Copy submitted to Deputy Director (Adv) & Deputy Secretary to Govt. I & P.R Deptt, Bhubaneswar with a request to publish the tender Notice in two nos. of leading Odia Daily and in one English daily at an early date for wide circulation of the tender call notice. Since the date of receipt of bids starts from dt. 01.03.2025, it is requested that the "Invitation for Bids" may be published on or before dt. 01.03.2025. The soft copy containing the above tender call notices (TCN) is enclosed herewith for this purpose. The Complimentary copy of the newspapers containing the tender call notice may be sent to this office for reference and record.

Encl: i) List of Article

ii) Copy of Details Tender Call Notice.

  
Divisional Forest Officer,  
Kalahandi North Division

**GOVERNMENT OF ODISHA**

**FOREST, ENVIRONMENT & CLIMATE CHANGE DEPARTMENT OFFICE OF THE  
DIVISIONAL FOREST OFFICER, KALAHANDI NORTH FOREST DIVISION,  
Phone No- 9437070526 Tel: 06670-230526, e-mail:dfo.kalahandinorth@odisha.gov.in.**

**Bid Identification No. DFO, KLD 08/2024-2025 dated.28.02.2025**

**NOTICE INVITING TENDER**

The Divisional Forest Officer, Kalahandi North Forest Division on behalf of the Governor of Odisha invites Sealed Tender through offline, in Double Cover System, only in "OFF LINE" mode for Procurement of different articles required for various forestry management as enlisted in the ANNEXURE-I from eligible Firms/Vendors/Suppliers registered with the State Government, Central Government/M.E.S./Railways or other Licensing Authorities for supply of the articles enlisted on production of definite proof from the appropriate authority. The bidders should have the following pre-requisite for supply of the articles as mentioned below.

**PRE REQUISITE FOR SUPPLY OF MATERIALS**

01. The Bidders / Vendors / Suppliers should have valid GST Registration with the competent authority.
02. The Bidders/Vendors/Suppliers should have Permanent Account Number (PAN) registered with competent authority.
03. The Bidders/Vendors/Suppliers have authorization from the concerned Dealer/Firm/Company to supply the goods/materials.
04. The Bidders/Vendors/Suppliers must have a valid Bank Accounts number in any Bank.
05. Bidders/Vendors/Suppliers must have operational area within the State of Odisha.

**TERMS AND CONDITIONS**

1. Bid documents consisting of Specifications, the schedule of Quantities and the set of terms and conditions of contract and other necessary documents can be seen on the website: <https://kalahandi.odisha.gov.in>
2. The bidder shall have to deposit the cost of tender paper@ Rs. 2000/- for participation in the bid in shape of Bank Draft/Banker's Cheque etc in favour of Divisional Forest Officer, Kalahandi North Forest Division. The Tender cost is non-refundable in nature.
3. The Bid documents will be available on the website <https://kalahandi.odisha.gov.in> from 01.03.2025 to 10.03.2025 up to 5.00 P.M.
4. Bids shall be received "OFFLINE" on or before 5.00 PM of dt. 10.03.2025 in the Drop box placed in the office or through Postal/Courier.
5. Bids received shall be opened at 11.00 hours on 11.03.2025 in the Office of undersigned in the presence of the bidders who wish to attend. Bidders who participate in the bid can

witness the opening of bids. If the office happens to be closed for any administrative reason on the last date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.

6. Bidders are to submit the TECHNICAL BID (ANNEXURE-II) and FINANCIAL BID (ANNEXURE-III) in a two Separate Sealed Cover quoting price in FINANCIAL BID for the article intended to supply out of the list in ANNEXURE-I and both the cover to be enveloped in one Cover and dropped in the Drop Box or sent through the Postal or courier service.

7. The Authority will not be held responsible for any postal delay or other inconvenience during bidding process.

8. The authority reserves the right to cancel any or all bids without assigning any reason thereof.

9. Any Addendum/Corrigendum will be hosted exclusively on the district website, and bidders are requested to check it periodically during the bidding process.

10. The Intending bidders are required to furnish their e-mail address and cell phone number in order to inform them any message relating to the tender.

11. Mere quoting less prices will not entitle any bidders for winning the bid and the committee has the discretionary prerogatives to finalize the bid with reference to quality and brand of the article.

12. Selection will be made on cost effective basis i.e. lowest price for the same brand and model.

13. The Bidders/Vendors/Suppliers have to submit a no relationship certificate with their bidding documents as in ANNEXURE-IV.

14. The bidders have to deposit their sample of product to be supplied to the office of the undersigned with proper acknowledgement for quality assurance which will be finalized by the committee after opening of financial bids on another date to be intimated later on to the successful bidders in the technical and financial bids.

15. The bidders/vendors/supplier will have to attend the office of the undersigned on the date Intimated later on for checking of quality assurance by the committee.

16. In case any bidder / vendor / supplier is not able to get tender documents online in the District Web Site due to any sort of unforeseen technical fault he/she may obtain the same from Head Clerk of the office of Kalahandi North Forest Division and submit the same in the Drop Box, Post / Regd Post Courier Service etc so as to reach the undersigned on or before 5.00 PM of 10.03.2025.

17. The list of articles put to tender represents a tentative requirement for various forestry management tasks and is subject to procurement based on need and the availability of funds. The purpose of the bid is to empanel a list of bidders for different articles to streamline the procurement process. Selection as a bidder for any article does not guarantee supply, as it



depends on the allocation of funds to the Division during the financial year and may change according to the guidelines issued by the Government of Odisha from time to time.

  
Divisional Forest Officer,  
Kalahandi North Division

Memo No. 1606 /Date: 28/02/2025

Copy forwarded to the Regional Chief Conservator of Forests, Bhawanipatna Circle, Bhawanipatna for favour of kind information.

  
Divisional Forest Officer,  
Kalahandi North Division


Memo No. 1607 /Date: 28/02/2025

Copy submitted to the Chief Conservator of Forests (IT & GIS), O/o the Principal Chief Conservator of Forests & HoFF, Odisha Bhubaneswar for favour of kind information. He is requested to upload the above Tender Call Notice in the website of the P.C.C.F. & HoFF, Odisha.

  
Divisional Forest Officer,  
Kalahandi North Division

Memo No. 1608 /Date: 28/02/2025

Copy submitted to Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden, Odisha, Bhubaneswar for favour of kind information. He is requested to upload the above Tender Call Notice in the website of the Odisha Wildlife Organisation for publicity.

  
Divisional Forest Officer,  
Kalahandi North Division

Memo No. 1609 /Date: 28/02/2025

Copy submitted to the Collector, Kalahandi /CDO-cum-EO, Zillaparishad, Kalahandi/ Superintendent of police, Kalahandi for favour of kind information and necessary action.

  
Divisional Forest Officer,  
Kalahandi North Division

Memo No. 1610 /Date: 28/02/2025

Copy forwarded to all Divisional Forest Officers(T&NT) for information and necessary wide circulator requested to ensure regarding exhibition of the tender notice in the notice board for wide circulation.



Divisional Forest Officer,  
Kalahandi North Division

Memo No. 1611 /Date: 28/02/2025

Copy forwarded to all Forest Range Officers, Kalahandi North Forest Division for information and necessary action.



Divisional Forest Officer,  
Kalahandi North Division

Memo No. 1612 /Date: 28/02/2025

Copy forwarded to the District E-governance Manager, O/O the Collectorate, Kalahandi for information and necessary action. He is requested to upload the Detail Tender Call Notice (DTCN) in the District website for circulation amongst the bidders.



Divisional Forest Officer,  
Kalahandi North Division

**List of articles to be procured**

Sl. No.	Item	Specification
1	Flatbed Scanner with ADF	<b>ADF Scan Speed-</b> Up to 120 ppm/ 240 ipm <b>Scan Resolution-</b> Up to 600ppi <b>Scan Size (ADF)-</b> Maximum- 297*432 mm <b>Scan Size (ADF)-</b> Minimum- 68* 148 mm <b>Processor speed -</b> Minimum 1.2 GHz
2	GPS tracking device for vehicle with multiuser access	Any reputed brand of good quality



Divisional Forest Officer,  
Kalahandi North Division

## TECHNICAL BIDS

01	Name of the Bidders/Vendors/Firms	
02	Address for communication	
03	Permanent Address	
04	Mobile No (WhatsApp)	
05	Valid Email Id of the Proprietor or contact no.	
06	GSTIN registration number (Copy to be enclosed)	
07	Permanent Account Number (PAN)- (Copy to be enclosed)	
08	Authorization from the Firm/Company/Dealer- (Copy to be enclosed)	
09	Experience in dealing with Government Organization - (Copy to be enclosed)	

Signature with seal of the  
Proprietor/Vendor/Supplier





**CERTIFICATE OF NO RELATIONSHIP**

I/We hereby certified that, I/we am/are related/not related (\*) to any Forest Officer of Forest, Environment & Climate Change Department, Govt. of Odisha. I/We am /are aware that, if the fact subsequently proved to be false, my/our contract will be rescinded with forfeiture of Security Deposit and I/We shall be liable to compensate for any loss or damage resulting from such cancellation.

I/We also note that, non-submission of this certificate will render my/our tender liable for rejection.

(\*)- Strike out which is not applicable.

Signature with seal of the  
Proprietor/Vendor/Supplier