



GOVERNMENT OF ODISHA
FOREST, ENVIRONMENT & CLIMATE CHANGE DEPARTMENT
OFFICE OF THE DIVISIONAL FOREST OFFICER, SUBARNAPUR FOREST
DIVISION - 767017
e-mail: -dfo.subarnapur@odisha.gov.in & dfosubarnapur@gmail.com

Bid Identification No. DFO, SNP 04/2023-2024
dated.16.02.2024

NOTICE INVITING TENDER

Sl. No	Name of the Work	Procurement of wildlife monitoring articles with various specifications www.subarnapur.nic.in
1	Estimated Cost	Depending upon funds allocation
3	Period & time of completion	10 days from the date of issue of orders
4	Date & time of availability of the bid document	17.02.2024 to 27.02.2024
5	Last date/Time for receipt of bids in the portal	Up to 5.00 PM of 27.02.2024
6	Date & Time of bid opening	11.30 hours on Dated. 28.02.2024
7	Name & Address of the inviting Bid	Divisional Forest Officer, Subarnapur Forest Division., Pin-767017

Others can be seen from the Detailed Notice Inviting Tenders, available on the website-www.subarnapur.nic.in. Corrigendum if any, shall only be published on the above website.

Memo No. 678 /1F Acct. / Dt. 16/02/2024

Copy submitted to Deputy Director (Adv) & Deputy Secretary to Govt. I & P.R Deptt, Bhubaneswar with a request to publish the tender Notice in two nos. of leading Oriya Daily and in one English daily at an early date for wide circulation of the tender call notice. Since the date of receipt of bids starts from dtd.17.02.2024, it is requested that the "Invitation for Bids" may be published on or before dtd.17.02. 2024. The soft copy containing the above tender call notices (TCN) is enclosed herewith for this purpose. The Complimentary copy of the newspapers containing the tender call notice may be sent to this office for reference and record.

Encl: i) List of works
ii) Copy of Details Tender Call Notice.


Divisional Forest Officer
Subarnapur Forest Division



GOVERNMENT OF ODISHA
FOREST, ENVIRONMENT & CLIMATE CHANGE DEPARTMENT
OFFICE OF THE DIVISIONAL FOREST OFFICER, SUBARNAPUR FOREST
DIVISION – 767017

E-mail: -dfo.subarnapur@odisha.gov.in & dfosubarnapur@gmail.com

Bid Identification No. DFO, SNP 04/2023-2024
dated.16.02.2024

Letter No. 579 /1F, Dated, Subarnapur the 16th February - 2024

NOTICE INVITING TENDER

The Divisional Forest Officer, Subarnapur Forest Division on behalf of the Governor of Odisha invites **Sealed Tender through offline, in Double Cover System**, only in "OFF LINE" mode for Procurement of different articles required for different forestry management as enlisted in the ANNEXURE-I from eligible Firms/ Vendors / Suppliers registered with the State Government registered, Central Government / M.E.S. / Railways or other Licensing Authorities for supply of the articles enlisted on production of definite proof from the appropriate authority. The bidders should have the following pre-requisite for supply of the articles as mentioned below.

PRE-REQUISITE FOR SUPPLY OF MATERIALS

01. The Bidders / Vendors / Suppliers should have valid GST Registration with the competent authority.
02. The Bidders / Vendors / Suppliers should have Permanent Account Number (PAN) registered with competent authority.
03. The Bidders / Vendors / Suppliers have authorization from the concerned Dealer / Firm / Company to supply the goods / materials.
04. The Bidders / Vendors / Suppliers must have a valid Bank Accounts number in any Bank.
05. The Bidders / Vendors / Suppliers must have operational area within the State of Odisha.

TERMS AND CONDITIONS

1. Bid documents consisting of Specifications, the schedule of Quantities and the set of terms and conditions of contract and other necessary documents can be seen in the website: www.subarnapur.nic.in.
2. The bidder shall have to deposit the cost of tender paper @ Rs. 2000/- for participation in the bid in shape of Treasury Remittance / Deposited in the Current Account (A/c No:- 31085464645, IFS Code:- SBIN0001085) etc in favour of Divisional Forest Officer, Subarnapur Forest Division. The Tender cost is non-refundable in nature.
3. The Bid documents will be available in the website www.subarnapur.nic.in from 17.02.2024 to 27.02.2024 up to 5.00 P.M.
4. Bids shall be received "OFFLINE" on or before 5.00PM of dt 27.02.2024 in the Drop box placed in the office or through Postal / Courier.
5. Bids received shall be opened at 11.30 hours on 28.02.2024 in the Office of undersigned in the presence of the bidders who wish to attend. Bidders who participate in the bid can witness the opening of bids. If the office happens to be closed for any administrative reason on the last date of opening of the bids as specified the bids will be opened on the next working day at the same time and venue.

(P.T.O)

6. Bidders are to submit the **TECHNICAL BID (ANNEXURE-II)** and **FINANCIAL BID (ANNEXURE-III)** in a two Separate Sealed Cover quoting price in FINANCIAL BID for the article intend to supply out of the list in ANNEXURE-I and both the cover to be enveloped in one Cover and dropped in the Drop Box or sent through the Postal or courier service.
7. The Authority will not be held responsible for any postal delay or other inconvenience during bidding process.
8. The authority reserves the right to cancel any or all bids without assigning any reason thereof.
9. The Addendum/Corrigendum if any will be hosted in the District website only and bidders have to access the same from time to time during the bidding process.
10. The intending bidders are required to furnish their e-mail address and cell phone number to inform them any message relating to the tender.
11. Mere quoting less prices will not entitle any bidders for winning the bid and the committee has the discretionary prerogatives to finalize the bid with reference to quality and brand specific.
12. Selection will be made on cost effective basis i.e. lowest price for the same brand
13. The Bidders / Vendors / Suppliers have to submit a no relationship certificate with their bidding documents as in ANNEXURE-IV
14. The bidders have to deposit their sample of product to be supplied to the office of the undersigned with proper acknowledgement for quality assurance which will be finalized by the committee after opening of financial bids on another date to be intimated later on to the successful bidders in the technical and financial bids.
15. The bidders / vendors / supplier will have to attend the office of the undersigned on the date intimated later on for checking of quality assurance by the committee.
16. In case any bidder / vendor / supplier are not able to get tender documents online in the District Web Site due to any sort of unforeseen technical fault he/she may obtain the same from Head Clerk of the office of Subarnapur Forest Division and submit the same in the Drop Box, Post / **Regd Post** / Courier Service etc so as to reach the undersigned on or before **5.00 PM of 27.02.2024**.
17. The list of article put to tender is the tentative requirement for different forestry management and subject to procurement as per requirement from time to time and availability of funds during the current financial year 2023-2024. The purpose of the bid is to empanel a list of bidders for different article for the current financial year to streamline the procurement within the restriction of timeline. The selection of a bidder for any article does not entitle for supply, if there is no funds allocated to the Division during the financial year and subject to change as per the time to time guidelines of the Government of Odisha.


Divisional Forest Officer
Subarnapur Forest Division.

Memo No. 680 /IF Acct. / Dt. 16/02/2024

Copy forwarded to the Regional Chief Conservator of Forests, Bhawanipatna Circle, Bhawanipatna for favor of kind information.


Divisional Forest Officer
Subarnapur Forest Division.

Memo No. 681 /IF Acct. / Dt. 16/02/2024

Copy forwarded to the Chief Conservator of Forests (IT & GIS), O/o the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for the favour of kind information and necessary action. He is requested to upload the above Tender Notice to the website of Pr.C.C.F, Odisha as early as possible.


Divisional Forest Officer
Subarnapur Forest Division

Memo No. 682 /IF Acct. / Dt. 16/02/2024

Copy submitted to the Principal Chief Conservator of Forests & HoFF, Odisha Bhubaneswar / Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden, Odisha, Bhubaneswar for the favour of kind information.


Divisional Forest Officer
Subarnapur Forest Division


Memo No. 683 /IF Acct. / Dt. 16/02/2024

Copy submitted to the Collector, Subarnapur /CDO-cum-EO, Zillaparishad, Subarnapur/ Superintendent of police, Subarnapur for favor of kind information and necessary action.


Divisional Forest Officer
Subarnapur Forest Division.

Memo No. 684 /IF Acct. / Dt. 16/02/2024

Copy forwarded to all Divisional Forest Officers (T&NT) for information and necessary action. They are requested to ensure regarding exhibition of the tender notice in the notice board for wide circulation.


Divisional Forest Officer
Subarnapur Forest Division.

Memo No. 685 /IF Acct. / Dt. 16/02/2024

Copy forwarded to all Forest Range Officers, Subarnapur Forest Division for information and necessary action.


Divisional Forest Officer
Subarnapur Forest Division.

Memo No. 686 /IF Acct. / Dt. 16/02/2024

Copy forwarded to the Officer-in-Charge, NIC, Collectorate, Subarnapur for information and necessary action. He is requested to upload the details Detail Tender Call Notice (DTCN) in the District NIC Portal for circulation amongst the bidders.


Divisional Forest Officer
Subarnapur Forest Division.

ANNEXURE-I

List of Articles to be procured

S.No	Item	Power	Specification	Brand, if any
1	Thermal Drone		Combo pack with 256 GB SD card	DJI Mavic 3 Pro
2	Drone		Combo Pack with 256GB SD card	DJI Mavic 3 Pro
3	DSLR Camera (Mirrorless)		With 256 SD Card	Nikon/Sony/Canon
4	Binoculars			Nikon/ Celestron SkyMaster Pro


Divisional Forest Officer
Subarnapur Forest Division

TECHNICAL BIDS

01	Name of the Bidders / Vendors / Firms	
02	Address for communication	
03	Permanent Address	
04	Mobile No (What's App)	
05	Valid Email ID of the Proprietor or contact person	
05	GSTIN Registration Number (Copy to be enclosed)	
06	Permanent Account Number (PAN) – (Copy to be enclosed)	
07	Authorization from the Firm / Company / Dealer (Copy to be enclosed)	
08	Experience in dealing with Government Organizations (Copy to be enclosed)	

Signature with seal of the
Proprietor / Vendor / Supplier

FINANCIAL BID

(To be submitted in a separate sealed cover by the bidders)

Sl.No	Item	Specification	Brand, if any	Rate of the article in Rs	Taxes, if any	Transportation charges to Range HQ, if any	TOTAL rate per unit in Rs

Signature with seal of the
Proprietor / Vendor / Supplier

ANNEXURE –IV

CERTIFICATE OF NO RELATIONSHIP

I / We hereby certify that, I / We am / are related / not related (*) to any Forest Officer of Forest, Environment & Climate Change Department, Govt of Odisha. I / We am / Are aware that, if the fact subsequently proved to be false, my / our contract will be rescinded with forfeiture of Security Deposit and I / We shall be liable to make good the loss or damage resulting from such cancellation.

I / We also note that, non-submission of this certificate will render my / our tender liable for rejection

(*)- Strike out which is not applicable

Signature with seal of the
Proprietor / Vendor / Supplier