



OFFICE OF THE DIVISIONAL FOREST OFFICER, PURI WILDLIFE DIVISION,  
CHAKRATIRTHA ROAD, PURI – 752002

E-Mail: [dfo.puriwl@odisha.gov.in](mailto:dfo.puriwl@odisha.gov.in) Telephone -06752-228281.



Memo No. 4059/1F/41/2023 Dated, Puri 04<sup>th</sup> July, 2023

To

The Deputy Director (Advertisement)  
& Deputy Secretary to Government I & PR Department.  
Bhubaneswar

Sub: - Publication of Advertisement for Short Tender Call Notice for Supply of Hired Vehicle in respect of Puri Wildlife Division during the year 2023-24.

Sir,

Enclosed, please find herewith copy of advertisement for Short Tender Call Notice for supply of Hired Vehicle during the year 2023-24 in respect of Puri Wildlife Division both in hard & soft copy (Through email). I would request you to kindly make necessary arrangement for publication of the same in two local Odia leading dailies and one English daily for wide publicity.

The concerned Advertisement Manager may kindly be instructed to send complimentary copies of the same newspapers containing the advertisement to the undersigned immediately after its publication for records in this office.

Encl: As above

Yours faithfully

Divisional Forest Officer  
Puri Wildlife Division, Puri

Memo No. 4060 Dt. 04-7-23

Copy along with its enclosures submitted to the Additional Principal Chief conservator of Forests (IT & GIS), O/o the PCCF, Odisha, Bhubaneswar for information & necessary action. He is requested to upload the above tender call notice in the Web-site of the PCCF, Odisha at an early date.

Divisional Forest Officer  
Puri Wildlife Division, Puri

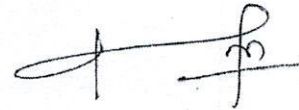
Memo No. 4061 Dt. 04-7-23

Copy along with its enclosures submitted to the Officer In-Charge, NIC, Puri for information & necessary action. He is requested to upload the above tender call notice in the Web-site of the District Portal at an early date.

Divisional Forest Officer  
Puri Wildlife Division, Puri

Memo No. 4062 Dt. 04-7-23


Copy along with its enclosures submitted to the Regional Chief conservator of Forests, Bhubaneswar Circle, Bhubaneswar for information & necessary action.



Divisional Forest Officer  
Puri Wildlife Division, Puri

Memo No. 4063<sup>(2)</sup> Dt. 04-7-23

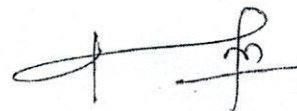
Copy forwarded to all Asst. Conservator of Forests/ Section Officer of Puri Wildlife Division for information & necessary action.



Divisional Forest Officer  
Puri Wildlife Division, Puri

Memo No. 4064<sup>(5)</sup> Dt. 04-7-23

Copy along with its enclosures forwarded to all Range Officers, Puri Wildlife Division for information & necessary action. They are instructed to display the above tender call notice in the Office Notice Board.



Divisional Forest Officer  
Puri Wildlife Division, Puri



OFFICE OF THE DIVISIONAL FOREST OFFICER, PURI WILDLIFE DIVISION,  
CHAKRATIRTHA ROAD, PURI – 752002

E-Mail: [-dfo.puriwl@odisha.gov.in](mailto:-dfo.puriwl@odisha.gov.in) Telephone -06752-228281

Tender Notification No. **01** Dated. **04-7-2023**

### SHORT TENDER CALL NOTICE FOR HIRING OF VEHICLE

Sealed tenders are invited from interested Vehicle Owners/Travel Agencies/Tour Operators for providing diesel run Bolero Neo/Scorpio vehicle 7nos of AC (7nos-7 seater) for use in Govt. duty on hiring basis at different Government Offices of Puri Wildlife Division as detailed below on terms & conditions mentioned in the standard bidding documents so as to reach in the office of the Divisional Forest officer, Puri Wildlife Division on or before 15.7.2023 up to 3.00 PM through Registered/Speed Post or by courier service & can also be dropped in the Tender Box placed in the office of the Divisional Forest Officer, Puri Wildlife Division. Tender paper cost for Rs.1000/- (Rupees One Thousand) only in shape of non-refundable Demand Draft from any Nationalize Bank drawn in favour of the Divisional Forest Officer, Puri Wildlife Division in the sealed bid document should be submitted. The Technical & financial bid will be opened on dt.15.07.2023 at 4PM in presence of the bidders or their authorized representative in the office of the undersigned. The standard bidding documents & terms & conditions can be obtained also can be obtained from the Accountant, Office of the Divisional Forest Officer, Puri Wildlife Division from 06.07.2023 to 15.07.2023 (1.00 PM) in the office day & office hours only. Tender inviting authority reserve the right of accepting or rejecting one or more tenders offer(s) or cancelling the tender assigning any reason thereof.

Sl. No.	Name of the Office	No. of vehicle required
1	Balukhanda Wildlife Range, Balukhanda	Seven -Seater-2 Nos.
2	Konark Wildlife Range, Konark	Seven -Seater-2 Nos.
3	Astaranga Wildlife Range, Astaranga	Seven Seater-2 Nos.
4	Gop Wildlife Range, Gop	Seven-Seater-1 Nos.

1.The Technical Bids will be opened in presence of the tenderer or the authorized representatives on dt.15.07.2023 at 4 PM in the Office of the Divisional Forest Officer, Puri Wildlife Division. The financial Bids will be opened only of successful bidders on the same day at 4.30 P.M.

#### LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE QUATATION

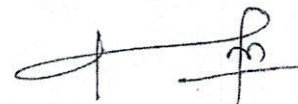
Sl. No.	Name of the Vehicle Owner/Agency with address	Regd. No. of the Vehicle	Date of Registration	Type of vehicle AC/Non-AC	Year of Manufacture	Model of the Vehicle	Fitness Certificate valid up to	Permit validity	Insurance validity	Pollution Certificate validity	Minimum average in Km per litres	Name of the Driver	Driving License with date of validity
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1. Filled up proforma with Copy of all above documents to be submitted along with the tender paper.
2. Copy of GSTN
3. Copy of PAN Registration
4. In case of Agency valid Registration Certificate/License to be submitted.

Divisional Forest Officer  
Puri Wildlife Division, Puri

## Terms and Conditions

1. The quotations received incomplete or after the scheduled date & time are liable to be rejected.
2. The price quote should be inclusive of all taxes as applicable.
3. The rate of successful bidder may be valid up to 31.03.2024 or next call/Tender Call.
4. The undersigned reserves the right to reject/ cancel any or all the quotation without assigning any reason thereof & terminate the order in case of changes in Government Procedure or policy of instruction/direction.
5. The Successful bidder shall furnish a security deposit of Rs.10,000/- in favour of Divisional Forest Officer, Puri Wildlife Division in shape of STDR/Fixed deposit drawn on any Nationalized bank payable at Bhubaneswar. The same shall be retained at Puri Wildlife Division & shall be returned after 31.03.2024 or next call/Tender Call.
6. The hiring charges do not include fuel cost which is to be paid separately basing on actual consumption & lubricants as per existing Government Norm.
7. The vehicles hired shall be in good condition & shall not be older than three years.
8. It will be ensured through the party of hired vehicles that the vehicles are kept under optimum running condition & avoid accidents attributable to lack of maintenance, upkeep. The hired vehicles cannot be used for any private/commercial purpose beyond the duty hours.
9. Logbooks shall be maintained for the hired vehicles as in the case of Government vehicles, kilometer reading & POL drawn shall be necessarily recorded in relevant columns & verified regularly by an authorized officer before making payment.
10. Both technical & financial bids should be submitted in separate envelop.
11. All cost relates to driver will be borne by the vehicle provider.
12. The revised norms shall be made applicable for the hired vehicles after completion of the contract period.
13. All the disputes shall be subject to the jurisdiction of Civil Court situated at Bhubaneswar only.
14. This Office shall not be responsible for any challan, loss, damage, or any accident of the vehicle of to any other vehicles or for the injury to the driver or to any other third party. The loss or damage or legal expenses on this account shall be borne by the Owner/Service Provider.
15. In case of any breakdown of vehicle on duty, the Owner/Service Provider shall make arrangement for providing another vehicle. In such a case, mileage from garage to the point of breakdown would not be paid.
16. The Owner/Service Provider shall undertake to indemnify the department against all damage/charges arising on account of or connected with the negligence of the Service Provider or his staff or any person under his control whether in respect of accident/ injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise & against all claims & demand thereof.



Divisional Forest Officer  
Puri Wildlife Division, Puri

## APPLICATION FOR QUOTATION/TENDER CALL NOTICE

From:

M/s.....

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To,

The Divisional Forest Officer,  
Puri Wildlife Division.

I am submitting the price quotations for the supply of the following types of vehicles for engagement in your office on a monthly basis.

The details about the vehicle and driver are attached in Annexure-II

FORMAT FOR QUOTATION FOR HIRING OF VEHICLE

Sl.No.	Description of the Vehicle	Monthly Fixed Charges (in Rs.)	Consumption of POL (KM/Lt)	Remarks

Date.

PAN/TIN No.

Signature

Name and Address of Authorized Signatory

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No of Vehicle:
2. Type of Vehicle (AC/Non-AC):
3. Year of Manufacture:
4. Model:
5. Date of Registration:
6. Name & complete address of the owner of vehicle:
7. Fitness Certificate validity:
8. Permit Validity:
9. Insurance Validity:
10. Name/Address of the Driver:
11. D.L No & Validity of the D/L of the Driver:
12. Proposed hire charge of the vehicle per month excluding Fuel:
13. Rate of Fuel consumption/ Mileage per Liter:
14. Contract Number of the Service Provider (Tender/ Quotation):

Mobile.....Telephone.....

Certified that the information submitted above is true to the best of My Knowledge and belief:

Seal & Signature of the Quotation / Tender