



GOVERNMENT OF ODISHA
FOREST, ENVIRONMENT & CLIMATE CHANGE DEPARTMENT
OFFICE OF THE DIVISIONAL FOREST OFFICER, BARIPADA FOREST DIVISION – 757001
e-mail: dfo.baripada@odisha.gov.in, dfobaripada.od@gmail.com

Bid Identification No. DFO, BPD 02/2024-25 dated 17.09.2024

NOTICE INVITING TENDER

Sl No	Name of the work	Details
1	Purpose of the Tender	Procurement of various items for newly construction of RCCF Office building at Manchabandha
2	Estimated cost	Based on fund allocation
3	Date and time of availability of the bid document	20.09.2024 to 29.09.2024
4	Late date/time for receipt of bids in the portal	Up to 5.00PM of 29.09.2024
5	Date and time of bid opening	11.00hour on 30.09.2024
6	Name and address of the officer inviting bid	Divisional Forest Officer Baripada Forest Division, Pin-757001

Further details can be found in the Detailed Notice Inviting Tenders, available on the website <https://mayurbhanj.odisha.gov.in> corrigendum if any, shall only be published on the above website.

Memo No 7502 / Dt. 17/09/2024

Copy submitted to Deputy Director (Adv) and Deputy Secretary to Govt I&P.R Deptt, Bhubaneswar with a request to publish the tender Notice in two nos of leading Odia Daily and in one English daily at an early date for wide circulation of the tender call notice. Since the date of receipt of bids starts from 20.09.2024, it is requested that the "Invitation for Bids" may be published on or before dtd. 20.09.2024. The soft copy containing the above tender call notice (TCN) is enclosed herewith for this purpose. The complimentary copy of the newspapers containing the tender call notice may be sent to this office for reference and record.

Encl: 1- List of Article

2) Copy of Details Tender Call Notice.


Divisional Forest Officer
Baripada Forest Division



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e-mail: dfo.baripada@odisha.gov.in, dfobaripada.od@gmail.com

Bid Identification No. DFO, BPD 02/2024-25 dated 17.09.2024

NOTICE INVITING TENDER

The Divisional Forest Officer, Baripada Forest Division on behalf of the Governor of Odisha invites Sealed Tender through offline, in Double Cover System, only in “OFF LINE” mode for procurement of different articles required for various forestry management as enlisted in the ANNEXURE-I from eligible Firms/ Vendors/ Suppliers registered with the State Government, Central Government/ M.E.S/ Railways or other Licensing Authorities for supply of the articles enlisted on production of definite proof from the appropriate authority. The bidders should have the following pre-requisite for supply of the articles as mentioned below.

PRE-REQUISITE FOR SUPPLY OF MATERIALS

- 1- The Bidders / Vendors / Suppliers should have valid GST Registration with the competent authority.
- 2- The Bidders / Vendors / Suppliers should have Permanent Account Number (PAN) registered with competent authority.
- 3- The Bidders / Vendors / Suppliers have authorization form the concerned Dealer/ Firm/Company to supply the goods/ materials.
- 4- The Bidders / Vendors / Suppliers must have a valid Bank Accounts numbers in any bank.
- 5- The Bidders / Vendors / Suppliers must have operational area within the State of Odisha.

TERMS AND CONDITION

1. Bid documents consisting of Specifications, the schedule of Quantities and the set of terms and conditions of contract and other necessary documents can be seen on the website: <https://mayurbhanj.odisha.gov.in>.
2. The bidder has to upload BID SPECIFIC OEM AUTHORIZATION (MAF) for Desktop, Printers and Projector with complete address, email id and contact details of OEM authorized signatory, that will be cross checked with OEM for its authenticity.
3. The bidder shall have to deposit the cost of tender paper @2000/- for participation in the bid in shape of Bank Draft / Banker's Cheque etc in favour of Divisional Forest Officer, Baripada Forest Division. The Tender cost is non- refundable in nature.
4. The bidders are required to submit 1% Earnest Money over the amount put to quotation in shape of FD, Bank Draft, Banker's Cheque etc duly pledged in favour of Divisional Forest Officer, Baripada Forest Division alongwith quotation. The successful bidder will be submitted 1% ISD of their quoted amount during the time of agreement.
5. The agreement shall be drawn after due verification of EMD and ISD of the successful bidder if any fake instruments are detected criminal proceeding will be initiated against the defaulting bidder and action will be initiated for black listing through the license issuing authority.
6. The Bid documents will be available on website <https://mayurbhanj.odisha.gov.in> inform **20.09.2024 to 29.09.2024 upto 5.00PM.**
7. Bid shall be received “OFFLINE” on or before **5.00PM of dt. 29.09.2024 in the Drop box placed in the office or through Postal/ Courier.**
8. Bids received shall be **opened at 11.00 hours on 30.09.2024** in the office of undersigned in the presence of the bidders who wish to attend. Bidders who participate in the bid can witness the opening of bids. If the office happens to be closed for any administrative reason on the last date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.

9. Bidders are to submit the TECHNICAL BID (ANNEXURE-II) and FINANCIAL BID (ANNEXURE-III) in a two separate sealed cover quoting price in FINANCIAL BID for the article intended to supply out of the list in ANNEXURE-I and both the cover to be enveloped in one cover and dropped in the Drop Box sent through the Postal or courier service.
10. The Authority will not be held any responsible for postal delay or other inconvenience during bidding process.
11. Any Addendum/ Corrigendum will be hosted exclusively on the district website, and bidders are requested to check it periodically during the bidding process.
12. The intending bidders are required to furnish their e-mail address and cell phone number in order to inform them any message relating to the tender.
13. Mere quoting less prices will not entitle any bidders for winning the bid and the committee has the discretional prerogatives to finalize the bid with reference to quality and brand of the article.
14. Selection will be made on cost effective basis i.e. lowest price for the same brand and model.
15. The Bidders/ Vendors/ Suppliers have to submit a no relationship certificate with their bidding documents as in ANNEXURE-IV.
16. The bidders have to deposit their sample of product to be supplied to the office of the undersigned with proper acknowledgement for quality assurance which will be finalized by the committee after opening of financial bids on another date to be intimated later on to the successful bidders in the technical and financial bids.
17. The bidders/ vendors/ supplier will have to attend the office of the undersigned on the date intimated later on for checking of quality assurance by the committee.
18. In case any bidder / vendor / supplier is not able to get tender documents online in the district website due to any sort of unforeseen technical fault he/ she may obtain the same form Head Clerk of the office of Baripada Forest Division and submit the same in the Drop Box, Post/ Regd Post / Courier Service etc so as to reach the undersigned on or before **5.00PM of 29.09.2024**.
19. The list of articles put to tender represents a tentative requirement for functioning of RCCF office and is subject to procurement-based to need and the availability of funds. The purpose of the bid is to empanel a list of bidders for different articles to streamline the procurement process. Selection as a bidder for any article does not guarantee supply, as it depends on the allocation of funds to the Division during the financial year and may change according to the guidelines issued by the Government of Odisha from time to time.
20. The authority reserves the right to cancel any or all bids without assigning any reason thereof.

Memo No 7603 /4F Dt. 17-9-24

Copy submitted to the Field Director, Similipal Tiger Reserve-cum- Regional Chief Conservator of Forests, Baripada Circle for favour of kind information.

17/09/2024
Divisional Forest Officer
Baripada Forest Division

Memo No 7604 /4F Dt. 17-9-24

Copy submitted to Principal Chief Conservator of Forests & HoFF, Odisha, Bhubaneswar/ Principal Chief Conservator of Forests (Wildlife) and Chief Wildlife Warden, Odisha, Bhubaneswar for favour of kind information.

17/09/2024
Divisional Forest Officer
Baripada Forest Division

17/09/2024
Divisional Forest Officer
Baripada Forest Division

Memo No 7605 /4F Dt. 17.9.24

Copy submitted to the Chief Conservator of Forests (IT & GIS), O/o the Principal Chief Conservator of Forests, Odisha, Bhubaneswar Odisha, Bhubaneswar for favour of kind information and necessary action. He is requested to upload the above Tender Notice to the website of Pr.C.C.C, Odisha as early as possible.

Divisional Forest Officer
Baripada Forest Division

Memo No 7606 /4F Dt. 17.9.24

Copy submitted to the Collector and District Magistrate, Mayurbhanj/ CDO-cum- EO, Zillaparishad, Mayurbhanj/ Superintendent of Police, Mayurbhanj for favour of kind information and necessary action.

Divisional Forest Officer
Baripada Forest Division

Memo No 7607 /4F Dt. 17.9.24

Copy forwarded to all Divisional Forest Officers (T&NT) for information and necessary action. They are requested to ensure regarding exhibition of the tender notice in the notice board for wide circulation.

Divisional Forest Officer
Baripada Forest Division

Memo No 7608 /4F Dt. 17.9.24

Copy forwarded to all Range Offices, Baripada Forest Division for information.

Divisional Forest Officer
Baripada Forest Division

ANNEXURE-I

LIST OF ARTICLES TO BE PROCURED

SI No	item	Important Features	Specification	Brand, if any
1	Silent DG Set	25KVA	Silent type DG set with AMF, 415 V three phase 1500 RPM, 50 HZ, 6 Cylinder with 4 nos earthing, 800 AMP 4 POLE CHANGE OVER, MS pipe exhaust system, residual silencer, thermal logging and cladding of exhaust pipe complete, DG plinth and shed as per specification as required and as per direction of Authority	Mahinder, Kirloskar/ Honda/ KOEL/ Cumins or any other ISI certified brands
2	Slim Desktop PC		1-Windows 11 Home 2-Intel i3/i5 -12 Gen or above 3-8 memory or above GB 4-512 GB or above SSD storage 5-22 inch Monitor	HP, Dell, Lenovo or any other ISI certified brands
3	Laser Printer		HP 1108+ or any similar model	Canon, Epson, Brother, HP or any other ISI certified brands
4	Scanner		1- Scan Resolution, Optical- 600 dpi or above 2- Scan Resolution, Hardware- 600 x 600 dpi or above 3- Automatic document feeder scan speed- Up to 40 ppm/80 ipm or above 4- Auto document feeder capacity- Standard-50 sheets or above 5- Scanning options (ADF)- Single-pass duplex	Canon, HP, Brother or any other ISI certified brands
5	Digital Photocopier Multifunction (Xerox machine)		1-Copy Resolution/ Print Resolution - 600 x 600 dpi or above 2- Type of Product- Multifunctional Printer 3- Print Speed- : 1-sided: Up to 24 pages/min (A4), Up to 12 pages/min (A3), Up to 11 pages/min (A4R) 2-sided: Up to 16.7 pages/min (A4), Up to 7.5 pages/min (A3), Up to 7.8 pages/min (A4R) or above 4- Core Functions- Print, Copy, Scan & Send	Canon, Sharp, HP or any other ISI certified brands
6	LCD projector with Remote Control Projector Screen		1-Light Output- 3600 ANSI or above 2-Contrast Ratio - 20,000:1 or above 3-Resolution- XGA (1024x768) or above 4-Input A,B- 2x HDMI,2x VGA, RJ-45, USB Type A&B, Monitor Out, RS-232, S Video & Composite Video 5-Lamp Life- 10,000 Hrs	Sony, Epson or any other ISI certified brands
7	Apple Desk Top (24") Studio Model	Apple	1-Expandable Memory- 2 TB 2- System Memory- 8 GB Unified 3- Display Size- 24 inch - Full HD 4- Display Resolution- 4480 x 2520 Pixels, Display Type- 4.5K Retina Display, Brightness - 500 nits with 1 Billion Colors, Wide Color (P3), 218 PPI, True Tone Technology 5- SSD Capacity-256 GB	Apple

8	iPad	Apple	Ultra Retina XDR Display, 256GB, Landscape 12MP Front Camera / 12MP Back Camera, LiDAR Scanner, Wi-Fi 6E, Face ID, All-Day Battery Life, Standard Glass	Apple
9	Inverter with tubular battery		Inverter with tubular battery	
10	AC with stabilizer including cost of installation	Premium model 5 star and Normal model 5star with stabilizer	<p>Premium model</p> <ul style="list-style-type: none"> • Gross Volume: 1.5 Ton • Energy Rating: 5 Star • Super Silent Operation • Sleep Mode • 5 Stage Adjustable Mode • Superdry • 4-way Swing • Filter Clean Indicator • High Ambient Cooling • Anti-Microbial Filter • Ice Wash Technology <p>Normal Model</p> <ul style="list-style-type: none"> • Gross Volume: 1.5 Ton • Energy Rating: 5 Star • Multi Adjustable Mode • High Ambient Cooling • Super Dry • Turbo Cooling • Anti Microbial Air Filtration • Eco- Friendly Refrigerant 	
11	Installation of CC TV camera		14 Nos CC TV camera both floor including installation charges	
12	Intercom facility provision for both floor with 12 nos intercom system		12 nos Intercom facility provision for both floor including installation charges	

TECHNICAL BIDS

1	Name of the Bidders / Vendors / Firms	
2	Address for communication	
3	Permanent Address	
4	Mobile No (Whats App)	
5	Valid email ID of the proprietor of contact person	
6	GSTIN Registration Number (Copy to be enclosed)	
7	Permanent Account Number (PAN) Copy to be enclosed	
8	Authorization from the Firm / Company / Dealer (Copy to be enclosed)	
9	Experience in dealing with Government Organizations (Copy to be enclosed)	

**Signature with seal of the
Proprietor / Vendor / Supplier**

CERTIFICATE OF NO RELATIONSHIP

I/ We hereby certify that, I / We am / are related/ not related (*) to any Forest Officer of Forest, Environment and Climate Change Department, Govt of Odisha. I / We am/ are aware that, if the fact subsequently proved to be false, my / our contract will be rescinded with forfeiture of Security Deposit and I / We shall be liable to compensate for any loss or damage resulting from such cancellation.

I / We also note that, non- submission of this certificate will render my / our tender liable for rejection.

(*) – Strike out which is not applicable

**Signature with seal of the
Proprietor / Vendor / Supplier**