



OFFICE OF THE DIVISIONAL FOREST OFFICER, PURI WILDLIFE DIVISION
E-Mail: dfo.puriwl@odisha.gov.in Telephone -06752-228281

Letter No. 6400 /1F - (Acct.) Dated. 10th October, 2025

To

**The Deputy Director, Information and Public Relation (Advt.) &
Deputy Secretary to Govt. of Odisha, Bhubaneswar**

Sub: - Publication of the **Short Tender Notice** for Disposal of **Cashew nuts 2025 crop** of Balukhanda and Konark WL Sanctuary of Puri Wildlife Division.

Sir,

Inviting reference to the above-captioned subject, you are hereby requested to publish the enclosed tender notice in one issue of two leading daily newspapers, preferably Samaj and Sambad, and an English newspaper, preferably The Times of India. Complimentary copies of the newspapers containing the tender sale notice may be sent to this office for necessary action. The hard and soft copies of the tender notice are enclosed for your reference and for publishing.

This is in favor of your kind information and necessary action.

Enclosed: Tender Notice (Hard & Soft Copies)


Divisional Forest Officer
Puri (WL) Division, Puri

Memo No. 6401 / Dated. 10/10/2025

Copy along with its enclosures forwarded to the District e-Governance Manager, Puri for information and necessary action. He is requested to upload the above tender call notice on the website of the District Portal at an early date.


Divisional Forest Officer
Puri (WL) Division, Puri

Memo No. 6402 / Dated. 10/10/2025

Copy along with its enclosures forwarded to the Deputy Conservator of Forests (IT & GIS), O/o the Pr.C.C.F&HoFF, Odisha, Bhubaneswar for information and necessary action. He is requested to upload the above tender call notice on the web site of the Pr.C.C.F&HoFF Odisha at an early date.


Divisional Forest Officer
Puri (WL) Division, Puri

Memo No. 6403 / Dated. 10/10/25

Copy forwarded to the Regional Chief Conservator of Forests, Bhubaneswar Circle for information and necessary action.


Divisional Forest Officer
Puri (WL) Division, Puri

Memo No. 6404 / **Dated.** 10/10/25

Copy forwarded to the Asst. Conservator of Forests of Puri Wildlife Division Puri for information and necessary action.


Divisional Forest Officer
Puri (WL) Division, Puri

Memo No. 6405 / **Dated.** 10/10/25

Copy forwarded to the all-Range Officers, Puri Wildlife Division, Puri for information and necessary action. They are instructed to display the above Tender Call Notice in in the office Notice Board for wide publication.


Divisional Forest Officer
Puri (WL) Division, Puri

**OFFICE OF THE DIVISIONAL FOREST OFFICER, PURI WILD LIFE DIVISION
CHAKRATIRTHA ROAD, PURI-752002**

SHORT TENDER CALL NOTICE FOR DISPOSAL OF CASHEW NUTS 2025 CROP.

Sealed tenders are invited for the sale of the 2025 cashew nut crop from Balukhanda and Konark (Wildlife) Ranges on "as is where" basis. **Tender documents will be available from 11/10/2025 at 10:00 AM to the last date of submission on 22.10.2025 by 3:00 PM**, for detailed information, please visit the official website: www.odishaforest.in

sd/-

DFO Puri (WL) Division.

TERMS AND CONDITIONS FOR DISPOSAL OF CASHEW NUTS CROP 2025 OF BALUKHANDA WILDLIFE RANGE OF BALUKHANDA – KONARK WILDLIFE SANCTUARY, PURI WILDLIFE DIVISION.

1. Sealed tenders in the prescribed form as Annexure I are invited from interested individuals/ traders/ firms/ companies for the collected Cashew nut (**Crop 2025**) from the Balukhand-Konark Sanctuary under the jurisdiction of **Balukhanda WL Range & Konark WL Range under Puri Wildlife Division.**
2. The act of submitting tender will be taken as unreserved and unconditional acceptance of these terms & conditions by such tenderer/purchaser of **Cashew Nut Lot crop 2025 of Balukhanda WL Range.**
3. The intending tenderers are advised to inspect the stock (Cashew Nut Lots) stored at the places mentioned in the tender form before submitting the tender. The act of offering tender shall be taken as sufficient proof of the tenderers having inspected the lots and having been satisfied about the quality and Condition of the Cashew Nut Lot. No complaint regarding quality of the stock shall be entertained from any tenderer for any grant of relief by the DFO, Puri Wildlife Division, Puri at any point of time after submission of tender papers.
4. The intending tenderer shall be required to submit tender only in prescribed form containing seal and initials of issuing officer to be obtained from **the office of the Divisional Forest Officer, Puri Wildlife Division, Puri during the working hours on payment of Rs.300/- (Rupees Three Hundred only) exclusive of GST (Non-refundable).**
5. Tenderer (Firm/Individual/Trader) shall be allowed to submit **one tender paper for quoting maximum three (3) number of Cashew Nut Lots.** The tender paper has to be submitted in a separate prescribed tender form in a sealed envelope super scribing **on the top of the envelope, the name of the Division, Name of the Range, lot numbers and Name of the tenderer.**
6. Each Tender is to be submitted by the registered Post/Speed Post/Courier Service in a sealed cover addressed to **“The Divisional Forest Officer, Puri Wildlife Division, Chakratirtha Road, Puri -752002 “on or before 3.00 PM of 22.10.2025.** The DFO, Puri will not be held responsible for the delay or failure in delivery by the tender papers by the Postal Authorities and courier service agents etc., and tenders received after the due date and time fixed shall not be considered /entertained.

Place and last date of receipt of tender paper:

**22/10/2025 up to 3:00 P.M.
Office of the Divisional Forest Office,
Puri (WL) Division, Puri.**

Place and date of opening of tender paper:

**23/10/2025 at 11 AM.
Office of the Divisional Forest Office,
Puri (WL) Division, Puri.**

7. Tender submitted either jointly or by a group of persons shall not be taken into consideration or shall be summarily rejected. The person representing the company shall enclose attested copy of certificate of incorporation with copy of memorandum of association and copy of registered power of attorney. Registered partnership firm shall enclose attested copy of registered deed of partnership firm along with the tender paper.

8. The tenderer is required to submit copy of documents like **Aadhaar Card/Voter ID Card/PAN / GST Regd. No/ Income Tax statement** and address proof along with the prescribed tender paper.

9. **The Divisional Forest officer, Puri Wildlife Division, Puri** reserves the right to reject any or all tenders without assigning any reason thereof or differ the date of opening of tender.

10. Each Tender must be accompanied with **Earnest Money Deposit (E.M.D) @ Rs 25,000/Cashew Nut Lot-** in shape of account payee Bank draft drawn in favor of **“Divisional Forest Officer, Puri Wildlife Division, Puri** of any Nationalized bank/schedule Bank payable at Puri. Original money receipt in support of purchase of tender form, GST Registration Number (GSTN) or undertaking to produce GST Registration Number (GSTN) before execution of the agreement are also to be submitted along with tender so submitted.

11. EMD should be deposited for each lot as fixed above against each tender paper. The E.M.D of the successful tender shall be adjusted towards security deposit on the lot and unsuccessful Tenderers E.M.D. shall be refunded through registered post within seven days of finalization of the result of tender.

12. **The Price/Rate shall be quoted per quintal for each Cashew nut lot.** GST as per the present Guideline prevalent rate **@ 5% will be charged extra** in addition to the quoted tender rate on each lot. The full sale value will be calculated on the rate for the entire available quantity of the Cashew lot. **As Applicable.**

13. **Security deposit 20%** of the sale value calculated on the basis of the rate offered is to be deposited within 24 hours of the opening of the tender by the highest tenderer failing which the EMD deposited will be forfeited to Govt. and second tenderer will be treated as highest tenderer.

14. The **Successful Tenderer shall have to submit the Solvency Certificate to the tune of Rs 15.00 Lakh** by competent authority at the time of settling the 20 % of security deposit. The Produced Solvency certificate shall be valid for submission of 03 number of cashew lots (Crop 2024)/Tender paper.

15. Sale value will be realized based on the actual quantity delivered during lifting. The successful tenderer on receipt of approval order from the **DFO, Puri** will have to deposit the full **sale value due within seven days of receipt of order.** The cost towards weighment, bagging if any is to be met by the purchasers. No time beyond seven days shall be allowed. Failing to deposit within seven days, the security deposit will be forfeited, and the lot will be handed over to the 2nd highest tenderer. If the 2nd tenderer refuses, the entire sale value will be realized from the 1st highest tenderer by filing a case under OPDR act against the solvency certificate produced.

16. Entire cashew nuts stock available is to be lifted within seven days of issue of ratification order / approval order from the competent authority. In exceptional cases the DFO, Puri Wildlife Division may allow 08 more days for lifting after seven days, if full sale value and taxes as due has been deposited & on payment of ground rent @ Rs.10/-(Rupees **ten** only) per quintal per month or part thereof is paid.

17. The tenderer having GST Regd No. are eligible to participate in the tender and the successful tenderer shall have to deposit the GST in proper Account and submit the challan in this office for record. The highest tenderer will be allowed to lift the materials only after depositing the copy of GST challan and copy of IT challan / Money receipt.

18. Income tax as applicable will be deposited by the highest tenderer in addition to the sale value as per the provision of IT Act.

19. Any dispute regarding disposal of stock through tender will be referred to **the Regional Conservator of Forests, Bhubaneswar Circle, Bhubaneswar** whose decision on the matter will be final and binding on all parties.

Signature of Tenderer


Divisional Forest Officer
Puri (WL) Division, Puri

ANNEXURE-1

**TENDER FORM FOR PURCHASE OF CASHEW-NUTS OF BALUKHAND WL RANGE
(CASHEW NUTS OF 2025 CROP)**

1	Name of the Tenderer (Firm/Individual/Trader) (Please attach identity proof) i.e., copy of Voter ID, Aadhaar, DL, PAN Card etc.	Sri	
2	Address of tenderer (Please attach address proof copy of electric bill, phone bill etc.)	At- , P.O-, Dist.-, Pin-	
3	Legal entity of the tenderer. (Individual/Partnership/Firm/Corporation/Company)		
4	Telephone No./ Residence/Office Mobile No.		
5	Details of the person signing the tender Full Name/ In what capacity.		
6	Lot No/Place/Range	Approximate Quantity Cashew nuts available in quintal	Price offered (Per Qtl. /in Rupees) (Excluding of taxes) (Both in figure & word)
7			
8	Particulars of E.M. D	B/D No., Date. Amount.	
9	Details PAN for deduction of TDS (Enclosed copy of PAN Card)	PAN No.	SRIN / TIN NO. (As applicable)
10	Details of GST Registration (Enclosed copy certificate)	GST Regd. No.	
11	Whether eligible for income tax exemption. (if so, attach necessary document thereof)		

Certified that I have gone through the detailed terms and conditions of the tender notice and understood the same. I agree to abide by the said terms and conditions a copy duly signed is enclosed.

Place-

Date-

Full signature of the tenderer.