



OFFICE OF THE DIVISIONAL FOREST OFFICER: DEOGARH FOREST DIVISION
Phone No.06641-291002, E-mail-dfo.deogarh@odisha.gov.in

Letter No. 301 /IF(Acct.) Dated 10 January, 2025

From

Sri. Magar Dhanaji Raoso, IFS
DFO, Deogarh Forest Division

To

The Deputy Director (Advertisement),
Information and Public Relation Department,
Govt. of Odisha, Bhubaneswar.

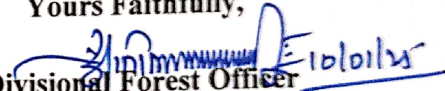
Sub: - Publication of Tender Notice for 60 numbers of 100 liters SS 304 stainless steel dustbins in Deogarh Forest Division -regd.

Sir,

Enclosed, please find herewith the details of advertisement Tender Notice for 60 numbers of 100 liters SS 304 stainless steel dustbins in Deogarh Forest Division as mentioned in the bid document for Deogarh Forest Division as detailed in the Tender Document is fixed to dt.11.01.2025 at 11.30 AM.

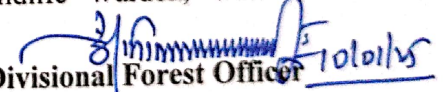
Therefore, in enclosing herewith an abridged Tender Notice of Deogarh Forest Division in English, I would request you to kindly publish the same in One leading Odia and One English daily newspapers of the State by dt.11.01.2025 at 11.30 AM positively and send a complimentary copy of the same to this office for record and reference. Further, it is requested to make payment at your end.

Yours Faithfully,


Divisional Forest Officer
Deogarh Forest Division


Memo No. 302 /Dt. 10.01.2025

Copy along with the copy of the abridged tender notice forwarded to the Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden, Odisha Bhubaneswar for favour of kind information and necessary action.


Divisional Forest Officer
Deogarh Forest Division

Memo No. 303 /Dt. 10.01.2025

Copy along with the copy of the abridged tender notice forwarded to the Regional Chief Conservator of Forests, Rourkela Circle, Rourkela for favour of kind information and necessary action.


Divisional Forest Officer
Deogarh Forest Division

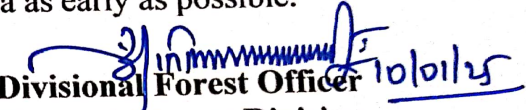
Memo No. 304 /Dt. 10.01.2025

Copy along with the copy of the abridged notice forwarded to the Officer – in Charge, DGM, Deogarh /Angul with a request to host the abridged notice on district NIC Portal.


Divisional Forest Officer
Deogarh Forest Division

Memo No. 305 /Dt. 10.01.2025

Copy along with the copy of the abridged tender notice forwarded to the Chief Conservator of Forests (IT & GIS) O/o the Principal Chief Conservator of Forests Odisha, Bhubaneswar for information for favour of kind information and necessary action. He is requested to upload the above Tender in the website of PCCF Odisha as early as possible.


Divisional Forest Officer
Deogarh Forest Division



OFFICE OF THE DIVISIONAL FOREST OFFICER: DEOGARH FOREST DIVISION
Phone No.06641-291002, [E-mail-dfo.deogarh@odisha.gov.in](mailto:dfo.deogarh@odisha.gov.in)

SHORT TENDER NOTICE

Tender No. 7/2024-25 Dated: 10.1.2024.

Divisional Forest Officer, Deogarh Forest Division on behalf of Governor of Odisha invites sealed tenders from reputed intending Manufacturing Firms/ Dealers/ Suppliers having valid GSTIN and PAN Registration No. for Procurement of 60 numbers of 100 liters SS 304 stainless steel dustbins The tender papers with detailed terms and conditions documents can be downloaded from website www.odishaforest.in/www.deogarh.odisha.gov.in from 11:00 Hours of 11.01.2025 to 17:00 Hours of 23.01.2025 or shall be available in the Office of DFO, Deogarh on payment of Rs. 1,000/- (One thousand) only in cash or Account Payee Bank Draft in favour of Divisional Forest Officer, Deogarh Forest Division during office hours from 11:00 Hours of 11.01.2025 to 17:00 Hours of 23.01.2025. The Tender Papers can be submitted at the below mentioned address on or before 23.01.2025 till 05:00 pm by Speed Post/ registered post/ by hand only. The tender will be opened in the office of the undersigned on 24.01.2025 at 11.30 AM.

**Post/Courier: Divisional Forest Officer, Office of the DFO, Deogarh Forest Division, At:
- Traffic Chowk, Pin-768108.**

Email-id: dfo.deogarh@odisha.gov.in

Sd/-

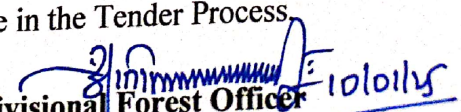
**Divisional Forest Officer
Deogarh Forest Division**

1. General Instructions (Necessary support documents are to be enclosed)

- A. The tender process will be of two bid system-Technical Bid and Financial bid process. The tenderer should submit two separate sealed covers mentioning Technical Bid & Financial Bid. The tenderer which qualifies in Technical Bid only will be eligible to participate in Financial Bid.
- B. The Bid Must Contain the Requisite Tender Document Cost of Rs.1000/- and EMD of Rs.20,000/- as per the advised mode in the technical bid document only. The Bid documents can be obtained from the office of the undersigned on payment of requisite fee or can be downloaded from website www.odishaforest.in/www.deogarh.odisha.gov.in from 11:00 Hours of 11.01.2025 to 17:00 Hours of 23.01.2025 for bidding.
- C. EMD should be in the shape of Demand Draft issued by a nationalized or scheduled bank in favour of "The Divisional Forest Officer, Deogarh Forest Division, "Payable at Deogarh. The bid document is available on working day in the office of the undersigned.
- D. The bidder must have valid GSTIN and must furnish the GST Registration certificate, GST Clearance certificate, PAN, IT and GST returns for 2022-23 to 2024-25 in the bid documents.
- E. Last date of bid submission (by messenger / Courier / Post)- 23.01.2025 at 05.00 PM in the office of the Divisional Forest Office, Deogarh Forest Division.
- F. Date of bid opening – 24.01.2025 at 11.30 AM in the office of the Divisional Forest Officer, Deogarh Forest Division, Deogarh.
- G. Tenderers have to mention the Company, Model, Manufacture year and detailed Technical Specifications of the Procurement of 60 numbers of 100 liters SS 304 stainless steel dustbins) in the Technical Bid. The Tender Evaluation Committee will scrutinize and verify the model & Specifications on the same date and will open the Financial Bids of technically qualified bidders.
- H. The decision of the Tender Evaluation Committee shall be final. The committee has right to alter/modify/add/delete any terms and conditions of the tender call notice. The committee also reserves the right to cancel the Tender process at any point of time without mentioning the reasons thereof.
- I. The Cost of tender paper of Rs. 1000/- and EMD cost of Rs.20,000/- in the shape of Demand Draft issued by a nationalized or scheduled commercial bank should be enclosed in technical bid only and not in financial bid.

Terms & Conditions:

1. The bidders shall mention details of the Company, Model, Manufacture year and detailed Technical Specifications of the 100 liters SS 304 stainless steel dustbins sets in the Technical Bid.
2. The bidders can also indicate any superior technical specifications.
3. The successful bidder must give training for minimum 7 days to the staff for use of the Procurement of of 60 numbers of 100 liters SS 304 stainless steel dustbins sets.
4. The Bidder must satisfy all the Eligibility Criteria to participate in the Tender Process


Divisional Forest Officer
Deogarh Forest Division

Technical Specification

Capacity: 100 L (50L Each)

Size: 50Ltr*2 Inner GI (30-35 cm*70-75 cm)

Weight: 18-22 kg

Thickness: 0.5-1.0 mm

Structure: Swing Type.

Color: Silver/Stainless steel

Material: Stainless Steel 304 Grade

Type: Double Pole with roof and Name Plate. The name plate design to be provided to L1 bidder

Additional Mandatory Terms and Conditions for qualifying in the Technical BID.

1. Copies of GST returns (FY 2024-25 till latest month), Income Tax return (Last three Financial Years) along with copies of PAN and Valid GST registration Certificate shall be submitted along with the technical BID.
2. **Experience Criteria:** The Bidder should have supplied 60 numbers of 100 liters SS 304 stainless steel dustbins sets to any Govt. Department of Odisha Government for 2 years before the bid opening date along with order value for minimum 60% of the Quantity in a Single Order through competitive bidding i.e. Reverse Auction mode. Copies of relevant contracts to be submitted along with bid in support. (Copy of Purchase Order / Supply Order / GeM Contract shall be submitted by the bidder for technical qualification). Tampering of Purchase Order / Supply Order / GeM Contract by the sellers shall be rejected outrightly without assigning any reason thereof). Legible copy of the Purchase Order / Supply Order / GeM Contract shall be submitted for technical qualification, if not the sellers shall be rejected outrightly without assigning any reason thereof.
3. Bidder must have minimum average turnover of Rs. 15 Lakhs annually for last 04 years.
4. The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25% of the bid quantity at the time placement of Order. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during continuity of the contracted rates. Bidders are bound to accept the orders accordingly.
5. Scope of supply includes Transportation, Installation, Commissioning in the 100 km periphery from the divisional headquarters and GST Charges to be included in the bid.
6. Undertaking that all the certificates / permissions / documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.
7. **COMPLETION TIME: 15 days from generation of Contract Order. Non-completion within the date as in the contract shall attract penal charges as per Guidelines.**
8. **EMD:** The value of Earnest Money to be deposited by the bidder shall be Rs.20,000/-. EMD should be in the form of Demand Draft / electronically from any Nationalized Bank in favour of Divisional Forest Officer, Deogarh, Payable at Deogarh and must be accompanied with the technical bid. For unsuccessful tenderer EMD shall be refunded immediately after Finalization of the bid. EMD shall be forfeited if the L1 bidder fails to accept the order within 5 days from the date of issue of contract order.
9. All bidder willing to participate in the Technical Bid online, shall have to demonstrate and install their sample at the Divisional Forest Officer, Deogarh Office for checking the efficacy of the system.

10. All bidder at their own arrangement shall take back the sample along with the accessories after generation of contract. This office shall not take any responsibility for returning of the samples.
11. The bidders are requested to submit the details about their product in their letter head, duly signed during submission of technical bid. Basing on their product specification, and other requirement as pre the terms and conditions in the BID technical evaluation shall be made, thereafter acceptance of technical BID.
12. Non-compliance of any of the Terms & Conditions mentioned in the Bid, the bidder / seller shall be rejected.


Divisional Forest Officer
Deogarh Forest Division

**A. TECHNICAL BID OF TENDER APPLICATION FORM FOR
PROCCURMENT OF 60 NUMBERS OF 100 LITERS SS 304 STAINLESS
STEEL DUSTBINS FROM MANUFACTURING FIRMS/ AUTHORIZED
DEALERS / SUPPLIERS**

01. Name of the Manufacturing Firm/ Authorized Dealer/ Supplier:
02. Name of the Owner/ Proprietor:
03. Name of the Authorized representative:
04. Permanent Address in Full:
05. Present business Address for Correspondence:
06. Communication with Telephone No:
07. PAN CARD No. & Aadhaar No. (copies are to be submitted):
08. G.S.T. Registration No.
(A copy of registration certificate is to be attached)
09. Copy of Filling of GST Return
For the year 2021-22, 2022-23,2023-24,2024-25
(Copy is to be submitted)
10. Filing of Income Tax Returns for Last 3 years.
11. Copy of Order for supply of 100 liters SS 304 stainless steel dustbins sets to any other
Division/office/Department:
12. 100 liters SS 304 stainless steel dustbins sets Specifications:
13. Amount of Tender Paper Deposited with receipt No:
14. EMD deposited with BD No. date & Bank details:
15. List of documents submitted with Tender Papers:
 - a)
 - b)
 - c)
 - d)
 - e)
 - f)

I declare that the particulars furnished above are true to the best of my knowledge and I accept all terms conditions of this tender without any objections.

Place
Date
No.

Full Signature of the Tender.
Full Postal Address with Contact



B. FINANCIAL BID OF TENDER APPLICATION FORM FOR PROCCURMENT OF 60 NUMBERS OF 100 LITERS SS 304 STAINLESS FROM MANUFACTURING FIRMS/ AUTHORIZED DEALERS / SUPPLIERS

B. Name of the Manufacturing Firm/ Authorized Dealer/ Supplier:

01. Permanent Address in Full:

02. Present Address with Telephone No:

03. Rate Quoted by the Tenderer:

Serial No.	Name of the Equipment	Make and Model	Specifications	Total cost (inclusive of all Taxes, transportation)
1	100 liters SS 304 stainless steel dustbins sets			

Certified that I shall supply the above mentioned equipments in the rate quoted against each as per the order of the Divisional Forest Officer, Deogarh Forest Division. In no case the quoted rate will be changed / enhanced and I shall supply good quality equipments selected for supply. I shall be responsible to supply the same failing which my earnest money deposit security deposit amount will be forfeited to Government.

Place:
Date:

Full Name and Signature of the Tenderer