



**GOVERNMENT OF ODISHA FOREST, ENVIRONMENT &
CLIMATE CHANGE DEPARTMENT.**


OFFICE OF THE DIVISIONAL FOREST OFFICER, BRAHMAPUR DIVISION, BRAHMAPUR.

Re-Tender Call Notice No. 157 /1F (Accounts) 53/2023 Date:- 03.07.2023.

TENDER DOCUMENT

FOR

**SUPPLY OF VARIOUS TYPE OF MATERIALS TO BRAHMAPUR
FOREST DIVISION ON ANNUAL RATE CONTRACT BASIS
DURING THE FINANCIAL YEAR 2023-24.**


Divisional Forest Officer
Brahmapur Division.

(Document can be downloaded from website www.odishaforest.in / <https://ganjam.nic.in>)

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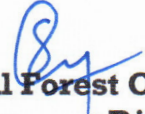
**OFFICE OF THE DIVISIONAL FOREST OFFICER, BERHAMPUR DIVISION
AT-COURTPETA, BRAHMAPUR-760004**

Phone/Fax- 0680-2281354, Mob- +91 7653908594, [Email-dfo.berhampur@odisha.gov.in](mailto:dfo.berhampur@odisha.gov.in)

**RE-TENDER CALL NOTICE FOR SUPPLY OF VARIOUS TYPES OF
MATERIALS TO BERHAMPUR FOREST DIVISION ON ANNUAL RATE
CONTRACT BASIS DURING THE FINANCIAL YEAR 2023-24**

Sealed tenders are invited through offline bids in single stage under two bid systems viz; technical bid and financial bid from manufacturers/authorized distributors/dealers having its office in Odisha for supply of "Various Type of Materials to be supplied to different Range of Berhampur Forest Division on Annual Rate Contract Basis" related to clothes. Equipments, Computers and Electronics, Stationary, Construction Materials, etc under CAMPA and such other schemes during 2023-24. The completed bids must reach in the O/o Divisional Forest Officer, Berhampur on or before 18.07.2023 up to 05.00 P.M. THROUGH Regd. Post/Speed Post/Courier Service and can be dropped in Tender Box placed in the Office of the Divisional Forest Officer, Berhampur. The standard bidding documents and term and conditions can also be downloaded from www.odishaforest.in/http://ganjam.nic.in during 04.07.2023 to 18.07.2023.

The tender documents contains the Term & Conditions can be obtained in person from the I/c Section Officer or from the Dealing Assistant, O/o The Divisional Forest Officer, Berhampur Forest Division on any working days during office hour (10.00 A.M. to 05.00 P.M.) from 04.07.2023 to 18.07.2023 on production of the cost of tender paper of Rs 1000/- (One Thousand) only in shape of Demand Draft drawn in favour of the Divisional Forest Officer, Berhampur Forest Division, on any Nationalized Bank at Berhampur, Ganjam, Odisha.


**Divisional Forest Officer,
Brahmapur Division.**



OFFICE OF THE DIVISIONAL FOREST OFFICER, BRAHMAPUR DIVISION

AT-COURT PETA, BRAHMAPUR-760004

Phone/Fax- 0680-2281354, Mob- +91 7653908594, E. Mail dfo.berhampur@odisha.gov.in

Tender Call Notice No. 157 /IF-(ACCOUNTS)-51/23,

Dated, Brahmapur the **03 July, 2023**

Divisional Forest Officer, Brahmapur Division invites offline bids in single stage under two bid system, viz., technical bid and financial bid from manufacturers / authorized distributors / dealers having its office in Odisha for supply of following "Various Type of materials to be supplied to different Range of Brahmapur Forest Division on Annual Rate Contract Basis" related to clothes, equipment, computer and electronics, stationary, construction materials, Planting materials, etc under CAMPA and other Schemes.


2. Document Download:

The tender document having detailed instructions and terms & conditions are available on the website www.odishaforest.in / <https://ganjam.nic.in>. Detailed sheet for the tender is as under:

Memo No. 4618^(A) dt. 03.07.23

Copy along with its enclosure submitted to the Deputy Director, Information & Public Relation Department (Adv), & Deputy Secretary to Government of Odisha, Bhubaneswar for information and necessary action. He is requested to publish in two Odia / English Daily News Papers (All editions).

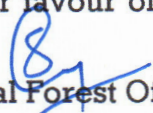
Encl: As above.


Divisional Forest Officer
Brahmapur Division

Memo No. 4618^(B) dt. 03.07.23

Copy along with its enclosure submitted to the Addl. Principal Chief Conservator of Forests, (CAMPA)/ Chief Conservator of Forests, (PP&A), Office of the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for favour of kind information and necessary action.

Encl: As above.

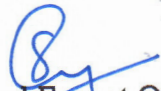

Divisional Forest Officer
Brahmapur Division

Memo No. 4618^(C) dt. 03.07.23

Copy along with its enclosure submitted to the Additional Principal Chief Conservator of Forests, (IT&GIS), Office of the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for favour of kind information and necessary action.

He is requested to upload the Tender Notice in the Website of PCCF, Odisha at an early date.


Encl: As above.


Divisional Forest Officer
Brahmapur Division

Memo No. 4618^(D) dt. 03.07.23

Copy along with its enclosure submitted to the Regional Chief Conservator of Forests, Brahmapur Circle, Brahmapur for favour of kind information and necessary action.


Encl: As above.


Divisional Forest Officer
Brahmapur Division

Memo No. 4618^(E) dt. 03.07.23

Copy along with its enclosure forwarded to the District Information Officer, NIC, Collectorate, Ganjam Chatrapur for information and necessary action. He is requested to display the Tender Notice in the District Website.


Encl: As above.


Divisional Forest Officer
Brahmapur Division

Memo No. 4618^(F) dt. 03.07.23.

Copy along with its enclosure forwarded to the All Forest Range Officers, Brahmapur Forest Division for information and necessary action. They are instructed to display the Tender Notice on their respective Range Office Notice Board.

Encl: As above.


Divisional Forest Officer
Brahmapur Division

2. Abridged Version for Publication in Newspaper



OFFICE OF THE DIVISIONAL FOREST OFFICER, BRAHMAPUR DIVISION AT-COURT PETA, BRAHMAPUR-760004

Phone/Fax- 0680-2281354, Mob- +91 7653908594, E. Mail dfo.berhampur@odisha.gov.in

Re-Tender Inviting Notice for fixation of Rate contract for Supply of Various Type of materials to Brahmapur Forest Division on Annual Rate Contract Basis

Ref: Re-Tender Call Notice No. 157 /IF-(ACCOUNTS)-51/23,
Dated, Brahmapur the 3rd July, 2023

Divisional Forest Officer, Brahmapur Division invites bids from the Manufacturers/Suppliers for fixation of Rate Contract for various type of materials to Brahmapur Forest Division on Annual Rate Contract Basis related to supply of clothes, equipment, computer and electronics, stationary, construction materials Planting Materials, Vermicompost, Insecticide and Fertilizers etc. under CAMPA and other Schemes.

1	Tender Publishing Date	04.07.2023, 10:00 AM
2	Bid Document Download Start Date	04.07.2023, 10:00 AM
3	Bid Submission Start Date	04.07.2023, 10:00 AM
4	Last date for Bid Clarification	15.07.2023, 05:00 PM
5	Bid Submission End Date	18.07.2023, 05:00 PM
6	Bid Opening Date	19.07.2023, 11:00 AM

For more information visit www.odishaforest.in / <https://ganjam.nic.in>

3. Bid Submission:

Bids shall be submitted offline only at O/o the Divisional Forest Office, Brahmapur Division, At/Po Courtpeta, Brahmapur Dist:- Ganjam, PIN- 760004.

Tenderer/ Contractor are advised to follow the instruction "Instructions to Bidder for offline Bid Submission.

4. Such tender paper as downloaded shall be accompanied with all required documents, GSTIN No. & GST clearance certificate, manufacturing/dealer license and it must be submitted/ put into the tender box kept in the office of the undersigned latest by 05.00 PM on 18.07.2023.

5. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet.

Submission of Tender

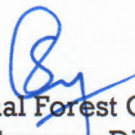
6. The tender shall be submitted offline in Tender Box in Two parts, viz., technical bid and financial bid in one sealed cover mentioning name, address of the bidder and items name for which biddings are made.
7. A non-refundable demand draft of **Rs. 1000/- (Rupees One Thousand)** Only as Tender Document Cost in the form of demand draft issued in favour of DFO Brahmapur Division payable at Brahmapur of a Nationalized Bank, must be enclosed along with the Technical Bid documents.
8. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents.
9. The officers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.
10. Divisional Forest Officer, Brahmapur Division reserves the right to cancel the tender at any time or amend/withdraw any of the terms and conditions contained in the tender documents, without assigning any reason, whatsoever.

TECHNICAL BID

11. The following signed and scanned copies of documents are to be furnished by the bidder along with Technical Bid as per the tender document:
- i) Registration certificate as per existing norms (indicating the legal status—company/partnership firm/proprietorship concern, etc.);
 - ii) GST and PAN Card Registration Certificates;
 - iii) Income Tax Returns filed for the last three consecutive financial years. (2020-21, 2021-22 & 2022-23);
 - iv) Proof of experience of supplying the quoted items to the Departments/Ministries of the Government of India / PSUs/ Autonomous Bodies (copies of two Purchase Orders issued during each of the last three years to be attached);
 - v) Audited Profit & Loss Account Statements for the last three financial years; (2020-21, 2021-22 & 2022-23)
 - vi) Besides above, following are also required:
 - (a) Price Bid Undertaking as per Annexure-IV,
 - (b) Tender Acceptance letter as per Annexure-V,
 - (c) Declaration regarding blacklisting or otherwise as per Annexure-VI, and
 - (d) Letter of Authorization for attending the Bid Opening as per Annexure-VII.
 - (e) Technical Data Sheet as mentioned Annexure-II

FINANCIAL BID

Schedule of rate / price bid is enclosed.


Divisional Forest Officer,
Brahmapur Division.