



ଶସ୍ତ୍ରୀୟ ବନାୟକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ସୁବର୍ଣ୍ଣପୁର ବନଖଣ୍ଡ, ସୁବର୍ଣ୍ଣପୁର
OFFICE OF THE DIVISIONAL FOREST OFFICER: SUBARNAPUR FOREST DIVISION
 Near Collector Office, Pin Code- 767017, Dist:- Subarnapur, Odisha
 Phone : 06654-295076

e-mail:- dfo.subarnapur@gov.in & dfosubarnapur@gmail.com

Letter No 3922 / 1F, Dated 26/09/25

QUOTATION CALL NOTICE

Divisional Forest Officer, Subarnapur Forest Division invites quotations from GST-registered vendors for the supply of the following device:

Item Name	Specification	Quantity
1	2	3
Assembled Desktop Computer including Monitor, Keyboard, Mouse and UPS	Processor : Core I5 14 th Gen Cabinet: Mid tower Cabinet Motherboard : B760 (Wifi & Bluetooth supported) 1 st Storage: 500TB NVME 2 nd Storage : 1TB NVME Ram : 16GB (5200 MHZ) Graphics card : RTX 3050 Monitor : 27" Monitor Power supply: 650 Watt. Keyboard & Mouse : Set UPS : 2000VA/ 1200W Desktop PC UPS	As per funds availability

Eligibility Criteria :

- The bidder must be a registered firm / company / authorized supplier dealing with computer hardware.
- The bidder must possess a valid GST Registration Certificate and PAN Card.
- The bidder should have experience in supply of similar IT equipment (desktops/laptops/computer peripherals) in any Government Department within the last 3 (three) years. Copy of work order / completion certificate must be submitted.
- The bidder must not have been blacklisted / debarred by any Government Department. A self-declaration to this effect should be furnished.
- The bidder should submit Income Tax Return / Acknowledgement of the last three financial years.
- The bidder must have an authorized service support / local service contact within Odisha for warranty and after-sales service.

Submission Details :

- Last Date of Submission : **03.10.2025**.
- Mode of Submission: Sealed Envelope to be submitted on or before 5.00 PM of dt.03.10.2025 in the Drop box placed in the O/o the Divisional Forest Officer, Subarnapur Forest Division, At-Back side of Collectorate, Subarnapur, Reserve Police road, PO/PS- Sonapur, Pin- 767017, Dist:- Subarnapur, Odisha.

Interested vendors are requested to submit their best quotation by the deadline. Late submission will not be considered. The Authority reserves the right to accept or reject any quotation without assigning any reason.


Divisional Forest Officer
Subarnapur Forest Division

Memo No. 3923 , **Dt.** 26/09/25

Copy forwarded to the Chief Conservator of Forests (IT & GIS), O/o the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for favour of kind information and necessary action. He is requested to upload the above Quotation Call Notice in the website of Pr.C.C.F, Odisha as early as possible.


Divisional Forest Officer
Subarnapur Forest Division

Memo No. 3924 , **Dt.** 26/09/25

Copy forwarded to the Regional Chief Conservator of Forests, Bhawanipatna Circle, Bhawanipatna for favour of kind information.


Divisional Forest Officer
Subarnapur Forest Division


Memo No. 3925 , **Dt.** 26/09/25

Copy submitted to the Collector, Subarnapur / CDO-cum-EO, ZP, Subarnapur/ Superintendent of Police, Subarnapur for favour of kind information and necessary action.


Divisional Forest Officer
Subarnapur Forest Division

Memo No. 3926 , **Dt.** 26/09/25

Copy along with its enclosures forwarded to the Dist. e-Governance Manager, Subarnapur for information and necessary action. He is requested to upload the Quotation Call Notice in District Portal Website as early as possible.


Divisional Forest Officer
Subarnapur Forest Division

Memo No. 3927 , **Dt.** 26/09/25

Copy forwarded to the Officer-in-Charge, NIC, Collectorate, Subarnapur for information and necessary action. He is requested to upload the details Quotation Call Notice in the District NIC Portal for wide circulation amongst the bidders.

[Signature]
Divisional Forest Officer
Subarnapur Forest Division

Memo No. 3928 , **Dt.** 26/09/25

Copy forwarded to all Divisional Forest Officers (T&NT) for information and necessary action. They are requested to ensure regarding exhibition of the Quotation Call Notice in the notice board for wide circulation.

[Signature]
Divisional Forest Officer
Subarnapur Forest Division

Memo No. 3929 , **Dt.** 26/09/25

Copy forwarded to the ACF I/c Birmaharajpur Range/ Forest Range Officer, Binka/ Sonepur/ Ullunda for information and necessary action. They are requested to ensure regarding exhibition of the Quotation Call Notice in the notice board of their respective Range Office for wide circulation.

[Signature]
Divisional Forest Officer
Subarnapur Forest Division