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FOREST & ENVIRONMENT DEPARTMENT

NOTIFICATION

The 21st January 2014

No. 1155—2F(A)-02-2013-F.& E.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the Odisha Forest Service, Class II (Recruitment and Conditions of Service) Rules, 1984, the Odisha Forest Service, Class II (Appointment by Promotion) Regulation, 1985, except as respects things done or omitted to be done before such superssion, the Governor of Odisha hereby makes the following rules to regulate the Method of Recruitment and Conditions of Service of the persons appointed to the Odisha Forest Service, Group-A, (Junior Branch), namely:—

1. Short title and commencement:

- (1) These rules may be called the Odisha Forest Service, Group-A (Junior Branch), (Recruitment and Conditions of Service) Rules, 2013.
 - (2) They shall come into force on the date of their publication in the Odisha Gazette.

2. Definitions:

- (1) In these rules, unless the context otherwise requires,—
 - (a) "Commission" means the Odisha Public Service Commission;
 - (b) "Government" means the Government of Odisha;
 - (c) "PCCF" means the Principal Chief Conservator of Forests, Odisha;
 - (d) "Committee" means the Departmental Promotion Committee constituted under Rule 15;
 - (e) "Scheduled Castes and Scheduled Tribes" means such Castes and Tribes as notified by the President of India under Articles 341 and 342 of the Constitution of India, respectively;

- (f) "SEBC" means the Socially and Educationally Backward Classes as referred to in Clause (e) of Section 2 of Odisha Reservation of Post and Service (for Socially and Educationally Backward Classes) Act, 2008;
- (g) "Ex-servicemen" means a person as defined in the Odisha Ex-servicemen (Recruitment to State Civil Services and Posts) Rules, 1985;
- (h) "Persons with Disabilities (or Physically Handicapped Persons)" means a person who would be granted a disability certificate by competent authority as per the provisions of Rule 4 of the Persons with Disabilities (Equal Opportunities, Protection of Right and Full Participation) Odisha Rules, 2003;
- (i) "Sportsmen" means a person who would be issued with Identity Card as sportsmen by the Director, Sports as per Resolution of the Government in General Administration Department vide No. 24808/Gen., dated the 18th November 1985 as amended from time to time;
- (j) "Probationer" means a member of the service appointed on probation;
- (k) "Select list" means list approved by Government containing the names of the officers considered suitable for direct appointment or as the case may be as specified under Rule 18;
- (I) "Service" means the Odisha Forest Service Group 'A' (Junior Branch); and
- (m) "Year" means the Calendar Year.
- (2) All other words and expressions used in these rules but not specifically defined shall, unless the context otherwise requires, have the same meaning as respectively assigned to them in the Odisha Service Code.

3. Constitution of Service:

- (1) The Service shall consist of the post of Assistant Conservator of Forests.
- (2) The Government shall determine from time to time the number of posts in the service and may increase or reduce the number of such posts.

4. Methods of Recruitment:

Subject to other provisions of these rules recruitment to the posts in the service shall be made by the following methods, namely:—

- (a) as nearly as may be but not less than one third (33.33%) of the posts shall be filled up by way of direct recruitment through a competitive examination in accordance with Rule 6; and
- (b) as nearly as may be but not more than two third (66.66%) of the posts shall be filled up by promotion from among the Forest Rangers in accordance with Rule 15:

Provided that if adequate number of suitable candidates shall not be available for promotion the remaining vacancies in the year shall be filled up by way of direct recruitment.

5. Reservations:

Notwithstanding anything contained in these rules reservation of vacancies or posts, as the case may be, for the candidates,—

- (i) belonging to the Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions of the Odisha Reservation of Vacancies in Posts and Services (For Scheduled Castes and Scheduled Tribes) Act, 1975 and the rules made thereunder; and
- (ii) belonging to SEBC, Women, Sports person, Ex-servicemen and Physically Handicapped Persons shall be made in accordance with the provisions made under such Act, Rules, Orders or Instructions issued in this behalf by Government from time to time.

6. Recruitment Procedure:

(1) Selection to the post in the service shall be made by way of direct recruitment through competitive examination thereon conducted by the Commission in accordance with the provisions of Rule 9:

Provided that a Combined Competitive Examination may be conducted by the Commission for the posts in the service and for the post of Forest Rangers is constituted in the Odisha Forest Service (Recruitment and Conditions of Service) Rules, 2013 Group 'B' posts of the Odisha Forest Service.

7. Eligibility Criteria for Direct Recruitment:

In order to be eligible to appear at the competitive examination for direct recruitment, under Rule 6, a candidate must,—

- (i) be a citizen of India;
- (ii) have attained the age of twenty one years and must not be above the age of thirtytwo years by the 1st day of January of the year in which the recruitment is made:

Provided that the upper age limit in respect of reserved categories of candidates referred to in Rule 5 shall be relaxed in accordance with the provisions of the Act, Rules, Orders or Instructions, for the time being in force, for the respective categories:

Provided further that person who comes under more than one reserve category shall be eligible for only one benefit of relaxation which shall be considered more beneficial to him; or

(iii) be able to read, write and speak Odia; or

- (iv) have passed Middle School Examination with Odia as a language subject; or
- (v) have passed Matriculation or equivalent examination with Odia as a language subject; or
- (vi) have passed in Odia as language subject in the final examination of Class VII or above from any school affiliated to CBSE or ICSC recognized by State Government or the Government of India; or
- (vii) have passed a test in Odia language in Middle English School standard conducted by Government the School & Mass Education Department of Odisha/Board of Secondary Education, Odisha; or
- (viii) have possessed Bachelor's Degree from a recognized University or Institution in India with at least one of the following subjects namely, Botany, Chemistry, Geology, Mathematics, Physics, Statistics, Veterinary Science and Animal Husbandry and Zoology or a Bachelor's Degree in Agriculture, Forestry or in Engineering; and
- (ix) not have more than one spouse living:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other grounds for doing so, exempt any person from the operation of this rule; and

(x) be of good mental condition, bodily healthy and free from any physical defect likely to interfere with the discharge of his/her duties in the service. A candidate, who after such medical examination as the Government may prescribe, is not found to satisfy these requirements shall not be appointed to the service.

8. Physical Standard:

Candidates, who qualify in the written test shall confirm to the following physical standard and test for being selected by the Commission, namely:—

- (i) A male candidate shall not be less than 163 cm. in height and shall have chest measurement of at least 84 cm. expandable to at least 89 cm.
- (ii) A female candidate shall not be less than 150 cm. in height and shall have chest measurement of at least 79 cm. expandable to at least 84 cm.
- (iii) The candidates must pass the following physical endurance test of walking :—

(a) Male: 25 Kms. in four hours

(b) Female: 16 Kms. in four hours

Notes—(a) For the purpose of this test, necessary arrangement shall be made by the Commission. An officer of the Forest Department deputed by the PCCF shall assist the Commission in conducting the test. The Commission shall determine the number of successful candidates required to undergo physical test depending upon the number of vacancies.

- (b) Failure of candidate to fulfill any of the provisions of this rule shall disqualify him for the purpose of appointment under these rules.
- (c) The Government shall not be responsible for any injury during the test.

9. Holding of Examination:

- (1) The Commission shall conduct a competitive examination for selection of candidates through direct recruitment to the service as per the syllabus prescribed in the Schedule appointed to these rules.
- (2) The Commission shall on receipt of vacancy position from Government announce the vacancies in such manner as they think fit and shall invite applications from candidates eligible to appear in the examination.
 - (3) The date and the place of the examination shall be notified by the Commission
- (4) Every candidate shall submit his or her application in the manners prescribed by the Commission so as to reach in the Commission's Office by such date as may be notified by the Commission in this behalf.
- (5) The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final.
- (6) The application of a candidate shall be summarily rejected if the same is not complete in all respects as per the provisions contained in the rules, regulations, terms prescribed in the application forms and supplementary instructions to the candidates, if any, issued by the Commission, by the last date prescribed for receipt of applications.

10. Forwarding of list by the Commission:

- (1) The Commission, on the basis of the result of the examination, shall prepare a list of successful candidates arranged in order of merit of those who are found fit in the physical test as prescribed under Rule 8 of these rules and forward the same to the Government in Forest & Environment Department.
- (2) The candidates shall be required by Government to appear before the State Medical Board. The State Medical Board shall furnish a certificate testifying to the candidates sound hearing and general physical fitness for rough outdoor work in the service.

11. Disqualification and Penalty:

- (1) Any candidate who is or has been declared by the Commission guilty of impersonation or of submitting fabricated document or documents which have been tampered with or of making statements which are incorrect or false or of suppressing material information or of using or attempting to use unfair means or guilty of disorderly or improper conduct in the examination hall or otherwise resorting to any other irregular or improper means for obtaining admission to the examination may, in addition to rendering himself or herself liable to a criminal prosecution, be debarred either permanently or for a specified period,—
 - (i) by the Commission from admission to any examination or appearance at any interview held by the Commission for selection of candidate; and
 - (ii) by the Government from any employment under the Government.

12. Right to Appointment:

The inclusion of a candidate's name in the list shall confer no right to appointment in the service.

13. Training in Diploma Course in Forestry :

- (1) The finally selected candidates shall be required to undergo two years training in a recognized Forest College to obtain the Diploma in Forestry.
- (2) During the training, selected candidates shall be granted each a stipend as may be fixed by the Government from time to time.
- (3) They shall be entitled to draw actual travel expenses for their journey to and fro the place of training, at the following rates on their initially joining the Forest College and leaving it on successful completion of the two years course:—
 - (a) One single 3-tier AC Class fare by train
- (b) One single fare by public bus by the highest class for the journey by road and mileage as fixed by the Government from time to for train journey not connected by public bus service; and
- (c) Actual cost of carriage of personal effects on production of necessary money receipts for the same subject to the maximum limit of such cost as prescribed by the Government.
- (4) Every candidate finally selected for training shall be required to sign an agreement and to furnish a surety bond, to the effect that he or she will work diligently while at the Forest Training College and if required to do so, serve the Government for not less than five years after passing out of the Forest Training College, failing which he or she shall be liable to refund all the money in one installment expended by Government or his or her training in the said College.
- (5) A candidate shall produce from the District Magistrate concerned solvency certificates up to the total amount of expenditure to be incurred on account of the training as the Forest Training College.
- (6) On successful completion of the training in the Forest College, the candidate shall be considered for appointment to the service.

14. Eligibility Criteria for Promotion:

A Forest Ranger for eligible for consideration for promotion to the Service must have,—

- (i) confirmed in the post
- (ii) passed the departmental examination or exempted from passing such examination as provided under sub-rule (1) of Rule 22.
- (iii) put into at least five years of service as a Forest Ranger

15. Constitution of Departmental Promotion Committee:

(1) There shall be constituted a Departmental Promotion Committee for selection of persons for promotion to the Service with the following members, namely:—

(a) Secretary to Government in the ... Chairman Forest & Environment Department.

(b) P.C.C.F., Odisha ... Member

(c) Senior-most Indian Forest Service Officer other than the PCCF.

Member

(d) Additional Secretary or, in his absence any officer not below the rank of Deputy
 Secretary to Government in the Forest
 & Environment Department nominated
 by the Chairman.

Member-Secretary

(2) The recommendation of the Committee shall be valid and can be operated upon notwithstanding the absence of any one of its members other than the Chairman:

Provided that the member so absenting was duly invited to attend the meeting of the Committee and the majority of members of the Committee attended the meeting.

16. Procedure for selection by the Committee in the matter of Promotion:

- (1) The Committee shall meet at least once in a year preferably in the month of January to prepare a list of officers, as are held by them, suitable for promotion to the post in the service taking into account the existing vacancies and the anticipated vacancies of the year in which the Committee sets.
- (2) The Committee while considering the promotion cases of suitable officers and preparation of the list shall follow the provisions of—
 - (a) the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 and the rules made thereunder;
 - (b) the Odisha Civil Services (Zone of Consideration for Promotion) Rules, 1988;
 - (c) the Odisha Civil Services (Criteria for Promotion) Rules, 1992; and
 - (d) the Odisha Civil Services (Criteria for Selection for Appointment including Promotion) Rules, 2003.

17. Consultation with the Commission:

- (1) The list prepared in pursuance of sub-rule (1) of Rule 16 shall be referred to the Commission for concurrence along with a list of all eligible candidates, including those who have not been recommended together with the service particulars.
- (2) The Commission shall consider the list along with the service particulars received under sub-rule (1) and shall furnish its recommendations to the Government.
- (3) The recommendations of the Commission under sub-rule (2) in respect of reference made to it under sub-rule (1) shall be placed before the Government for approval.

18. Select List:

- (1) There shall be two select lists, one for promotion and the other for direct recruitment
- (2) In case of promotion, the list approved by Government under sub-rule (3) of Rule 17 shall form the select list for appointment to the service.
- (3) In case of direct recruitment, the merit list prepared by the Commission under sub-rule (1) of Rule 10 after being approved by the Government shall form the select list for appointment to the service.

- (4) The select list formed under sub-rules (2) and (3) shall remain in force for a period of one year from the date of their approval by the Government or until fresh select lists are prepared as per the provisions of their rule whichever is earlier.
- (5) Appointment to the service shall be made in the order in which their names appear in the select lists.

19. Probation:

(1) Every person appointed to the service by direct recruitment shall be on probation for a period of two years and when appointed on promotion shall be on probation for a period of one year from the date of joining the post:

Provided that the appointing authority may, if think fit in any case or class of cases, extend the period of probation :

Provided further that such period of probation shall not include,—

- (a) extraordinary leave;
- (b) period of unauthorized absence; or
- (c) any other period held to be not being on actual duty.
- (2) A probationer may for good and sufficient reasons to be recorded in writing be terminated from service in case of appointment made by direct recruitment and be reverted to his former post in case of appointment made on promotion by Government at any time without previous notice during the period of probation including extension of such period, if any.

20. Departmental Examination:

- (1) Every member of the Service, unless in any case specifically exempted by Government, shall be required to pass the departmental examination according to the syllabus and the rules prescribed by Government under the Odisha Forest Department Code, 1979.
- (2) A member of the Service failing to pass the Departmental examinations as prescribed under sub-rule (1) in four successive chances may at the discretion of Government, be reverted to his or her former permanent post, if he or she is a promotee and terminated from service, if he or she is a direct recruit:

Provided that an officer may in any special case, for reasons to be recorded, be allowed such further time to pass the departmental examination as Government may consider fit.

(3) No member of the Service whether temporary or on probation shall be allowed to draw his or her fourth increment, unless his or her is confirmed in his or her appointment or it is declared by Government that his or her is eligible for confirmation, but not confirmed due to administrative difficulties.

21. Confirmation:

A Probationer after completing the period of probation to the satisfaction of Government shall be eligible for confirmation subject to the availability of substantive vacancy in the service.

22. Inter se seniority:

The *inter-se* seniority of the officers appointed to the service in a particular year shall be in the order in which their names appear in the select lists :

Provided that the officers appointed on promotion in a particular year shall enbloc be senior to those appointed by direct recruitment in that year.

23. Other conditions of service:

The conditions of service in regard to matters not covered by these rules shall be the same as are or as may from time to time be prescribed by the Government.

24. Relaxation:

Where the Government are of the opinion that it is necessary or expedient to do so, they may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules in public interest in consultation with the Commission.

25. Interpretation:

If any question arises relating to the interpretation of these rules, it shall be referred to the Government in Forest & Environment Department whose decision thereon shall be final.

By order of the Governor
R. K. SHARMA
Principal Secretary to Government

SCHEDULE

Syllabus

[See sub-rule (1) of Rule 9]

The competitive examination —

1. The written examination shall be on the following papers two compulsory and four optional papers carrying 300 marks each respectively with a duration of three hours :—

Paperl	General English		300 Marks
Paper II	General Knowledge		300 Marks
Paper III	First Optional (Paper I)		200 Marks for each paper
Paper IV	First Optional (Paper II)		
PaperV	Second Optional (Paper I)		
Paper VI	First Optional (Paper II)		
	Total	•	1400 Marks

2. List of Optional Subjects:—A candidate shall select any two subjects from the following list and each subject shall have two papers:—

(i)	Agriculture	(viii)	Forestry
(ii)	Agricultural Engineering	(ix)	Geology
(iii)	Veterinary Science & Animal Husbandry	(x)	Mathematics
(iv)	Botany	(xi)	Mechanical Engineering
(v)	Chemistry	(xii)	Physics
(vi)	Chemical Engineering	(xiii)	Statistics
(vii)	Civil Engineering	(xiv)	Zoology
1	-		

Provided that the candidates will not be allowed to offer the following combination of subjects:—

- (a) Agriculture and Agricultural Engineering
- (b) Agriculture and Veterinary Science and Animal Husbandry
- (c) Chemistry and Chemical Engineering
- (d) Mathematics and Statistics
- (e) of the Engineering subjects viz. Agricultural Engineering, Chemical Engineering, Civil Engineering and Mechanical Engineering not more than one subject.
- The standard of papers in General English and General Knowledge will be such as may be expected of a Science or Engineering Graduate of an Indian University.
- 4. The Scope of the Syllabus for optional subject papers for the examination is broadly of the Honours Degree level, i.e. 'A' Level Higher than the Bachelors Degree and lower than the Masters Degree. In the case of engineering subjects, the level corresponds to the Bachelors Degree.

- 5. There shall be no practical examination in any of the subjects.
- 6. (1) If two or more candidates obtain equal marks in the aggregate, the order of merit shall be determined in accordance with the highest marks secured in the interview. In case the marks in the interview of the candidates concerned are also equal then the order of merit shall be decided in accordance with the highest marks obtained by such candidates in the aggregate in the compulsory subject.
 - (2) A candidate shall answer the papers in English unless otherwise directed.
- (3) The commission shall summon for interview of all the candidates who have appeared at the written test and have secured minimum qualifying marks to be prescribed by the Commission at their discretion.
- (4) There is no time limit for interview if a candidate's handwriting is not legible a deduction which may be to the extent of ten per centum of marks otherwise occurring to him in a paper may be made.
- (5) From the marks assigned to a candidate in each subject such deduction may be made as the Commission may consider necessary in order to ensure that no credit is allowed for merely superficial knowledge.
- (6) Credit shall be given to orderly, effective and exact expressions combined with due economy of words in all subjects of the examination.

By order of the Governor
R. K. SHARMA
Principal Secretary to Government

AGREEMENT

[See Rule 15 (2)]

THIS ARTICLE OF AGREEMENT is made this	day of1	985
THIS ARTICLE OF AGREEIVENT IS TRACE Which expression	shall unless the context other	wise
between (hereinafter referred to as 'the trainee' which expression	necessary of the one part and	1 the
requires, include his heirs, executors, administrators and suc	the order control of the order of the	less
Governor of Odisha (hereinafter referred to as the "GOVERNME	N I Which expression shan, dr	11000
the context otherwise requires include his successors in office)) of the other part;	

WHEREAS the trainee has been finally selected in competitive examination to undergo two years training in a Forest College to obtain the diploma in forestry;

WHEREAS during the said period	of training the Government shall pay stipend at the rate of
Rs(Rupees) per month and to and fro travel
expenses;	

AND WHEREAS the trainee is prepared to execute an agreement and bond with sureties in pursuance regulation (2);

Now THESE PRESENTS WITNESS as follows:

- 1. That the trainee, of his own free will and consent hereby agree to undergo the aforesaid training for a period of two years and shall complete the training to the full satisfaction of the head of the College and during the said period, he shall sincerely pursue his training and observe faithfully the rules and regulations of the Forest Training College and be of good conduct and subject to the discipline of the College, to the full satisfaction of the head of the College and shall obey all lawful and reasonable commands of the said head and behave himself properly, honestly an diligently in all respects.
- 2. That the trainee at all times cautiously handle all tools and instrument provided by the College and shall never do any mischief or cause any damage or willfully waste or spill or remove any property and be negligent in his duties or make himself absent from the training class or from such other occasion where he is required to make himself present without the permission of the head of the College except in case of sudden illness of which immediate notice should be given to the said head.
- That the trainee shall not work nor shall he serve elsewhere nor shall he leave the College during the period of training for any better prospect.
- 4. The Government hereby agree to pay the stipend Rs.(Rupees
- 5. That the trainee hereby agrees with the Government that after a successful completion of his training he shall serve under the Government if so required, for a period of not less than five years during which period of service he shall be subject to all the conditions of service and rules of discipline as are applicable to a Government servant.
- The Government hereby agrees with the trainee that they shall provide to the trainee a suitable employment and shall not pay less than what is permissible under rules of

Odisha Service Code to be paid for the post and shall provide all facilities admissible to discharge the duties of the said post.

- That the trainee hereby further agrees to furnish to the Government with (one/two) surely/sureties to jointly and severally liable along with him to the Government for an amount of Rs. for due perform and observance of the conditions hereof both during the period of training and the period of serve under the Government.
- That if any time the trainee leaves the College without completing the two years training course or being required to serve the Government refuses to so serve and/or having served be leaving his service before the completion of the said period of five years, he shall be bound to indemnify: pay for any loss and damage suffered by the Government on account of such leaving or refusal, as aforesaid as the case may be, and to refund to the Government the whole or the proportionate training cost, as the case may be, including the travel expenses with interest (simple or compound) in one instalment failing to refund which the Government shall without prejudice to any other remedy to so recovery shall be entitled to recover the amount as a public demand under the provisions of Odisha Public Demand Recovery Act, 1962.

TNESS WHERE OF the parties hereto have signed this agreement on the day first above

IN WITNESS WHERE OF the parties f written in the presence witness:	nereto nave signed this agreement on the day mor above
1.	
2.	
	Signature of the trainee
1.	For and on behalf of the Governor
2.	
Witness	SecretaryDepartment for and on behalf of the party of the second part.

SURETY BOND

(Superior Forest Service Course)

Know all men by these presents that we)!
and	on s, s,
WHEREAS, the Government has subject to the conditions set forth in an agreement bearing date herewith and made between	at st ne te er
WHEREAS, the cost per annum of such training without any such allowances being include estimated at Rs per annum which shall be taken and is hereby agreed to be the actual for the purpose of these presents and;	e ne
WHEREAS, in consideration for such trainer and payment to be given to the said	i it ve all
WHEREAS, the Government have also on his part agreed that the said	be nd
AND, WHEREAS, for the purpose of securing and identifying the Government against all loand damage which they might or may in any way suffer by reason of the said	ce nis ost at nd he he

shall well and faithfully and diligently pursue and complete his training at the said college quality for the said Forest Service and shall also after completing his training at the said college so required to do serve the Forest Department of the Government for a period of not less than years and shall during the whole of such period diligently and efficiently do all acts and discharg duties which may be required to be done by him in his capacity as an officer of the said Department of shall satisfy this bond and the said agreement of even date annexed hereto or if, said	ge if five e all hent the er of truly way said said said shall
shall without prejudice to any other remedy available to them recover from the principal debtor sureties all of whom according to the condition of the agreement and the condition hereof jointly and severally liable to pay and idemnify the Government any loss or damage, the entire of proportionate training cost with interest at the rate of Rs	r the ment
IN WITNESS WHEREOF the parties hereto signed this bond on this day of	,
Witness	
1.	
2.	
Signature of the sureties	
· 1.	
2.	
Accepted	
1.	
2.	

THE ODISHA FOREST SERVICE, GROUP A, JUNIOR BRANCH (RECRUITMENT AND CONDITIONS OF SERVICE) RULES, 2013

CONTENTS

PART I General

- 1. Short title and commencement.
- 2. Definitions.
- 3. Constitution of Service/Cadre.

PART II Methods of Recruitment

- 4. Methods of Recruitment.
- 5. Reservations.

PART III Direct Recruitment

- 6. Recruitment Procedure.
- 7. Eligibility Criteria for Direct Recruitment.
- 8. Physical standard.
- Holding of Examination.
- 10. Forwarding of list by the Commission.
- 11. Disqualification & Penalty
- 12. Right to Appointment.
- 13. Training in Diploma Course in Forestry.

PART IV Promotion

- 14. Eligibility Criteria for Promotion.
- 15. Constitution of Departmental Promotion Committee.
- 16. Procedure for selection by the Committee in the matter of Promotion.
- 17. Consultation with the Commission.

PART V Other Conditions of Service

- 18. Select List.
- 19. Probation and Confirmation.
- 20. Departmental Examination.
- 21. Confirmation.

- 22. Inter se seniority.
- 23. Other condition of service.

PART VI Miscellaneous

- 24. Relaxation
- 25. Interpretation.
- 26. Schedule.
- 27. Appendix.