



OFFICE OF THE DIVISIONAL FOREST OFFICER: KEONJHAR DIVISION.  
Ph. 06766-254315, e-mail- [dfo.keonjhar@odisha.gov.in](mailto:dfo.keonjhar@odisha.gov.in)

Notice No. *124* Dt. *09-01-2025*  
WALK IN INTERVIEW

In continuation to this Office Notice No-467 dt. 02.12.24, The Divisional Forest Officer, Keonjhar Division, invites further Applications, from interested candidates for re-engagement of retired Engineering personnel (Retired E.E/A.E.E/A.E/J.E) in OMBADC cell of Keonjhar Division. Due to lack of suitable candidates applications are also invited from candidates having B.E/ B.Tech in Civil Engineering with minimum 5 years' experience in Govt. Sector or Private field projects. The Walk-in-interview has been rescheduled to be held on 21.01.2025 (Tuesday) at 11:00 AM in the conference hall of Keonjhar Forest Division. The application form along with detailed role and responsibilities shall be available on the website [www.keonjhar.odisha.gov.in/](http://www.keonjhar.odisha.gov.in/) [www.odishaforest.in](http://www.odishaforest.in).

  
Divisional Forest Officer  
Keonjhar Division

Memo No. *396* dt. *09-01-2025*

Copy in duplicate forwarded to the Dy. Director (Advertisement) & Dy. Secretary to Govt. of Odisha I & PR Department, Bhubaneswar with a request to get it published in two numbers of daily local Odia News Paper and one National English Daily newspaper at an early date for wide Circulation of the walk-in interview call notice.

Complimentary copy of the News Daily containing the walk-in interview call notice may please be sent to this office for reference and record


Encl: As above.

  
Divisional Forest Officer  
Keonjhar Division

Memo No. *397* dt. *09-01-2025*

Copy along with its enclosure submitted to the Additional Principal Chief Conservator of Forests, (IT&GIS), O/o the Principal Chief Conservator of Forests & HoFF, Odisha, Bhubaneswar for information and necessary action. He is requested to upload the walk-in interview call notice in the Website of PCCF & HoFF, Odisha at an early date.


Encl: As above.

  
Divisional Forest Officer  
Keonjhar Division

Memo No. *398* dt. *09-01-2025*

Copy forwarded to the District Information Officer, National Informatics Centre, Keonjhar both in hard and soft copy for information and necessary action. He is requested to upload the walk-in interview call notice in the District NIC Portal at the earliest for wide publicity

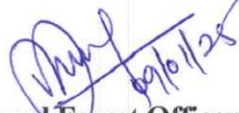
Encl: As above.

  
Divisional Forest Officer  
Keonjhar Division

Memo No. 399 dt. 09-01-2025

Copy along with its enclosure submitted to the Principal Chief Conservator of Forests, Wildlife & Chief Wildlife Warden, Odisha, Bhubaneswar for information and necessary action.

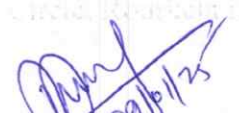
Encl: As above.

  
Divisional Forest Officer  
Keonjhar Division

Memo No. 400 dt. 09-01-2025

Copy along with its enclosure submitted to the Regional Chief Conservator of Forests, Rourkela Circle, Rourkela for information and necessary action.


Encl: As above.

  
Divisional Forest Officer  
Keonjhar Division

Memo No. 401 dt. 09-01-2025

Copy along with its enclosure forwarded to all the Divisional Forest Officer for information and necessary action. They are requested to display the walk-in interview call notice on their Notice Board.

Encl: As above.

  
Divisional Forest Officer  
Keonjhar Division

Memo No. 402 dt. 09-01-2025

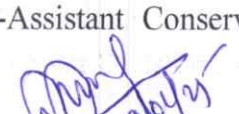
Copy forwarded to all the Superintending Engineer, Keonjhar (R&B) Division, Keonjhar/ Superintending Engineer, Keonjhar (RD) Division, Keonjhar for information and necessary action.

  
Divisional Forest Officer  
Keonjhar Division

Memo No. 403 dt. 09-01-2025

Copy along with its enclosure forwarded to the All-Assistant Conservator of Forests, Keonjhar Forest Division for information and necessary action.

Encl: As above.

  
Divisional Forest Officer  
Keonjhar Division

Memo No. 404 dt. 09-01-2025

Copy along with its enclosure forwarded to the All-Range Officer, Keonjhar Forest Division for information and necessary action. They are instructed to display the walk-in interview call notice on their Notice Board.

Encl: As above.

  
Divisional Forest Officer  
Keonjhar Division



**KEONJHAR FOREST DIVISION**  
**FORETS, ENVIRONMENT & CLIMATE CHANGE DEPARTMENT GOVT. OF ODISHA**  
**ADVERTISEMENT FOR WALK IN INTERVIEW FOR OMBADC RESOURCES PERSON**

In continuation to this Office Notice No-467 dt. 02.12.24, The Divisional Forest Officer, Keonjhar Division, invites further Applications, from interested candidates for re-engagement of retired Engineering personnel (Retired E.E/A.E.E/A.E/J.E) in OMBADC cell of Keonjhar Division. Due to lack of suitable candidates applications are also invited from candidates having B.E/B.Tech in Civil Engineering with minimum 5 years' experience in Govt. Sector or Private field projects. The Walk-in-interview has been rescheduled to be held on 21.01.2025 (Tuesday) at 11:00 AM in the conference hall of Keonjhar Forest Division. The application form along with detailed role and responsibilities shall be available on the website [www.keonjhar.odisha.gov.in/](http://www.keonjhar.odisha.gov.in/) [www.odishaforest.in](http://www.odishaforest.in).

The detailed requirements

1. The retired personnel (related to specific field for the posts) who have retired from Government Service on attaining the age of superannuation and below the age of 65 years having good service records and are physically fit shall be eligible to be considered for re-employment.
2. The re-employment is purely temporary and can be terminated at any time by the appointing authority due to unsatisfactory performance of any of the re-employed employee or till the posts are filled up by regular candidates. On the contrary, if any re-employed employee desires to resign, he/she shall do so by giving one month's written notice to the competent authority.
3. As per the Resolution No. 19637/Gen. Dt. 30.06.1999, during the period of the contract appointment, the appointee may be accommodated in Government Quarters, subject to availability, provided he pays normal rent as applicable to a Government Servant occupying Government accommodation.
4. Employees against whom Departmental Proceedings, Criminal Cases are contemplated/ pending or who have been penalized for misconduct during the period of preceding five years will be not be eligible for consideration.
5. The re-employment shall be made initially for a period of two year and can be extended for subsequent period of three years with spell of one year each subject to satisfactory performance up to a total period of five years not beyond the age of sixty-five years of age in any case or till the posts are filled up by regular process whichever is earlier.
6. Consolidated remuneration entitled for the posts will be paid in accordance to the Finance Department Office (communicated vide Letter No. FIN-CS3-PEN-0001-2018/24533/F, Dt. 29.09.2022).
7. The Candidate with B.E/B.Tech in civil Engineering must have minimum 5 Year experience in Govt. sector or private field projects.
8. The performance of the employee is to be reviewed periodically and documented at least once in a quarter.
9. Work done certificate has to be submitted at the end of every month by the personnel of the OMBADC Cell, which has to be verified by the ACF and passed by the DFO before processing of remuneration and associated bills of expenditure if any
10. The employee should obey the Govt. guidelines/rules and work assigned by the head office.
11. A brief write upon previous experience should also be submitted along with the application.

12. Applicant will submit the undertaking that they will be able to join their place of work within 7 days of issue of letter of acceptance.
13. Interested candidates are requested to attend the said interview on the scheduled date and time. They are to bring along with them (1.) One photo ID issued by the Government of India, (2.) the completed application form attached herewith, (3.) all original relevant documents and (4.) a set of Xerox copies of documents.

**Roles and Responsibilities of Retired Engineering Personnel:**

1. The retired Engineering personnel should have ample knowledge regarding technical and feasibility studies including site investigations.
2. The retired Engineering personnel should have technical knowledge regarding using computer software for developing detailed designs and estimates of SMC measures and other building works.
3. She/he should have ample knowledge to prepare detailed engineering drawings, layouts and design plans using AutoCAD.
4. She/he shall prepare and review detailed OMBADC project cost estimates, including materials, labour and overhead.
5. She/he shall assist in preparing Bills of Quantities (BoQ) for various civil works under OMBADC.
6. To make daily surveillance and monitoring of OMBADC Works.
7. To make sure the project complies with legal requirement, schedule of rates etc.
8. To assess the sustainability and environmental impact of projects.
9. To ensure projects runs smoothly and structures are completed within budget and on time.
10. To prepare plan for the execution of OMBADC works.
11. To make proper documentation of the completed OMBADC Works.
12. To perform different Departmental activities as per the need of the situation.
13. To assist the departmental staff in monitoring Range level OMBADC Works and build their capacity on aspects of constructional activities through regular training programme in consultation with the ACF and DFO.

**JOB Description and Details: -**

**The essential educational qualification, remuneration and no. of post is specified below.**

1. It is a resident post. The selected candidate has to stay at Keonjhar.
2. The candidate has to take care of assignments by DFO, Keonjhar division and as per the exigencies under Rourkela circle.

Sl No	Job Description	Name and number of posts	Educational Qualification	Consolidated Monthly Remuneration
1	Re- engagement of retired Engineering personnel (Retired A.E./J.E / Retired A.E.E/E.E) or	Retired A.E./J.E / Retired A.E.E/E.E) or	1-The retired A.E/ J.E / Retired A.E.E/E.E who has retired from Government Service on attaining the age of	(i)For retired Personnel - Consolidated remuneration entitled for the posts will be paid in accordance to the Finance

Sl No	Job Description	Name and number of posts	Educational Qualification	Consolidated Monthly Remuneration
	engagement of candidate with B.E/B.Tech in Civil Engineering with minimum 5 years' experience in Govt. Sector or Private field projects in OMBADC Cell of Keonjhar Forest Division	engagement of candidate with B.E/B.Tech in Civil Engineering degree.	superannuation and below the age of 65 years. 2-She/he must have a good service record. 3-She/he shall be physically fit and eligible to be considered for re-employment 4-In case of Fresh candidates, B.E/B.Tech in Civil Engineering with minimum 5 years' experience in Govt. Sector or Private field project. 5- Ample knowledge in Auto CAD and know designing, prepare and review detailed OMBADC project cost estimates	Department Office (communicated vide Letter No. FIN-CS3-PEN-0001-2018/24533/F, Dt. 29.09.2022  (ii) For fresh candidate- Rs. 30,000/- (inclusive of all) through service provider.

Eligible Candidates are requested to send their resume and certified copies of the educational qualification, Experience certificate, Email ID, Mobile No. and Expression of Interest (EOI) to work at Keonjhar (Keonjhar Forest Division and Rourkela Circle as per the exigencies) to the Email ID of the DFO, Keonjhar. Authority reserves the right to cancel the interview without any reason thereof.

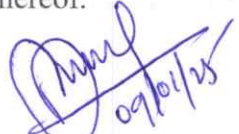
**The candidates need to send all these documents to the Office of the undersigned by e-mail on or before 18.01.2025. Tentative Date of interview is 21.01.2025.**

E-mail-id: [dfo.keonjhar@odisha.gov.in](mailto:dfo.keonjhar@odisha.gov.in)

**Selection procedure:**

**\*Candidates having Experience and good knowledge in project designing, preparation of project cost estimate shall be given preference** Selection will be based on the previous field experience and performance in the interview.

The Divisional Forest Officer, Keonjhar Forest Division has the right to select or reject candidature including cancellation of the advertisement without assigning any reason thereof.

  
 Divisional Forest Officer  
 Keonjhar Division





OFFICE OF THE DIVISIONAL FOREST OFFICER: KEONJHAR DIVISION.

Ph. 06766-254315, E-mail- [dfo.keonjhar@odisha.gov.in](mailto:dfo.keonjhar@odisha.gov.in)

APPLICATION FORM FOR RE-ENGAGEMENT OF RETIREMENT GOVT. ENGINEER/ENGAGEMENT OF B.E/B.TECH IN CIVIL ENGG. WITH 5 YEARS EXPERIENCE ON CONTRACTUAL BASIS ( Engineering Personnel)

1. Name of the Applicant :
2. Father's /Husband's Name:
3. Date of Birth :  
(Documentary evidence to be furnished)
4. Age as on 01.01.2025 :
5. Educational Qualification
6. Date of Retirement (if applicable) :
7. Post held at the time of retirement & name of the Govt. Office from which retired  
(Documentary evidence to be furnished) : (if applicable)
8. Pay Level under ORSP Rules, 2017 at the time of retirement with last pay drawn  
(Documentary evidence to be furnished) : (if applicable)
9. Present Address :
10. Permanent Address :
11. Whether physically fit (Medical Fitness certificate to be enclosed)
12. Work Experience : (Documentary evidence to be furnished)
13. Contact details
  - i) Mobile No. :
  - ii) E-mail ID :

Affix a  
passport size  
recent  
Photograph

Date:

Place:

Signature of the Applicant

