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FOREST & ENVIRONMENT DEPARTMENT

NOTIFICATION

The 4th March 2013

No. 4659—2F(M)-06/2013/F&E.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the Rules/Regulations/Orders/Instructions except as respects things done or omitted to be done before such supersession, the Governor of Odisha hereby makes the following rules regulating the method of Recruitment and Conditions of Service of the persons appointed to the Odisha Forest Service, Group 'B', namely:—

PART I

GENERAL

- 1. Short title and commencement—(1) These rules may be called the Odisha Forest Service, Group 'B' (Recruitment and Conditions of Service) Rules, 2013.
 - (2) They shall come into force on the date of their publication in the Odisha Gazette.
 - 2. Definitions—(1) In these rules unless the context otherwise requires,—
 - (a) "Commission " means the Odisha Public Service Commission;
 - (b) "Government" means the Government of Odisha;
 - (c) "Principal Chief Conservator of Forests" means the Principal Chief Conservator of Forests, Odisha;
 - (d) "Principal Chief Conservator of Forests (Kendu Leaf)" means the Principal Chief Conservator of Forests (Kendu Leaf), Odisha;
 - (e) "Appointing authority" means the Government of Odisha;
 - (f) "Committee" means the Departmental Promotion Committee constituted under Rule 17;
 - (g) "Ex-serviceman" means a person as defined in the Odisha Ex-serviceman (Recruitment to State Civil Services and Posts) Rules, 1985;
 - (h) "Persons with Disabilities (or Physically Handicapped Persons)" means a person who would be granted a disability certificate by competent authority as per the provisions under Rule 4 of the Persons with Disabilities (Equal Opportunities, Protection of Right and Full Participation) Odisha Rules, 2003;

- (i) "Scheduled Castes and Scheduled Tribes" means such Castes and Tribes as notified by the President of India from time to time under Articles 341 and 342 of the Constitution of India respectively;
- (j) "SEBC" means the Socially and Educationally Backward Classes as referred to in clause (e) of Section 2 of the "Odisha Reservation of Posts and Services (For Socially and Educationally Backward Classes) Act, 2008";
- (k) "Service" means the Odisha Forest Service, Group 'B';
- (I) "Sports person" means a person who would be issued with identity card as sports person by the Director, Sports as per Resolution No. 24808/Gen., dated the 18th November 1985 of General Administration Department;
- (m) "Probationer" means a member of the service appointed on probation;
- (n) "Select list" means the list finally approved by the Government; and
- (o) "Year" means the Calendar Year.
- (2) All other words and expressions used in these rules but not specifically defined shall, unless the context otherwise requires, have the same meaning as respectively assigned to them in the Odisha Service Code.
 - 3. Constitution of Service—(1) The service shall consist of the posts of Forest Rangers.
- (2) The Government shall determine from time to time the number of posts both permanent and temporary to be created in the service on such conditions as they may consider necessary and may keep in abeyance or leave unfilled any post or posts in the service.

PART II

METHODS OF RECRUITMENT

- **4. Methods of recruitment**—Subject to other provisions made in these rules recruitment to the posts in the service shall be made by the following methods, namely:—
 - (i) Not less than 50 of the posts shall be filled up by direct recruitment through competitive examination in accordance with Rule 6:

Provided that as nearly as may be but not more than 50% posts meant for direct recruitment shall be filled up from amongst B.Sc. (Forestry) graduates and remaining 50% posts shall be filled up from amongst candidates possessing the educational qualification under clause (iv) of Rule 7 other than Bachelor's Degree in Forestry.

(ii) As nearly as may be but not more than 50% of the posts shall be filled up by promotion from among the Deputy Rangers in accordance with Rule 16:

Provided that in case the number of eligible Deputy Rangers found suitable for promotion to the service falls short of the number of vacancies, the remaining posts may be filled up by direct recruitment.

- 5. Reservations—Notwithstanding anything contained in these rules reservation of vacancies or posts, as the case may be, for—
 - (i) Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions of the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 and the rules made thereunder.
 - (ii) SEBC, Woman, Sportsman, Ex-serviceman and Physically Handicapped Persons shall be made in accordance with the provisions made under such Act/Rules/Orders or Instructions issued in this behalf by the Government from time to time.

PART III

DIRECT RECRUITMENT

6. Competitive Examination—(1) Recruitment to the post in the service shall be made by a competitive examination :

Provided that a Combined Competitive Examination may be conducted by the Commission for Group 'A' and Group 'B' posts of the Odisha Forest Service.

- (2) The competitive examination shall be conducted by the Commission.
- (3) The plan of examination shall be as set forth in the Schedule, appended to these rules.

7. Eligibility Criteria—

A candidate in order to be eligible to compete at the examination for direct recruitment must satisfy the following conditions, namely:—

- (i) Nationality: He/She must be a citizen of India.
- (ii) **Age limits**: He/She must have attained the age of 21 years and must not be above the age of 32 years as on the 1st day of January of the year in which the recruitment is made:

Provided that the upper age limit in respect of reserved categories of candidates referred to in Rule 5 shall be relaxed in accordance with the provisions of the Act, Rules, Orders or Instructions, for the time being in force, for the respective categories. A person who comes under more than one category shall be eligible for only one benefit of relaxation which shall be considered most beneficial to him/her

- (iii) **Knowledge in Odia**: He/She must be able to read, write and speak Odia and have—
 - (a) Passed Middle School examination with Odia as a language subject; or
 - (b) Passed Matriculation or equivalent examination with Odia as a language subject; or
 - (c) Passed in Odia as language subject in the final examination of Class VII or above from any school affiliated to CBSE / ICSE recognized by Government of Odisha/ Government of India; or
 - (d) Passed a test in Odia in Middle English School Standard conducted by the School & Mass Education Department of Government of Odisha/Board of Secondary Education, Odisha.
- (iv) Educational Qualification: He/She must have possessed Bachelor's Degree from a recognized University or Institution in India with at least one of the subjects, namely Botany, Chemistry, Geology, Mathematics, Physics, Statistics, Veterinary Science and Animal Husbandry and Zoology or a Bachelor's Degree in Agriculture, Forestry or in Engineering or an equivalent qualification.
- (v) Marital Status: A candidate if married must not have more than one spouse living:

Provided that the State Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other grounds for doing so, exempt any person from the operation of this rule.

(vi) Physical Fitness: He/She must be of good mental condition, bodily healthy and free from any physical defect likely to interfere with the discharge of his/her duties

in the service. A candidate, who after such medical examination as the Government may prescribe, is not found to satisfy these requirements shall not be appointed to the service.

- **8. Physical Standards**—Candidates, who qualify in the written test shall confirm to the following physical standard and test for being selected by the Commission, namely:—
 - (i) A male candidate shall not be less than 163 cm. in height and shall have chest measurement of at least 84 cm. expandable to at least 89 cm. A female candidate shall not be less than 150 cm. in height and shall have chest measurement of at least 79 cm. expandable to at least 84 cm.
 - (ii) The candidates must pass the following physical endurance test of walking:—
 - (a) Male: 25 Kms in 4 (four) hours.
 - (b) Female: 16 Kms in 4 (four) hours.
- Notes—(a) For the purpose of this test, necessary arrangement shall be made by the Commission. An Officer of the Forest Department deputed by the Principal Chief Conservator of Forests, Odisha shall assist the Commission in conducting the test. The Commission shall determine the number of successful candidates required to undergo physical test depending upon the number of vacancies.
 - (b) Failure of candidate to fulfil any of the provisions of this rule shall disqualify him/her for the purpose of appointment under these rules.
 - (c) The Government shall not be responsible for any injury during the test.
- **9. Holding of examination**—(1) The Commission shall conduct a competitive examination for selection of candidates as per the syllabus prescribed in the Schedule.
- (2) The Commission shall on receipt of vacancy position from Government announce the vacancies in such manner as they think fit and shall invite applications from candidates eligible for appearing in the examination.
 - (3) The date and the place of the examination shall be notified by the Commission.
- 10. Submission of application—Every candidate shall submit his/her application in the manner prescribed by the Commission so as to reach in the Office of the Commission by such date as may be notified by the Commission in this behalf.
- **11. Eligibility for Admission to Examination**—The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final.
- 12. Forwarding of the List by the Commission—(1) The Commission, on the basis of the result of the examination, shall prepare a list of successful candidates arranged in order of merit of those who are found fit in the physical test as prescribed under Rule 8 of these rules and forward the same to Government.
- (2) The candidates shall be required by Government to appear before the State Medical Board. The Medical Board shall furnish a certificate testifying the candidates sound hearing and general physical fitness for rough outdoor work in the service.
- 13. Disqualification and penalties—(1) Any attempt on the part of a candidate to obtain support for his/her candidature by any means or any attempt to gain undue advantage in the selection shall disqualify him/her for recruitment.
- (2) Any candidate who is or has been declared by the Commission guilty of impersonation of submitting fabricated document or documents which have been tampered with or of making statements which are incorrect or false or of suppressing material information or of using or attempting to use unfair means in the examination hall or otherwise resorting to any other irregular or improper means for obtaining admission to the examination may, in addition to rendering himself liable to a criminal prosecution, be debarred either permanently or for a specified period:—

- (a) By the Commission from admission to any examination or appearance at any interview held by the Commission for selection of candidate, and
 - (b) By the State Government from employment under the Government.
- **14. Right to appointment**—The inclusion of a candidate's name in the list shall confer no right to appointment in the service.
- 15. Training in Diploma Course in Forestry—(1) The finally selected candidate shall be required to undergo two years' training in a recognized Forest College to obtain the Diploma in Forestry. During the training selected candidates shall be granted each a stipend as may be fixed by the Government from time to time. They shall be entitled to draw actual travel expenses for their journey to and from the place of training at the following rates on their initially joining the Forest College and leaving it on successful completion of the two years course—
 - (a) One single Sleeper Class fare by train,
 - (b) One single fare by public bus by the highest class for the journey by road, and mileage as fixed by Government from time to time for the journey, performed by road not connected by public bus service, and
 - (c) Actual cost of carriage of personal effects on production of necessary money receipts for the same, subject to the maximum as prescribed by the Government.
- (2) Every candidate finally selected for training shall be required to sign an agreement and to furnish a bond with sureties in the forms as set out in the Appendix appended to these rules, to the effect that he/she will work diligently while at the College and if required to do so, serve the Government for not less than five years after passing out of the College, failing which he/she shall be liable to refund all the money in one installment expended by Government on his/her training in the said College.
- (3) The sureties of the candidate shall produce from the District Magistrate concerned solvency certificates up to the total amount of expenditure to be incurred on account of the training of the candidate.
- (4) On successful completion of the training in the Forest College, the candidate will be considered for appointment to the service.

PART IV

PROMOTION

16. Eligibility Criteria for Promotion—

No Deputy Ranger shall ordinarily be eligible for promotion to the service, unless—

- (i) He/She has passed the departmental tests, or has been exempted from such test and
- (ii) He/She is confirmed in the post; and
- (iii) He/She has put in not less than five years of service as Deputy Ranger.

17. Constitution of Committee—

- (1) There shall be constituted a Departmental Promotion Committee for selection of persons for promotion to the service under clause (ii) of Rule 4, constituting of the following members, namely:—
 - (a) Secretary to Government in the Forest & Environment . Chairman Department.
 - (b) Principal Chief Conservator of Forests, Odisha . . Member

- (c) Senior most Indian Forest Service Officer other than .. Member PCCF, Odisha.
- (d) Additional Secretary or, when he/she is unable to attend . . Member-Secretary the Joint Secretary/Deputy Secretary to Government in the Forest & Environment Department.
- (2) The recommendation of the Committee shall be valid and can be operated upon not-withstanding the absence of any one of its members other than the Chairman:

Provided that the member so absenting was duly invited to attend the meeting of the Committee and the majority of the members of the Committee attended the meeting

- 18. Procedure for Selection by the Committee—(1) The Committee shall meet at least once in a year preferably in the month of January to prepare a list of officers, as are held by them, suitable for promotion to the next higher grade taking into account the existing vacancies and the anticipated vacancies of the year.
- (2) The Committee while considering the promotion cases of suitable officers and preparation of the list shall follow the provisions of—
 - (a) The Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 and the rules made thereunder,
 - (b) The Odisha Civil Services (Zone of Consideration for Promotion) Rules, 1988,
 - (c) The Odisha Civil Services (Criteria for Promotion) Rules, 1992, and
 - (d) The Odisha Civil Services (Criteria for Selection for Appointment including Promotion) Rules, 2003.
- 19. Consultation with the Commission—(1) The list prepared in pursuance of sub-rule (1) of Rule 18 shall be referred to the Commission for concurrence along with a list of all eligible candidates, including those who have not been recommended together with the service particulars and all other related Documents /Records.
- (2) The Commission shall consider the list along with the service particulars received under sub-rule (1) and shall furnish its recommendations to the Government.
- (3) The recommendations of the Commission under sub-rule (2) in respect of reference made to it under sub-rule (1) shall be placed before the Government for approval.

PART V

OTHER CONDITIONS OF SERVICE

- **20. Select List**—(1) There shall be two select lists, one for promotion and the other for direct recruitment.
- (2) In case of promotion, the list approved by the Government under sub-rule (3) of Rule 19 shall form the Select List for appointment to the service.
- (3) In case of direct recruitment, the merit list prepared by the Commission shall form the Select List for appointment to the service.
- (4) The Select List shall be valid for a period of one year from the date of its approval by the Government or publication by the Commission, as the case may be or until fresh Select Lists are prepared, whichever is earlier.
- (5) Appointment to any post in the service shall be in the order in which their names appear in the final Select Lists.
- **21. Probation**—(1) Every person appointed to the service by direct recruitment shall be on probation for a period of two years and when appointed on promotion shall be on probation for a period of one year from the date of joining the post:

Provided that the appointing authority may, if think fit in any case or class of cases, extend the period of probation:

Provided further that such period of probation shall not include,—

- (a) extraordinary leave;
- (b) period of unauthorized absence; or
- (c) any other period held to be not being on actual duty.
- (2) The appointment of a probationer may for good and sufficient reasons to be recorded in writing, be terminated by Government at any time without previous notice during the period of probation including extension of such period, if any, and after such termination, the employee shall deem to be reverted to his/ her former cadre/post, if he/she is a promotee.
- 22. Departmental Examination—(1) All members of the service, unless in any case specifically exempted by Government, shall be required to pass the departmental examinations according to the syllabus and the rules prescribed by Government under the Odisha Forest Department Code, 1979.
- (2) A member of the Service failing to pass the Departmental examinations in four successive chances may at the discretion of the Government, be reverted to his/her former post, if he/she is a promoted officer, or be terminated from service, if he is a direct recruit:

Provided that an officer may in any special case, for reasons to be recorded, be allowed such further time to pass the departmental examinations as the Government may consider fit.

- (3) No member of the service whether temporary or on probation, shall be allowed to draw his/her fourth increment, unless he/she is confirmed in his appointment or it is declared by the Government that he/she is due for confirmation, but not conformed due to administrative difficulties.
- **23. Confirmation**—After satisfactory completion of the period of probation, an officer shall be eligible for confirmation if he/she has passed the departmental examination under Rule 22.
- **24.** *Inter se* seniority—The *inter se* seniority of the officers appointed to the service in a particular year shall be in the order in which their names appear in the Select Lists:

Provided that the officers appointed on promotion in a particular year shall *en bloc* be senior to those appointed by direct recruitment for that year.

25. Other conditions of service—The conditions of service in regard to matters not covered by these rules shall be the same as are or as may from time to time be prescribed by the State Government.

PART VI

MISCELLANEOUS

- **26.** Relaxation—When it is considered by the Government that it is necessary or expedient so to do in public interest, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of the employees in consultation with the Commission.
- **27. Interpretation**—If any question arises relating to the interpretation of these rules; it shall be referred to the State Government whose decision thereon shall be final.
- 28. Power to issue instructions—The Government may also issue instructions not inconsistent with the provisions of these rules as they may consider necessary to regulate the matters not specifically covered by the provisions of these rules.

By the order of Governor

R. K. SHARMA
Principal Secretary to Government

SCHEDULE

Plan of Examination

[See sub-rule (3) of Rule 6]

- 1. The competitive examination shall comprise :—
 - (A) The written examination consisting of the following papers—

300 marks Paper 1 General English 300 marks Paper II General Knowledge 200 Marks for each paper Any two subjects to be selected Paper III from the list of the optional Paper IV subjects set out in Para. 2 Paper V below. Each subject will have two papers. Paper VI 1,400 Marks.

(B) Interview for Personality Test of such candidates as may be called by the Commission

Total

Maximum marks: 200

2. List of Optional Subjects:—

(i)	Agriculture	(viii) Forestry	
(ii)	Agricultural Engineering	(ix) Geology	
(iii)	Veterinary Science and Animal Husbandry	(x) Mathematics(xi) Mechanical Engineering	
(iv)	Botany		
(v)	Chemistry	(xii) Physics	
(vi)	Chemical Engineering	(xiii) Statistics	
(vii)	Civil Engineering	(xiv) Zoology	

Provided that the candidates will not be allowed to offer the following combination of subjects:—

- (a) Agriculture and Agricultural Engineering
- (b) Agriculture and Veterinary Science and Animal Husbandry.
- (c) Chemistry and Chemical Engineering
- (d) Mathematics and Statistics
- (e) Of the Engineering subjects viz. Agricultural Engineering, Chemical Engineering, Civil Engineering and Mechanical Engineering—not more than one subject.
- 3. The standard of papers in General English and General Knowledge will be such as may be expected of a Science or Engineering Graduate of an Indian University.
- 4. The scope of the Syllabus for optional subject papers for the examination is broadly of the Honours Degree level, i.e. a level Higher than the Bachelors Degree and lower than the Masters Degree. In the case of Engineering subjects, the level corresponds to the Bachelors Degree.
- 5. There will be no practical examination in any of the subjects.

- 6. If two or more candidates obtain equal marks in the aggregate, the order of merit shall be determined in accordance with the highest marks secured in the *viva voce*, should the marks in the *viva voce* of the candidates concerned be also equal then the order of merit shall be decided in accordance with the highest marks obtained by such candidates in the aggregate in the compulsory subject.
- NOTE:—1. A candidate shall answer the papers in English unless otherwise directed.
 - 2. All papers shall be of three hours duration. There is no time limit for *viva voce* test or interview.
 - 3. The commission shall summon for the *viva voce* test all the candidates who have appeared at the written test and have secured minimum qualifying marks to be prescribed by the Commission at their discretion.
 - 4. If a candidate's handwriting is not legible a deduction which may be to the extent of ten per centum of marks otherwise occurring to him in a paper may be made.
 - 5. From the marks assigned to a candidate in each subject such deduction may be made as the Commission may consider necessary in order to ensure that no credit is allowed for merely superficial knowledge.
 - 6. Credit shall be given to orderly, effective and exact expressions combined with due economy of words in all subjects of the examination.

AGREEMENT

See Rule 15 (2)

THIS ARTICLE OF AGREEMENT is made this day of 1985 between (hereinafter referred to as 'the trainee' which expression shall, unless the context otherwise requires, include his heirs, executors, administrators and successors) of the one part and the Governor of Odisha (hereinafter referred to as the "GOVERNMENT" which expression shall, unless the context otherwise requires include his successors in office) of the other part;

WHEREAS the trainee has been finally selected in competitive examination to undergo two years training in a Forest College to obtain the diploma in forestry;

WHEREAS during the said period of training the Government shall pay stipend at the rate of ₹. (Rupees) per month and to and for travel expenses;

AND WHEREAS the trainee is prepared to execute an agreement and bond with sureties in pursuance to Regulation (2).

Now THESE PRESENTS WITNESS as follows:-

- 1. That the trainee, of his own free will and consent hereby agree to undergo the aforesaid training for a period of two years and shall complete the training to the full satisfaction of the head of the College and during the said period, he shall sincerely pursue his training and observe faithfully the rules and regulations of the Forest Training College and be of good conduct and subject to the discipline of the College; to the full satisfaction of the head of the College and shall obey all lawful and reasonable commands of the said head and behave himself properly, honestly and diligently in all respects.
- 2. That the trainee at all times cautiously handle all tools and instruments provided by the College and shall never do any mischief or cause any damage or wilfully waste or spill or remove any property and be negligent in his duties or make himself absent from the training class or from such other occasion where he is required to make himself present without the permission of the head of the College except in case of sudden illness of which immediate notice should be given to the said head.
- 3. That the trainee shall not work nor shall he serve elsewhere nor shall he leave the College during the period of training for any better prospect.
- The Government hereby agree to pay the stipend ₹. (Rupees) is month towards training cost regularly.
- 5. That the trainee hereby agrees with the Government that after a successful completion of his training he shall serve under the Government if so required, for a period of not less than five years during which period of service he shall be subject to all the conditions of service and rules of discipline as are applicable to a Government servant.
- 6. The Government hereby agrees with the trainee that they shall provide to the trainee a suitable employment and shall not pay less than what is permissible under rules of Odisha Service Code to be paid for the post and shall provide all facilities admissible to discharge the duties of the said post.
- 7. That the trainee hereby further agrees to furnish to the Government with (one/two) surety/ sureties to jointly and severally liable along with him to the Government for an amount of €._____ for due perform and observance of the conditions here of both during the period of training and the period of serve under the Government.
- 8. That if anytime the trainee leaves the College without completing the two years training course or being required to serve the Government refuses to so serve and/or having served be leaving his service before the completion of the said period of five years, he

shall be bound to indemnify—pay for any loss and damage suffered by the Government on account of such leaving or refusal, as aforesaid as the case may be, and to refund to the Government the whole or the proportionate training cost, as the case may be, including the travel expenses with interest (simple or compound) in one instalment failing to refund which the Government shall without prejudice to any other remedy to so recovery shall be entitled to recover the amount as a public demand under the provisions of Odisha Public Demand Recovery Act, 1962.

IN WITNESS WHEREOF the parties hereto have signed this agreement on the day first above written in the presence witness.

above written in the presence witness.	
1.	
2.	
	Signature of the trainee
1.	For and on behalf of the Governor
2.	
Witness	Secretary
	Department for and on behalf of the party of the second part.

SURETY BOND

(Superior Forest Service Course)

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NOW THE CONDITION of the above written bond is such that if the said
be void, otherwise the same remain in full force and virtue :
PROVIDED ALWAYS and it is hereby expressly agreed and declared that the Government

Witness

1.

2.

Signature of the sureties

1.

2.

Accepted

1.

2.

For and on behalf of the Governor

FOREST & ENVIRONMENT DEPARTMENT

The Forest Service Group 'B' (Recruitment & Conditions of Service) Rules, 2013

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