



**OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS
KENDU LEAVES: ODISHA: BHUBANESWAR.**

No. 176 /3KL-WFA-41/2015

Date. 4th June, 2015.

**TENDER CALL NOTICE FOR PROCUREMENT OF
ELECTRONIC WEIGHING MACHINES.**

Sealed tenders in prescribed format are invited from Licensed Manufactures / Dealers for supply of 466 nos of 10 KG capacity and 82 nos of 100 KG capacity Electronic Weighing Machines. Details terms and condition can be downloaded from Government of Odisha Portal: www.odisha.gov.in in the all Tenders section or www.odishaforest.in

Principal Chief Conservator of Forests
Kendu Leaves, Odisha
Aranya Bhawan, (1st floor),
Chandrasekharpur,
Bhubaneswar-751023

TENDER CALL NOTICE

No. 176 /3KL WFA 41/2015

Sealed tenders in prescribed format are invited from the Licensed Manufacturers / Dealers for supply of Electronic Weighing Machine and to be used in 2015 KL Operation in accordance with the terms and conditions spelt out in this Tender document.

1. Quantities of Materials intended to be procured:
 - a. Electronic Weighing Machine 10 KG capacity 466 nos., class III
 - b. Electronic Weighing Machine 100 KG capacity 82 nos., class III

Quantities indicated above are tentative and may vary as per actual requirement.

2. (I) Specification for Electronic Weighing Machine (100 Kg Capacity)

Sl No	Description of items	
	Supply Installation and commissioning of Electronics Weighing Machines. TECHNICAL SPECIFICATIONS	
1	Model	Approved by G.O.I
2	Weighing Capacity	100 KG
3	Sensitivity/Resolution	10 G
4	Platform Size	700 MM X 700 MM.
5	Display Type	BRIGHT RED LIGHT(LED/LCD Display)
6	Type of Load Cell	Strain Gauge. Single Ended
7	Type of Frame for Strength of Structure for Longevity	Mile Steel
8	Sealing & Locking Arrangement	Hardware & Software Locking Facility
9	Operating Temperature	0 to 45° C
10	Advance Rechargeable Battery Backup	24 Hours
11	Compact Micro Processor Controlled	Existing in Machine
12	Soft Touch Tact Switch	Existing in Machine
13	Overload & Shock Protection	200 Kg Load Cell is used Sustainable up to 200 Kg
14	Steel Frame with Metallic Power Coating	Standard
15	Detachable Weighing PAN	Stainless Steel Platter with 202 Steel Grade
16	Solid Back Rail	Existing in Machine
17	Hold Function	Existing in Machine
18	Low Power Consumption	6 Watt/Hr.
19	Power Supply	190 V-270 AC.50Hz
20	Special Features (Machines should have provision for Auto resetting & Weather Proof arrangement)	

(II) Specification for Electronic Weighing Machine (10 Kg Capacity)

Sl No	Description of items	
	Supply Installation and commissioning of Electronics Weighing Machines. TECHNICAL SPECIFICATIONS	
1	Model	Approved by Govt.of India.
2	Weighing Capacity	10 KG
3	Sensitivity/Resolution	2 G
4	Platform Size	300 MM X 230 MM.
5	Display Type	BRIGHT RED LIGHT (LED/LCD Display)
6	Type of Load Cell	Strain Gauge. Single Ended
7	Type of Frame for Strength of Structure for Longevity	Mile Steel
8	Sealing & Locking Arrangement	Hardware & Software Locking Facility
9	Operating Temperature	0 to 45°C
10	Advance Rechargeable Battery Backup	24 Hours
11	Compact Micro Processor Controlled	Existing in Machine
12	Soft Touch Tact Switch	Existing in Machine
13	Overload & Shock Protection	100 Kg Load Cell is used Sustainable up to 100 Kg
14	Steel Frame with Metallic Power Coating	Standard
15	Detachable Weighing PAN	Stainless Steel Platter with 202 Steel Grade
16	Solid Back Rail	Existing in Machine
17	Hold Function	Existing in Machine
18	Low Power Consumption	6 Watt/Hr.
19	Power Supply	190 V-270 AC.50Hz
20	Special Features (Machines should have provision for Auto resetting & Weather Proof arrangement)	

3. Purchase of Tender Document:

The Tender document can be down-loaded from the website <http://www.odisha.gov.in/tender> or <http://www.odishaforest.in> . The bidder shall deposit a sum of Rs.2100/- towards cost of tender document in shape of Bank draft payable in favour of Assistant Chief Conservator of Forests (KL) Odisha, Bhubaneswar.

4. About Tender Document:

Tender Document comprises two parts, Technical Bid and Financial Bid. Each part duly filled in shall be separately sealed in envelopes and super scribed in the following manner. “Tender for Electronic Weighing Machine; Technical Bid” and “Tender for Electronic Weighing Machine; Financial Bid”. The name of the Tenderer shall also be mentioned at the left bottom portion of each envelope. Both the envelopes shall then be enclosed in another envelope super scribed with the script “Tender for Electronic Weighing Machine” and submitted to the Principal Chief Conservator of Forests (KL), Odisha, Bhubaneswar.

- (i) Technical Bid document comprises Format-T/1 to T/9, prescribed here under to be submitted with documents as specified. (Official pad to be used except format T/9)
- (ii) Financial Bid document comprises Format-F/1, prescribed here under. (Official pad to be used)

5. Eligibility Criteria for Tenderer:

- (a) Tenderer shall be a Licensed Manufacture/ Dealer of Electronic Weighing Machine.
- (b) Annual Turnover shall not be less than Rs.50 Lakhs in each of last three financial years for this product only. (2011-12, 2012-13, 2013-14)
- (c) Must have registered under OST/ Central Sales Tax authority.
- (d) Must have valid Manufacturing/Dealership License issued by competent Legal Metrology Authority.
- (e) Must not be under declaration of ineligibility.
- (f) Must have valid model approval certificate, from Director, Legal Metrology, Govt. of India.

6. Tender Schedule:

Tender schedule shall be as under.

Last date of Submission of Tender	29.06.2015
Opening of Technical Bid	<u>30.06.2015</u> 10.30 A.M.
Opening of Financial Bid	To be announced on 30.06.2015

7. Earnest Money Deposit (EMD):

Each Tender shall be accompanied with a Bank draft of Rs.1,20,000/- (Rupees One Lakh Twenty Thousand only) drawn on any Nationalized Bank payable at Bhubaneswar in favour of the Asst. Chief Conservator of Forests (Kendu Leaves), Odisha, Bhubaneswar, towards Earnest Money or Bid Security Money (BSM). The EMD will be forfeited should the bidder withdraws its bid before opening of the Tender or does not deposit security money within specified period in case the bidder's offer is accepted by the competent authority. In other cases it will be refunded. The earnest money will not be accepted in any other form.

8. Submission of Tender Document:

The document sealed in the manner as prescribed herein can be dropped in the "Tender Box" in the office of the Principal Chief Conservator of Forests (KL), Odisha, or can be sent by Registered/Speed post at the address of communication. However, the undersigned shall not be responsible for any Postal delay nor any Tender document received beyond the scheduled time shall be entertained.

9. Documents to be enclosed with Technical Bid:

- a. Copies of Income Tax Returns of 2011-12, 2012-13, & 2013-14, financial years.
- b. Copy of Central Sales Tax Registration Certificate.
- c. Copy of Manufacturing License.
- d. Copies of Dealership License issued by Director Legal Meteorology, Govt. of India.
- e. Self-Declaration (Format-T/2).
- f. Authorization Letter (Format-T/3).
- g. Particulars of the Bidder (T/4).
- h. Tender Terms & Conditions Acceptance Letter (Format-T/5).
- i. Details of previous work orders executed. (Format-T/6).
- j. Specification compliance of the proposed equipments.(10Kg) (Format-T/7).
- k. Specification compliance of the proposed equipments.(100 Kg) (Format-T/8).
- l. Affidavit of not being under declaration of ineligibility (Format-T/9).
- m. Bank draft of Rs.1,20,000/- towards EMD drawn in favour of Asst. Chief Conservator of Forest (Kendu Leaves), Odisha payable at Bhubaneswar.
- n. Bank draft of Rs.2100/- towards cost of Tender document drawn in favour of Asst. Chief Conservator of Forest (Kendu Leaves), Odisha payable at Bhubaneswar.

10. About Financial Bid:

In the Financial bid, price shall be quoted separately for basic price, statutory Taxes applicable thereon (Cess, VAT/CST, and others if applicable) and transportation cost. The cost of transportation shall include packing forwarding, insurance charges, loading, unloading, and transportation to the specified destinations, anywhere within Odisha.

11. Acceptance of Tender Document:

Tender document not submitted as per the terms and conditions spelt out herein shall be summarily rejected.

12. Technical Evaluation of Tender:

The Technical bids of Tenders received within prescribed time will be opened on the 30th June at 10:30 A.M. and evaluated by a Technical Committee to be constituted by the PCCF (KL). The Tenderers or their authorized representatives are advised to remain present at the time of opening of the technical bids as scheduled above. After evaluation, the Technical Committee shall declare the names of Tenderers who would qualify in the Technical bid.

13. Opening of Financial Bid:

The Financial bid of the bidders qualified in the Technical evaluation shall be opened by the Purchase Committee (To be announced on 30.06.2015) at the office of the Principal Chief Conservator Forests (Kendu Leaves), Odisha. The Final acceptance of the Tender will be decided by competent authority whose decision will be final.

14. Execution of Agreement:

The successful bidder shall execute an agreement with the Principal Chief Conservator of Forests (Kendu Leaves), Odisha, Bhubaneswar, within 7 days of communication of acceptance of his offer on payment of Security Deposit (SD). Agreement format will be supplied along with the communication letter regarding acceptance of offer.

15. Security Deposit(SD):

The successful bidder shall deposit Rs.6.0 lakhs (Rupees Six Lakhs only) towards Security Deposit (SD) including the amount of EMD within seven days of acceptance of the offer in shape of Bank draft in favour of Asst. Chief Conservator of Forests (KL), Odisha Bhubaneswar, drawn in any Nationalized Bank payable at Bhubaneswar. Security Money shall not be accepted in any other form. Security Deposit is liable to be forfeited in case the successful bidder fails to abide by the Terms and Condition of this Tender of agreement thereon.

16. Supply Schedule of Electronics Weighing Machines

The schedule of supply of indented materials shall be as under. The supply schedule is likely to change at the time of placing actual order. All machines shall be accompanied by individual inspection certificate issued by competent authority of Legal Metrology.

Name of the KL Division(Consignee)	Nos. of Electronic Machine to be supplied within 30 days		
	10 KG Capacity	100 KG Capacity	Whom to be delivered
Angul	27	03	DFO (KL) Angul
Athamallik	20	0	DFO (KL)Athamallik
Keonjhar	30	10	DFO (KL)Keonjhar
Boudh	64	03	DFO(KL)Boudh
Phulbani	35	0	DFO(KL)Phulbani
Sambalpur	05	03	DFO(KL)Sambalpur
Deogarh	08	08	DFO(KL)Deogarh
Kuchinda	24	0	DFO(KL)Kuchinda
Rourkela	50	0	DFO(KL)Rourkela
Bolangir	40	0	DFO(KL)Bolangir
Titilagarh	38	06	DFO(KL)Titilagarh
Patnagarh	47	08	DFO(KL)Patnagarh
Padmapur	58	0	DFO(KL)Padmapur
Bhawanipata	10	05	DFO(KL)Bhawanipata
Khariar	10	03	DFO(KL)Khariar
Jeypore	0	21	DFO(KL)Jeypore
Nabarangpur	0	12	DFO(KL)Nabarangpur
Total	466	82	

17. **Supply Period:** Supply of Weighing Machines shall be completed within 30 days of placement of order of supply.

18. **Payment Schedule:**

- (i) The successful bidders may submit bill, Division-wise, against delivery of materials made. Payment of 90% of the bill will be made by the Principle Chief Conservator forests (Kendu Leaves), Odisha, Bhubaneswar, on satisfactory receipt of the Machines according to the specification and after due verification at different destinations. Balance 10 percent shall be paid within 60 days of completion of satisfactory supply of Machines after recovery of Govt. dues if any outstanding against the supplier for breach of any terms and conditions of the agreement in respect of the supply. All payments will be made through RTGS.
- (ii) Payment may be released to the supplier after successful supply, installation & commissioning of Electronic Weighing Machines on site and after receipt of a Certificate from concerned Divisional Forest Officer, (Kendu Leaves) in connection with Quality & Service. The supplier must submit the "Warranty Certificate" for the applicable warranty period.

19. **Rescission of Agreement:**

In the event of failure to supply the materials as per supply schedule or for breach of any terms and conditions of the contract, the agreement will be rescinded by the Principal Chief Conservator of Forests (KL), Odisha, Bhubaneswar, who reserves the right to buy the required quantity from other sources. Excess cost, if any incurred for the same and loss if any, sustained by the government on this account shall be recovered from the security deposit and if that is insufficient, then the balance amount will be recovered as arrears of land revenue under Odisha Public Demand Recovery Act. Tenders for part supply of the materials will not be entertained.

20. **Address for Communication:**

The address for communication shall be as under:-

Principal Chief Conservator of Forests (KL),

Odisha 1st Floor, Aranya Bhawan

Chandrasekharpur

Bhubaneswar-751023

Telephone No.-0674-2300915, Fax No.-0674-2300514.

21. **Miscellaneous:**

- a. The competent authority is not bound to accept the lowest Tender and may reject any or all the Tenders without assigning any reason thereof.
- b. The conditions embodied in the tender details will form part of the agreement.
- c. The very fact of submission of tenders will be treated as acceptance of all the conditions of the tender embodied in the tender details.
- d. Any notice sent to the Tender by registered post with an acknowledgement on the address furnished by the Tenderer at the time of filling Tender shall be deemed to have been duly served.
- e. The jurisdiction of this Tender shall be at Bhubaneswar. No suit regarding the agreement entered into in this respect and for breach of any condition of the agreement shall lie in any court outside Bhubaneswar, Odisha.
- f. The Principal Chief Conservator of Forests (KL) Odisha Bhubaneswar, reserves the right to modify / cancel any condition on the tender without assigning any reasons there of before the last date of submission of Tender document.

sd

Technical Bid:**FORMAT :- T/1**

Tender Call Notice No: _____ Date: _____

Please check whether following have been enclosed in the respective covers, namely, letter of Technical Bid.

Sl. No.	Compliance Document	Provided (Yes/No)	Page No. in the Technical Bid.
1	Copy of Certificate of Incorporation of Company or Registration of Firm.		
2	Copy of Sales Tax/VAT Registration Certificate.		
3	Copy of Service Tax Registration Certificate		
4	Copy of PAN		
5	Copy of up to date VAT Clearance Certificate		
6	Copy of Audited Balance sheet and Profit & Loss Account; Showing the relevant trade as proof of Annual Turnover of last three years (2011-12,2012-13& 2013-14)		
7	Tender Paper Cost (DD No..... Amount: Bank..... Date.....)		
8	Earnest Money (DD No..... Amount: Bank:....., Date:.....)		
9	Acceptance of terms & Conditions contained in the Tender documents.		
10	Particulars of the Bidder.(Format -T/4)		
11	List of Projects Executed (in the format attached at Format-T/6) [Certified from the client]		

[Signature of the Tender]

Sl No.	Compliance Document	Provided (Yes/No)	Page No in the Technical Bid
12	Letter of authorization from Authorizing Manufacturer /Dealer.		
13	Specification Compliance of Proposed equipment (10 Kg capacity)		
14	Specification Compliance of Proposed equipment (100 Kg capacity)		
15	Affidavit of not being under declaration of Ineligibility (In Format-T/9).		
16	Copy of Power of Attorney in the name of the Authorized signatory.		
17	Self-Certified letter on Guarantee/Warrantee.		
18	Self-Certified letter on Local Service Center.		

Signature of the Tender

Date:

Place:

Company Seal

TENDER FOR ELECTRONIC WEIGHING MACHINES
SELF DECLARATION

Date: _____

Ref: _____

To

The Principal Chief Conservator of Forests (KL), Odisha
1st Floor, Aranya Bhawana,
Chandrashekharpur,
Bhubaneswar-751023

In response to tender Notice No. _____, Dt: _____,
I, Ms. / Mr. _____, as a _____, I/We hereby
declare that our company _____ is having
unblemished past record and was not declared ineligible for corrupt & fraudulent practices
either indefinitely or for a particular period of time, nor is currently under declaration of
ineligibility.

Signature of the Bidder

Date:

Place:

Format: T/3

TENDER FOR ELECTRONIC WEIGHING MACHINES
Letter of authorization

Date: _____

Ref: _____

To

The Principal Chief Conservator of Forests (KL), Odisha
1st Floor, Aranya Bhawana,
Chandrashekharapur,
Bhubaneswar-751023

Ms. /Mr. _____ is hereby authorized to sign relevant documents on behalf of the company in dealing with reference No. _____
Dtd. _____. She / He is also authorized to attend meeting & submit technical & commercial information as may be required by you in the course of processing tender offer.

Thank you,

Authorized Signature

Representative's Signature

Signature attested

Particulars of the Bidder.

FORMAT-T/4:

Tender Call Notice No: _____ Date: _____

- 1. Name of the Organization.
- 2. Organization Status of Registration
- 3. Address of Corporate Office
- 4. Address of Office in Odisha
- 5. Telephone No. Fax No
- 6. Email Address
- 7. Website
- 8. Registration No of Certificate of Incorporation and Date
- 9. Registration No. of Sales Tax/ VAT & Date
- 10. Registration No of Service Tax
- 11. Permanent Account Number of income Tax and Date of Regn.
- 12. No. of years of proven experience of providing similar

Services:

13. Annual Turnover

		Annual turnover of the company in Rs.	
		FY	Turn Over (Rs)
11	Annual turnover Audited Annual Turnover in last three years.	2011 - 2012	
		2012 - 2013	
		2013 - 2014	
		Avg. Turn Over	

Signature of Witness

Date:

Place:

Date:

Place:

Company Seal

Signature of the Tenderer

TENDER FOR ELECTRONIC WEIGHING MACHINES
ACCEPTANCE OF TERMS & CONDITIONS CONTAINED IN THE RFP DOCUMENTS

To

The Principal Chief Conservator of Forests (KL), Odisha
1st Floor, Aranya Bhawana,
Chandrashekharapur,
Bhubaneswar-751023

Sir,

Notice No. I have carefully gone through the terms & conditions contained in the tender regarding supply of Electronic Weighing Machines.

I declared that all the provisions of this RFP Document are acceptable to my company. I further certify that I am an authorized signatory of my company and I therefore, competent to make this declaration.

Signature of the Bidder

Date

Place

Details of Supply executed

Tender Call Notice No: _____ Date: _____

Sl. No.	Name, Address of the Client	Details of the Previous Work Orders Executed	Project Period		Total Project Cost	Is this Project Similar to Current assignment (Yes / No)
			From	To		
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Note: *The information provided in the above table must supported by copies of relevant work order and completion certificate.*

Signature of Witness
Tenderer

Date:

Place:

Signature of the

Date:

Place:

Company Seal

Specification Compliance of the Equipment:**A. Electronic Weighing Machine-10 Kg capacity.**

Make	
Model	
Bidder need to specify make an model and submit the data sheet/brochure of the equipment. Bidder has to submit the model approval issued by the Director, Legal Metrology, Govt. of India.	

SL No.	Features	Require Specification	Compliance (Yes/No)
1	Model	Approved by G.O.I	
2	Weighing Capacity	10 KG	
3	Sensitivity/Resolution	2 G	
4	Platform Size	300 MM X 230 MM.	
5	Display Type	BRIGHT RED LIGHT(LED/LCD Display)	
6	Type of Load Cell	Strain Gauge. Single Ended	
7	Type of Frame for Strength of Structure for Longevity	Mile Steel	
8	Sealing & Locking Arrangement	Hardware & Software Locking Facility	
9	Operating Temperature	0 to 45 C	
10	Advance Rechargeable Battery Backup	24 Hours	
11	Compact Micro Processor Controlled	Existing in Machine	
12	Soft Touch Tact Switch	Existing in Machine	
13	Overload & Shock Protection	500 Kg Load Cell is used Sustainable up to 500 Kg	
14	Steel Frame with Metallic Power Coating	Standard	
15	Detachable Weighing PAN	Stainless Steel Platter with 202 Steel Grade	
16	Solid Back Rail	Existing in Machine	
17	Hold Function	Existing in Machine	
18	Low Power Consumption	6 Watt/Hr.	
19	Power Supply	190 V-270 AC.50Hz	
20	Special Features (Machines should have provision for Auto resetting & Weather Proof arrangement)		

Signature of the Tenderer

A. Electronic Weighing Machine-100 Kg capacity.

Make	
Model	
Bidder need to specify make an model and submit the data sheet/brochure of the equipment. Bidder has to submit the model approval issued by the Director, Legal Metrology, Govt. of India.	

SL No.	Features	Require specification	Compliance (Yes/No)
1	Model	Approved by G.O.I	
2	Weighing Capacity	100 KG	
3	Sensitivity/Resolution	10 G	
4	Platform Size	700 MM X 700 MM.	
5	Display Type	BRIGHT RED LIGHT(LED/LCD Display)	
6	Type of Load Cell	Strain Gauge. Single Ended	
7	Type of Frame for Strength of Structure for Longevity	Mile Steel	
8	Sealing & Locking Arrangement	Hardware & Software Locking Facility	
9	Operating Temperature	0 to 45 C	
10	Advance Rechargeable Battery Backup	24 Hours	
11	Compact Micro Processor Controlled	Existing in Machine	
12	Soft Touch Tact Switch	Existing in Machine	
13	Overload & Shock Protection	200 Kg Load Cell is used Sustainable up to 200 Kg	
14	Steel Frame with Metallic Power Coating	Standard	
15	Detachable Weighing PAN	Stainless Steel Platter with 202 Steel Grade	
16	Solid Back Rail	Existing in Machine	
17	Hold Function	Existing in Machine	
18	Low Power Consumption	6 Watt/Hr.	
19	Power Supply	190 V-270 AC.50Hz	
20	Special Features (Machines should have provision for Auto resetting & Weather Proof arrangement)		

Signature of the Tenderer

**Affidavit of not being under declaration of Ineligibility before the Executive
Magistrate/Notary Public Sri**

AFFIDAVIT

I, Sri/Smt. _____ aged about _____

S/o./D/o./W/o. _____ Proprietor/Partner/Director of

M/s. _____ At. _____

Po- _____ P.S- _____ Dist. _____

Do hereby solemnly affirm and state as follows:

- 1) That pursuant to the Tender Call Notice No. dt. _____ of The Principal Chief Conservator of Forests (KL), Odisha, for supply, Installation, Commissioning and Support of Electronic Weighing Machines for Kendu Leaves organizations. I/my firm/company a, is an intended bidder to participate in the said Tender process.
- 2) That as per terms & conditions of the tender documents, I am to declare that, I/my firm/company have not been blacklisted by any Central/State Govt. organization or by any Public Sector undertakings of the State/ Central Govt.
- 3) That neither any criminal case nor any vigilance case is pending against me/my firm/company before any forum.
- 4) That this affidavit is required to be produced with tender paper before the Principal Chief Conservator of Forests (KL)Odisha. That the facts stated above are true to the best of my knowledge and belief.

Identified by me

Deponents

Advocate

The above deponent being present before me and duly identified by Sri _____
Advocate states on oath that the facts stated above are true to the best of his /her knowledge.

Deponents

***Strike out whichever is not applicable. Executive Magistrate/ Notary Public _____**

[Signature of the Tenderer]

Bid Documents for Supply of Electronic Weighing Machines

FINANCIAL BID

- A. Name:
(In case of Company/Firm attested Copy
of power of Attorney to be enclosed)

- B. Father's / Husband's Name :
Address:

- C. Address for Correspondence:
(With Telephone No /Fax No. with STD Code)

- D. Price quoted for Electronic Weighing Machines.

SI No.	Description of Product	Unit Rate (Basic)	Taxes Applicable with rate.
1	Electronic Weighing Machines 10 Kg capacity with warranty on site maintenance.		
2	Electronic Weighing Machines 100 Kg capacity with warranty on site maintenance.		

Signature of Tenderer