



**OFFICE OF THE DIVISIONAL FOREST OFFICER,
BOUDH FOREST DIVISION BOUDH, DIST-BOUDH**

Phone/ Fax No. 06841- 222073
e-mail – boudhdf@gmail.com

Dated: 06.06.2018

TENDER CALL NOTICE FOR HIRING VEHICLE

Sealed tenders are invited from interested Vehicle Owners/ Travel Agencies/ Tour Operators for providing diesel run Bolero models vehicles 6 Nos. & Scorpio 1no. of Non-AC/ AC for officials use on hiring basis at different Govt. Offices of Boudh Forest Division on terms and conditions mentioned in the standard bidding documents so as to reach in the O/o the DFO, Boudh on or before 22.06.2018 up to 02:00 P.M through Registered/ Speed Post/ Courier Service and can also be dropped in Tender Box placed in Office of the Divisional Forest Officer, Boudh Forest Division. The tenders will be open in the same office on the same day at 04:00P.M. The standard bidding documents and terms and conditions can be downloaded from www.boudh.nic.in / www.odishaforest.in and also can be obtained from Office of the Divisional Forest Officer, Boudh Division, Boudh.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidders for providing vehicle on hire monthly rent basis.

1. Tender inviting authority reserves the right of accepting or rejecting one or more tender offer(s) or cancelling the tender without assigning any reason thereof.
2. Vehicles will ordinarily be deployed within the jurisdiction of respective Range Offices of Boudh Forest Division and may sometime be deployed elsewhere within the State. The period of engagement from 01.07.2018 to 30.06.2019, which may change.
3. The vehicle must be in Road Worthy conditions, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.

4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 5000/- for each vehicle for which rate is quoted shall be deposited by the intending bidders towards tender security in shape of Account Payee Bank Draft drawn in favour of the Divisional Forest Officer, Boudh Division and submit along with tender documents as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders. In case of successful tenderers, the tender security will be converted into performance security. The performance security or security deposit is liable for forfeiture in full or part on violation of terms and conditions or on default to placing vehicles on being successful bidder.
7. The monthly rate of hire charge is to be quoted separately in the general bid information (Excluding fuel and lubricants) (**Annexure-I**)
8. The Vehicle must achieve fuel efficiency of 10 or above K.M. Per liter. The tenderers quoting higher fuel efficiency i.e. more number of kilometers per liter of fuel consumption will be taken into consideration along with the quoted hiring charges for deciding the cost effective tender offers. Other criteria and terms and conditions will also be applicable for the same. Therefore, all such offers must fulfill the criteria as laid down in the terms and conditions, of this tender document.
9. The details of the make and year of manufacture of the vehicle, registration No. mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (**Annexure- I**).
10. The Quotation completed in all respect should reach the undersigned on or before **22.06.2018 by 02:00 P.M. and shall be opened on the same day at 04:00 P.M.** in presence of the bidders or their authorized representatives.
11. All the stipulations and terms and conditions of tender documents and notice for hiring of vehicles, including the **Annexure-I** are applicable and must be adhere to. While submitting the tender offers, the tenderers also submit the signed copies of tender documents including the terms and condition in Annexure-I. The envelope containing the tender offer should be superscribed "**Tender Offer for Hiring of Vehicle**" at the top of the



envelope and the name, address, and mobile number at the left corner of the envelope.

The stipulations and terms and conditions embodied in the tender documents will form the part of the agreement.

12. The hired vehicle, during period of contract shall have necessary valid MV document such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/ Office hiring the vehicles shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The owner/ successful tenderer whose vehicle is hired, shall be responsible for all such litigation.

Salary of driver, repair and maintenance charges and other cost including taxes (except service tax on hire charges) shall be borne by the successful tenderers/ service providers.

13. The hire charges to be paid on monthly basis do not include cost of diesel which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, Gear Box and different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
14. It shall be responsibility of the bidders to provide good drivers.
15. In case of breakdown for reasons whatsoever the replacement of vehicle of the same or better models shall be provided by the owners of the vehicle/ successful bidders.
16. In case the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicles from other source.
17. In case of emergency the drivers will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
18. The vehicle shall report for duty for minimum of 25days in a month. On the date of absence prior intimation is to be given to this office.
19. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norm) of selected bidders will be paid in every succeeding month, as far as possible within fifteen days of the



