



**OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF ORESTS, (KL),  
ODISHA. BHUBANESWAR.**

Phone No.0674-2300915/Fax No. 0674-2300514/*email-pccfklodisha13@gmail.com.*

**PROCUREMENT OF BLANKET AND MOSQUITO NET**

**TENDER CALL NOTICE**

**No: 207/23.11.2016**

Sealed tenders in prescribed format are invited from the manufacturers/traders of blanket and mosquito net for supply of about 24200 units of each of these items in accordance with the terms and conditions spelt out in this tender document. Bidders can bid for any or all of the items.

**1. Quantities of Materials intended to be procured:**

- a. 24226 blankets
- b. 24226 mosquito nets.

Quantities indicated above are tentative and may vary as per actual requirement.

**2. Specification for intended items:**

Item	Minimum Specifications	Remarks
Blanket	<ol style="list-style-type: none"><li>a. Size- 60 inches x 90 inches</li><li>b. Weight- 1900 grams (<math>\pm 3\%</math>)</li><li>c. Wool Content- 60% or more</li><li>d. Quality- Gold coin or equivalent</li><li>e. Colour- Navy Blue</li><li>f. Sticker- A sticker of size 12 inches x 6 inches in size made out of satin cloth with given text printed in fast colour (white) will be stitched at the any corner portion of blanket. The letter size will be one inch in height and one inch in width.</li><li>g. An alpha-numeric serial number will also be printed in the sticker.</li></ol>	Strictly as per our selected sample or better
Mosquito net	<ol style="list-style-type: none"><li>a. Size- 78 inches x 36 inches</li><li>b. Quality- Swiss cotton</li><li>c. Weight: 550 gm (<math>\pm 3\%</math>)</li><li>d. Colour- White</li><li>e. Sticker- A sticker of size 6 inches x 4 inches in size made out of satin cloth with given text printed in fast colour (white) will be stitched at the at one corner portion of mosquito net.</li><li>f. An alpha numeric serial number will also be printed in the sticker.</li></ol>	Strictly as per our selected sample or better

**Tenderer can quote and bid for maximum of two quality types of each item.**

**Text of Sticker**

କେନ୍ଦ୍ରପତ୍ର ସଂସ୍ଥା, ବନ ବିଭାଗ, ଓଡ଼ିଶା

କ୍ରମିକ ସଂଖ୍ୟା :

Sample of blanket and mosquito net can be inspected on any working day in the office of the Principal Chief Conservator of Forests (Kendu Leaves), Odisha.

**3. Purchase of Tender Document:**

The tender document can be obtained from the office of the Principal Chief Conservator of Forests (KL) Odisha, 1<sup>st</sup> Floor, Aranya Bhawan, Chandrasekharpur Bhubaneswar, on cash payment of **Rs.2000/- & Rs.100/-** towards cost of tender papers and VAT (both non-refundable) on any working day from **11 AM to 4 PM**. The tender document can also be down-loaded from the website

<http://www.odishakenduleaves.com> or <http://www.odishaforest.in> and in that case the tenderer shall enclose two separate Bank Drafts, one of **Rs.2000/-** & other of **Rs.100/-**, payable in favour of Asst. Chief Conservator of Forests (KL) Odisha, drawn in any Nationalized Bank payable at Bhubaneswar, along with the technical bid of the tender. Those tenderers who participated in the tender notice no.191/ dt.28.10.2016, are required to submit bank draft for Rs.20/- only against differential amount of VAT, should they wish to participate in this tender.

**4. About Tender Document:**

Tender Document comprises two parts; Technical Bid and Financial Bid. Each part duly filled in shall be separately sealed in envelopes and superscribed in the following manner. "Tender for Blanket and Mosquito net-Technical Bid" for technical bid and "Tender for Blanket and Mosquito net -Financial Bid" for financial bid. The name of the tenderer shall also be mentioned at the left lower portion of each envelope. Both the envelopes shall then be enclosed in another envelope superscribed with the script "Tender for Blanket and Mosquito net" and sent to/submitted with, the Principal Chief Conservator of Forests (KL), Odisha, Bhubaneswar.

- i. Technical Bid document comprises Format-T/1, Format-T/2, Format-T/3 and Format-T/4 prescribed here under to be submitted with documents as specified.
- ii. Financial Bid document comprises Format-2 prescribed here under.

**5. Eligibility Criteria for Tenderer:**

- a. Tenderer shall be a manufacturer trader of blanket and or mosquito net
- b. Annual Turn Over shall not be less than Rs.50 lakhs in each of the last three years.
- c. Must have registered under Central Sales Tax / State Sale Tax authority
- d. Must have valid Manufacturing License issued by competent authority in case of manufacture-bidder
- e. Must not be under declaration of ineligibility.

- f. Outside manufacturers who do not have any branch inside Odisha and have not made any transaction inside Odisha but are participating in the tender shall produce an affidavit to that effect.

**6. Tender Schedule:**

The tender schedule shall be as under;

Sale of Tender Document	25 <sup>th</sup> November to 7 <sup>th</sup> December 2016
Cost of Tender Document (non-refundable)	Rs.2000/- plus Rs.100/- for VAT
Last date of submission of Tender	1 PM of 8 <sup>th</sup> December 2016
Opening of Technical Bid and evaluation	3.30 PM of 8 <sup>th</sup> December 2016
Opening of Financial Bid	3.30 PM of 9 <sup>th</sup> December 2016

**7. Earnest Money Deposit (EMD):**

Each tender shall be accompanied with a bank draft of **Rs. 200000/-** (Rupees two lakhs only) drawn on any Nationalized Bank payable at Bhubaneswar in favour of the Asst. Chief Conservator of Forests (Kendu Leaves), Odisha, Bhubaneswar towards Earnest Money or Bid Security Money (BSM).The EMD will be forfeited should the bidder withdraw its bid before opening of the tender or not deposit security money within specified period in case the bidder's offer is accepted by the competent authority. In other cases it will be refunded. The earnest money will not be accepted in any other form. Those tenderers who participated in the tender notice no.191/ dt.28.10.2016, are not required to submit EMD again should they wish to participate in this tender.

**8. Submission of Samples:**

Tenderer shall submit one sample of each quality type of the item it intends to bid for. Each sample with specifications written on it and bearing the signature and seal of the tenderer shall be submitted in sealed transparent packet.

**9. Submission of Tender Document:**

The document sealed in the manner as prescribed herein can be dropped in the 'Tender Box' in the office of the Principal Chief Conservator of Forests (KL), Odisha or can be sent by registered/speed post at the address of communication. However, the undersigned shall not be responsible for any postal delay nor any tender document received beyond the scheduled time shall be entertained.

**10. Documents to be enclosed with Technical Bid:**

- a. Copies of Income Tax Returns and audited balance sheet and profit & loss account duly audited by Chartered Accountant Firms for 2013-14, 2014-15 & 2015-16 financial years.
- b. Self-attested copies of Annual VAT return for 2013-14, 2014-15, and 2015-16

- c. Copy of Central Sales Tax / State Sales Tax registration certificate
- d. Copy of Manufacturing License in case of manufacturer
- e. Self-attested photo copy of PAN
- f. Self-Declaration (Format-T/2)
- g. Authorization Letter(Format-T/3)
- h. Tender terms & conditions Acceptance Letter (Format-T/4)
- i. One sample of each quality type of the item bided for.

In case of a local bidder becoming successful bidder, VAT clearance certificate shall be submitted within a week. Submission of any fake or incorrect document will make the tender ineligible and the tenderer will be liable for legal action against him.

#### **11. About Financial Bid:**

In the financial bid, price shall be quoted separately for basic price, statutory taxes applicable thereon (Cess, VAT/CST, and others if applicable) including delivery at destinations indicated in this tender. ***The financial Bid shall be valid for a minimum of 90 days from the date of opening of the financial bid.***

#### **12. Acceptance of Tender Document:**

Tender document not submitted as per the terms and conditions spelt out herein shall be summarily rejected.

#### **13. Technical Evaluation of Tender:**

The technical bids of tenders received within prescribed time will be opened at 3.30 PM of 8<sup>th</sup> December 2016 and evaluated by a technical committee to be constituted by the PCCF (KL). The tenderers or their authorized representatives are advised to remain present at the time of opening of the technical bids as scheduled above. After evaluation, the Technical Committee shall declare the names of tenderers who would qualify in the technical bid.

#### **14. Opening of Financial Bid:**

The financial bids of the bidders qualified in the technical evaluation shall be opened by the Purchase Committee at 3.30 PM of 9<sup>th</sup> December 2016 at the office of the Principal Chief Conservator Forests (Kendu Leaves), Odisha. The final acceptance of the tenders will be decided by the competent authority whose decision will be final.

#### **15. Selection of successful Bidder**

The Principal Chief Conservator of Forests (KL), Odisha may select more than one successful bidder at the same lowest rate to ensure timely procurement of the items.

#### **16. Execution of Agreement:**

The successful bidder shall execute an agreement with the Principal Chief Conservator of Forests (Kendu Leaves), Odisha, Bhubaneswar within 7 days of communication of acceptance of his offer on payment of security deposit. Agreement

format will be supplied along with the communication letter regarding acceptance of offer.

#### 17. Security Deposit (SD):

The successful bidder shall deposit Rs.8 lakhs against supply of blanket and Rs.6 lakhs against supply of mosquito net towards security deposit including the amount of EMD within seven days of acceptance of the offer in shape of bank draft in favour of **Asst. Chief Conservator of Forests (KL), Odisha Bhubaneswar**, drawn in any nationalized bank payable at Bhubaneswar. Security Money shall not be accepted in any other form. SD is liable to be forfeited in case the successful bidder fails to abide by the terms and conditions of this tender or agreement thereon.

#### 18. Supply of Blanket and Mosquito net:

The schedule of supply of indented materials shall be as under.

Consignee	Place of delivery	Blanket	Mosquito net
DFO, Angul (Kendu Leaves) Division	Angul	1370	1370
DFO, Athmallik (Kendu Leaves) Division	Athmallik	1548	1548
DFO, Keonjhar (Kendu Leaves) Division	Keonjhar	1373	1373
DFO, Boudh (Kendu Leaves) Division	Boudh	1928	1928
DFO, Phulbani (Kendu Leaves) Division	Phulbani	1459	1459
DFO, Deogarh (Kendu Leaves) Division	Deogarh	1454	1454
DFO, Jharsuguda (Kendu Leaves) Division	Jharsuguda	702	702
DFO, Kuchinda (Kendu Leaves) Division	Kuchinda	1369	1369
DFO, Rairakhol (Kendu Leaves) Division	Rairakhol	1410	1410
DFO, Rourkela (Kendu Leaves) Division	Rourkela	2461	2461
DFO, Sambalpur (Kendu Leaves) Division	Sambalpur	1152	1152
DFO, Bhawanipatna (Kendu Leaves) Division	Bhawanipatna	1209	1209
DFO, Bolangir (Kendu Leaves) Division	Bolangir	996	996
DFO, Khariar (Kendu Leaves) Division	Khariar	670	670
DFO, Padampur (Kendu Leaves) Division	Padampur	2276	2276
DFO, Patanagarh (Kendu Leaves) Division	Patnagarh	1675	1675
DFO, Titilagarh (Kendu Leaves) Division	Titilagarh	1174	1174
	<b>Total</b>	<b>24226</b>	<b>24226</b>

**The supply of blanket and mosquito net will be completed within 30 days from the date of placement of order.**

#### 19. Packaging and Delivery

Each item will be bundled in the bunch of 50 pieces and suitably packed and delivered at the indicated destination of the respective consignees. The last bunch may be less than 50 to match with the indented quantity and suitably marked for easy identification.

#### 20. Post-delivery Inspection (PDI):

After the delivery at the destination, samples of the item or items shall be compared with the master sample or may be sent for laboratory test. In case there is deviation in specification, the supplier shall be notified to take back the consignment and replace it within a week with the provision of 20% penalty. In case of failure to supply

indented items, the security deposit will be forfeited along with other legal actions as may be deemed appropriate.

**21. Payment Schedule:**

90% of the billed amount against supply will be paid by the concerned consignee after acceptance of the indented items. Balance 10% will be released after one month of the payment of first bill.

**22. Rescission of Agreement:**

In the event of failure to supply the materials as per supply schedule or for breach of any terms and conditions of the contract, the agreement will be rescinded by the Principal Chief Conservator of Forests (KL), Odisha, Bhubaneswar, who reserves the right to buy the required quantity from other sources. Excess cost, if any, incurred for the same and loss if any, sustained by the Government on this account shall be recovered from the Security Deposit and if that is insufficient, then the balance amount will be recovered as arrears of land revenue under Odisha Public Demand Recovery Act. Tenders for part supply of the materials will not be entertained.

**23. Address for Communication:**

The address for communication shall be as under;  
Principal Chief Conservator of Forests (KL), Odisha  
1<sup>st</sup> Floor, Aranya Bhawan, Chandrasekharpur, Bhubaneswar-751023  
**Telephone No.-0674-2300916, Fax No.-0674-2300514.**

**24. Miscellaneous:**

- a. The competent authority is not bound to accept the lowest tender and may reject any or all the tenders without assigning any reason thereof.
- b. The conditions embodied in the tender details will form part of the agreement.
- c. The very fact of submission of tenders will be treated as acceptance of all the conditions of the tender embodied in the tender details.
- d. Any notice sent to the tenderer by registered post with an acknowledgement on the address furnished by the tenderer at the time of filing tender shall be deemed to have been duly served.
- e. The jurisdiction of this tender shall be at Bhubaneswar. No suit regarding the agreement entered into in this respect and for breach of any condition of the agreement shall lie in any court outside Bhubaneswar, Odisha.
- f. The Principal Chief Conservator of Forests (KL), Odisha, Bhubaneswar reserves the right to modify / cancel any condition on the tender without assigning any reasons thereof before the last date of submission of tender document.

**TECHNICAL BID**

**Format-T/2**

**TENDER DOCUMENT FOR SUPPLY OF BLANKET AND MOSQUITO NET**

**SELF DECLARATION**

Date: \_\_\_\_\_

Ref: \_\_\_\_\_

To

The Principal Chief Conservator of Forest (KL), Odisha  
Govt. of Odisha,  
1<sup>st</sup> Floor, AranyaBhawan,  
Chandrashekharpur,  
Bhubaneshwar-751023

In response to the tender notice No. \_\_\_\_\_, Dt: \_\_\_\_\_, I, Ms. /Mr.  
\_\_\_\_\_, as a \_\_\_\_\_, I / We hereby declare that  
our company \_\_\_\_\_ is having unblemished past record and  
was not declared ineligible for corrupt & fraudulent practices either indefinitely or for a  
particular period of time.

Signature of the Bidder

Date:

Place:

**TENDER DOCUMENT FOR SUPPLY OF BLANKET AND MOSQUITO NET****Technical Bid:**

A	Name : (In case of company / firm, notarized copy of power-of Attorney to be enclosed)			
B	Address for correspondence : (With Tel. No. /Fax. No. with STD code, Mobile)			
C	License with up to date renewal of the Manufacturing Unit, issued by the Directorate of factories. ( Attested photo copy of license shall be attached, in case of manufacturer – bidder)			
D	Photo copy of Certificate of registration with sale tax authorities (Self-attested photo copy of certificate shall be attached )			
E	Annual Financial Turn over (Rupees in lakhs)	2013-14	2014-15	2015-16
F	Self-attested copies of Income Tax Returns for the FY 2013-14, 2014-15 & 2015-16 to be attached			
G	Self-attested copies of VAT return for the said three years to be attached (local bidder)			
H	PAN			
I	Specification of Blanket	Size:		
		Colour:		
		Weight:		
		Wool Content:		
J	Specification of Mosquito net	Size:		
		Colour:		
		Weight:		
		Quality:		
K	Particulars of E.M.D. deposited.	DD No. and Date		
		Amount		
		Issuing Bank		
		Issuing Branch		
L	Cost of Tender Document (Rs.2000/-)	DD No. & Date		
		Issuing Bank		
		Issuing Branch		
M	VAT on Tender Document (Rs.80/-)	DD No. & Date		
		Issuing Bank		
		Issuing Branch		

Signature of Tenderer



**TENDER DOCUMENT FOR SUPPLY OF BLANKET AND MOSQUITO NET**

**Letter of authorization**

Date: \_\_\_\_\_

Ref: \_\_\_\_\_

To

The Principal Chief Conservator of Forest (KL), Odisha  
Govt. of Odisha,  
1<sup>st</sup> Floor, AranyaBhawan,  
Chandrashekharapur,  
Bhubaneshwar-751023

Ms. /Mr. \_\_\_\_\_ is hereby authorized to sign relevant documents on behalf of the company in dealing with invitation reference No. \_\_\_\_\_, Dtd: \_\_\_\_\_ . S/He is also authorized to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said application.

Thanking you,

Authorized Signatory

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Representative's Signature

Signature attested

**TECHNICAL BID**

**Format-T/4**

**TENDER DOCUMENT FOR SUPPLY OF BLANKET AND MOSQUITO NET**

**ACCEPTANCE OF TERMS & CONDITIONS CONTAINED IN THE RFP DOCUMENTS**

To

The Principal Chief Conservator of Forest (KL), Odisha  
Govt. of Odisha,  
1<sup>st</sup> Floor, AranyaBhawan,  
Chandrashekharapur,  
Bhubaneswar-751023

Sir,

I have carefully gone through the Terms & Conditions contained in the Tender Notice [No. \_\_\_\_\_] regarding supply of blanket and mosquito net.

I declare that all the provisions of this tender Document are acceptable to my company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Signature of the Bidder

Date:

Place:

**TENDER DOCUMENT FOR SUPPLY OF BLANKET AND MOSQUITO NET**

**Financial Bid:**

- A. Name :  
(In case of company / firm attested  
Copy of power of Attorney  
to be enclosed)
- B. Address for correspondence :  
(with Tel. No. /Fax. No. with STD code)
- C. Price quoted:

Particulars	Blanket (in Rs.)	Mosquito net (inRs.)
Basic price		
VAT/ CST		
Others if any		
Total		
Grand Total		

**N.B:** **Any discount shown separately will make the Financial Bid invalid.**

**Signature of Tenderer**